

**TOWN OF PRESCOTT VALLEY
REGULAR COUNCIL MEETING
MINUTES
April 12, 2012**

Library Auditorium
7401 E. Civic Circle
Prescott Valley, Arizona 86314

1. CALL TO ORDER

Mayor Skoog called the meeting to order at 5:30 p.m.

2. INVOCATION

Pastor Wade Mansfield gave the invocation after which he led in the recitation of the Pledge of Allegiance which was said in unison.

3. PLEDGE OF ALLEGIANCE

Mayor Skoog and Vice Mayor Lasker presented Pastor Mansfield with a Certificate of Appreciation for the services provided.

4. ROLL CALL

Present: Council Member Tjiema, Mayor Skoog, Council Member Mallory, Vice Mayor Lasker, Council Member Nye, Council Member Anderson, and Council Member Whiting.

Student Mayor: Derrick Monet, Student Vice Mayor: Christopher Lefteroff, Student Council members: Kaycee Jones, Marcus Bronson, Nick Cilano, Joy Bowers and Wesley Heath.

Student Department Heads: Hilario Alvarado, Kailee Cole, Shelby Baxter, Joy Bowers, Maria Castaneda, Andrew Bogelanov, Christopher Lefteroff, Wesley Heath, Jacob Julion, Kaycee Jones, Marcus Bronson, Derrick Monet, Jeffrey Row, Garrett Spence, Alexis Delgado, Addison Herman, Nick Cilano, Vanessa Sanchez, Rachel Kline, Jean Willis.

Vice Mayor Lasker stated that this is the second year that the Prescott Valley Rotary has sponsored Student Shadowing day as a way of introducing students to how local government works and the impact that it has on our daily lives. The reason we do this is to show the impact the students and an individual can have on everybody's life. This is also the Rotary Club's way of getting involved with education. The participating students will be presenting essays to the Rotary Club two of which will be selected for scholarships.

5. SCHEDULED ANNOUNCEMENTS & PRESENTATIONS

a. Chamber of Commerce

Chamber of Commerce Director Marnie Uhl introduced three graduates from their sixth Business Academy – Karen [last name not given] with Thompson’s Steamway, Diane Smith and Karen Bush with Children’s Party People who praised the academy classes and presented brief information about each of their businesses.

Marnie introduced Steven Houston (owner) and Matt Forbes (route driver) of Interstate Batteries of Greater Arizona who gave background and service area information about the business located at 9021 E. Florentine, open 7:30 to 5:30 Monday through Friday.

Marnie announced the Tuesday, April 17, 2012 7:00 until 8:30 a.m. Chamber’s Quarterly Breakfast with a topic of Success Through a Multi-generational Workforce.

b. Arbor Day

Alexis Delgado, the student shadowing Brian Witty Parks & Recreation Director, announced the Arbor Day event and presented a little history about this special day. The Arbor Day Celebration will be held in Prescott Valley on April 27th 10:00 a.m. - 12:00 p.m. at Antelope Park 8075 E. Powers Ave. at no charge.

c. Crime Statistics 2011

Shelby Baxter, the student shadowing Chief Fessler, gave an overview of the crime statistics gathered from the Federal Bureau of Investigation for calendar year 2010 followed up with the Town statistics for the current fiscal year.

d. Library update

No report was forthcoming.

e. HR Wellness Program

Andrew Bogdabov, student shadow for HR Director Karen Reed presented the results of the Wellness Program Health Fair. We had a 55 percent volunteer participation rate of the employees. There are numerous physical and mental benefits of the wellness program for those who do participate. Biometric tests were given for blood pressure, cholesterol and glucose levels as well as waist measurements indicating that a large percentage of our workforce can benefit from lifestyle changes. Each employee at risk will be assigned a personal health coach to assist them with those changes.

f. Solar project update

Jacob Julian, student shadow for Kim Moon Capital Improvements Coordinator, gave an extensive report about the Photo Voltaic project in Prescott Valley giving the benefits of the program which is offered at no cost to the town. The town is in partnership with APS, SmartEnergy Capital, Wilson Electric, INDU and State and Federal government (tax breaks). No water credits will be used to produce the solar power. The public is invited to view the site at a ribbon cutting ceremony to be held at the Tank Farm May 1st at 2:00 p.m.

g. Long Mesa Yard Improvements

Hilario Alvarado, student shadow for Neil Wadsworth Utilities Director, gave an overview of the project goals, showed the site layout of the buildings on the property and photos of the redesign of the existing OMI building for the Parks & Recreation and Public Works departments use. The newest building (on adjacent property) recently purchased by the town will be remodeled for OMI use. Photos were shown of the expected revisions. Hilario gave a synopsis of the timeline of the renovation of the OMI building. A ribbon cutting will probably occur after May this year.

h. North Plains Recharge Project

Jeffrey Row, student shadow for John Munderloh Water Resources Manager, gave a status report of the aquifer recharge basin project stating the purpose of the project and showed the location of the new site off Fain Road near North Central University off Superstition. The perk rate on this site is about 3 to 5 inches per day. This \$2 million project is expected to begin in the winter of 2012 with completion in February, 2013.

6. PROCLAMATIONS

a. Fair Housing

Maria Castaneda, student shadow for Town Clerk Diane Russell, read the *Fair Housing Proclamation* after which it was presented to Ruth Mayday, Planner, by Mayor Skoog and Vice Mayor Lasker and their student shadows. Mayday stated that the proclamation came in handy this year during their ADOH audit as it is one of the items they look for as well as for the Housing Rehabilitation Program. The Town has received another \$300,000 for housing rehabilitation this year beginning in May. You may call the Community Development department at 928.759.3050 for an application or find one on the Town's website.

b. National Health Care Decision Day

Maria Castaneda, student shadow for Town Clerk Diane Russell read the National Healthcare Decisions Day Proclamation after which it was presented to *Community Partnership for Comfort Care of Yavapai County* (CPCC) Board Member and Secretary Janet Hafner and Board Member Frank Ockenfels by Mayor Skoog and Vice Mayor Lasker and their student shadows. Ms. Hafner thanked Council for their forward thinking in making health and medical care treatment decisions prior to an event.

7. COMMENTS/COMMUNICATIONS

a. General Plan 2025 Review and Adoption Timeline

Garrett Spence, student shadow for Richard Parker Community Development Director, gave an overview of the status of the review process and adoption schedule for the General Plan 2025. The 60-day agency review begins May 1, 2012 ending June 29, 2012. The Planning and Zoning Commission hearing is set for July 12, 2012. The re-adoption of the General Plan is required by law. The General Plan is considered the blue print for the community showing the things that we want to achieve over a period of time and how we are going to do it. The General Plan 2025 is scheduled to go before the voters at the March 2013 election for consideration.

b. Council member Tjiema announced that former Council member Henry Schmitt has been undergoing treatment which is going well with no side effects. He is expected back home next week. We wish him the best.

8. CONSENT AGENDA

a. *Approval of Minutes of March 22, 2012 Regular*

b. *Approval of a new Series 10 Liquor License for Alejos Mini Market located on 8630 East State Route 69; Angelica Marie Acosta, applicant*

c. *Approval of 2012 Annual Special Event Liquor Licenses for Chamber of Commerce for Battle of the Bands, Prescott Valley Days, Independence Day, End of Summer Concert and Fall Festival*

d. *Approving Resolution No. 1789 for Yavapai Big Brothers Big Sisters Application to Gila River Indian Community funding*

e. *Approving Collection Services Agreement with Valley Collections Services*

f. *Approving the Quailwood Meadows Assignment & Assumption of Development Agreement*

g. *Approving Amendment No. 1 to the Quailwood Meadows Assignment and Assumption Development Agreement*

h. *Approving the Quailwood Meadows Assignment and Assumption of District Development, Financing Participation and Intergovernmental Agreement*

i. *Approving Accounts Payable for March 13 through March 31, 2012*

Council Member Tjiema made the MOTION, seconded by Mayor Skoog, to approve all items on the consent agenda, by electronic vote. MOTION carried with 7 ayes and 0 nays.

9. *NEW BUSINESS (FOR REVIEW, COMMENT, AND/OR POSSIBLE ACTION)*

- a. *Public Hearing Open Public Hearing A request by Prescott Moose Lodge #319 seeking Council recommendation to approve a Class B Bingo License by the Arizona Department of Revenue Bingo Section Close Public Hearing*

Mayor Skoog opened the public hearing.

No comments were forthcoming.

Mayor Skoog closed the public hearing.

- b. *Consideration to recommend approval of a Class B Bingo License for Prescott Moose Lodge #319 located on 6501 East 6th Street in Prescott Valley, Richard Cantere, applicant*

Vice Mayor Lasker made the MOTION, seconded by Council Member Mallory, to recommend approval of a New Class B Bingo License for Prescott Moose Lodge #319, Richard Cantere, applicant, by electronic vote. MOTION carried with 7 ayes and 0 nays.

- c. *Consideration of approving Resolution No. 1787 amending Customer Account Regulations*

Town Manager Larry Tarkowski explained that this is explained in detail in the request for council action. In a situation when capacity fees have been paid in anticipation of a project going forward and the project fell through, and therefore, that property continues to be an undeveloped property, it gives the town the ability to rebate those prepaid utility fees. Vanessa Sanchez said that neither the Prescott Valley Utility Regulations, as amended, nor the Customer Accounts Regulations provide a mechanism for refunding “early payments” that were made in violation of said regulations. The Town of Prescott Valley desires to amend the Customer Accounts Regulations to provide for a refund in the strictly limited event it is discovered that customers were inadvertently allowed to prepay System Connection Charges for commercial development that was abandoned prior to development and prior to connection to the System.

Council Member Nye made the MOTION, seconded by Council Member Whiting, to authorize the Mayor (or, in his absence, the Vice Mayor) to sign Resolution No. 1787, by electronic vote. MOTION carried with 7 ayes and 0 nays.

- d. *Consideration of approving amendments to IGA/JPA with ADOT for PV Pipeline MUP Phases 1, 2 & 3 - CIP# E273 and Central Core MUP Phase 3 - CIP# S45.3*

Addison Herman, student shadow for Public Works Director Norm Davis, gave an overview of the PV Pipeline and status of the project. The Town was successful in obtaining four individual Federal Transportation Enhancement (TE) grants administered by Arizona Department of Transportation (ADOT) for the PV Pipeline Multi-use Path project –Phases 1, 2 and 3, for grant funding years in 2006, 2007 and 2008, and the Central Core Multi-use Path Phase 3 for grant funding year 2009. Total funding amount for the four TE grant awards is \$1,929,751.00 which will be administered as one project. Project limits for PV Pipeline is from Superstition Dr. to

Highway 89A (approx. three miles), and Central Core Phase 3 is from Navajo Drive to Serpentine Drive (approx. 4,000 feet).

Council Member Tjiema made the MOTION, seconded by Vice Mayor Lasker, to approve the Intergovernmental Agreements with ADOT for the PV Pipeline Multi-use Path Phases 1, 2 & 3 and for the Central Core Multi-use Path Phase 3 and the 5.7% Town match for these projects, by electronic vote. MOTION carried with 7 ayes and 0 nays.

10. COMMENTS FROM THE PUBLIC

Alexis Delgado thanked the Town for this time and opportunity as did Vanessa Sanchez who is on her second time around on council.

Vice Mayor Lasker thanked Mayor, Council members and Staff for being good sports with all this. The students 'knocked it out of the ballpark' this year. The reports were fantastic this year.

Town Manager Tarkowski thanked Vice Mayor Lasker and the Rotary Club who picked up the program and got it moving forward again.

Tarkowski suggested recessing and going into the CFD session prior to the Executive Session.

Mayor Skoog recessed the regular meeting at 7:13 p.m. to go into the Community Facilities District meeting.

Mayor Skoog reconvened the regular meeting at 7:23 p.m.

*11. MOTION TO CONVENE INTO EXECUTIVE SESSION (PER A.R.S. 38-431.03(A)(1) in order to discuss or consult with the attorneys or other designated representatives of the public body regarding, or to otherwise discuss or consider, the following: * Town Clerk's annual review*

Council member Anderson made the MOTION, seconded by Vice Mayor Lasker, to recess into Executive Session. MOTION carried with 7 ayes and 0 nays.

12. [Recess into Executive Session]

Mayor Skoog recessed the Regular meeting at 7:24 p.m. to go into Executive Session.

13. [Reconvene into Regular Session]

Mayor Skoog reconvened the Regular Session at 7:50 p.m.

14. ACTION (IF ANY) RELATED TO EXECUTIVE SESSION ITEMS

COUNCIL MEMBER ANDERSON AND COUNCIL MEMBER NYE PROPOSED THE FOLLOWING STATEMENT PERTAINING TO THE TOWN CLERK'S ANNUAL REVIEW.

WE ARE BLESSED TO HAVE A CLERK AS EXCELLENT AS DIANE AND WE SHOULD DO EVERYTHING WE CAN TO KEEP HER AS LONG AS POSSIBLE. COUNCIL MEMBER NYE ADDED THAT DIANE EXCELS IN EVERYTHING SHE DOES AND CONTINUES TO PROVIDE EXEMPLARY SERVICE IN A DOWNSIZED DEPARTMENT WITH UPSIZED MULTI-FACTIONAL RESPONSIBILITIES. COUNCIL MEMBER ANDERSON CONTINUED THAT DIANE KEEPS THE CITIZENS AT THE TOP OF HER LIST. COUNCIL MEMBER NYE CONCLUDED WITH, IT IS WITH REGRET WE CANNOT GIVE HER A MERIT INCREASE DUE TO THE ECONOMY.

COUNCIL CONCURRED WITH THE STATEMENT UNANIMOUSLY AND NO COUNCIL MEMBER OBJECTIONS WERE FORTHCOMING.

15. ADJOURNMENT

Mayor Skoog adjourned the meeting at 7:51 p.m.

ATTEST:

APPROVED:

Diane Russell, Town Clerk

Harvey Skoog, Mayor

STATE OF ARIZONA)
COUNTY OF YAVAPAI) ss:
TOWN OF PRESCOTT VALLEY)

CERTIFICATE OF COUNCIL MINUTES

I, Diane Russell, Town Clerk of the Town of Prescott Valley, Arizona, hereby certify that the foregoing minutes are a true and correct copy of the Minutes of the Regular Meeting of the Town Council of the Town of Prescott Valley, held on Thursday, April 12, 2012.

I further certify that the meeting was duly called and held and that a quorum was present.

Dated this April 17, 2012

Diane Russell, Town Clerk