

**TOWN OF PRESCOTT VALLEY  
REQUEST FOR COUNCIL ACTION  
Date: April 26, 2012**

**SUBJECT:** Library Services and Technology Act (LSTA) Grant Application: *Virtual Reference and Related Services*

**SUBMITTING DEPARTMENT:** Library

**PREPARED BY:** Kathy Hellman, Library Manager

**AGENDA LOCATION:** Comments/Communications , Consent , Work/Study ,  
New Business , Public Hearing , Second Reading

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**ATTACHMENTS:** Library Services and Technology Act (LSTA) Grant Application: *Virtual Reference and Related Services*

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**SUMMARY/BACKGROUND:** Prescott Valley Public Library hopes to expand Reference services in two distinct areas:

1. Virtual Reference Services – Yavapai County residents and students will gain online access to the expertise of Reference Librarians and live assistance using online Library resources.
2. Intuitive Resource Access and Archives – Library patrons and students will gain an intuitive interface that allows virtual access to online and electronic resources as well as instructional recordings.

In order to accomplish this, the Library needs do three things with the Library Services and Technology Act (LSTA) grant money.

1. The Library will replace outdated Reference computer equipment with a more powerful system that handles two monitors and a scanner. One monitor will be used to keep software open that is commonly used to assist patrons inside the library and the other will be used to keep tabs on and interact in virtual Reference services, such as scanning, emailing resources and live chatting.
2. The Library will subscribe to, configure and install LibGuides to enhance PVPL's web pages with a more intuitive interface with available online and electronic resources. Reference Librarians will learn to keep the new web interface updated and dynamic.
3. The Library will hire a part-time, temporary Technical consultant and purchase a server to be configured for recordable software such as iTunes U or edu tube videos. Recorded classes outlining the use of Library databases, electronic resources and other library services will be taught by PVPL Librarians and archived for access by library patrons and students.

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**OPTIONS ANALYSIS:** Council may approve submission of the grant or not approve submission of the grant.

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**ACTION OPTION:** Motion to authorize library staff to submit an Library Services and Technology Act (LSTA) grant. **VOTE.**

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**RECOMMENDATION:** Staff recommends approval of the Library Services and Technology Act (LSTA) Grant Application: *Virtual Reference and Related Services*

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**FISCAL ANALYSIS:** No fiscal impact is anticipated. There are no out-of-pocket matching requirements associated with the grant.

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**REVIEWED BY:**

Management Services Director \_\_\_\_\_

Town Clerk \_\_\_\_\_

Town Attorney \_\_\_\_\_

Town Manager \_\_\_\_\_

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**COUNCIL ACTION:**

Approved  Denied  Tabled/Deferred  Assigned to \_\_\_\_\_