

**TOWN OF PRESCOTT VALLEY
REQUEST FOR COUNCIL ACTION
Date: April 26, 2012**

SUBJECT: Edward Byrne Memorial Justice Assistance Grant (JAG) Program FY2012 Local Solicitation

SUBMITTING DEPARTMENT: Police Department

PREPARED BY: Candace Manibusan, Administrative Services Supervisor, on behalf of Chief Fessler

AGENDA LOCATION: Comments/Communications , Consent , Work/Study ,
New Business , Public Hearing , Second Reading

ATTACHMENTS: a) Edward Byrne Memorial Justice Assistance Grant (JAG) Program FY2012 Local Solicitation

SUMMARY/BACKGROUND: The U.S. Department of Justice (DOJ), Office of Justice Programs' (OJP) Bureau of Justice Assistance (BJA) is currently seeking applications for funding from the Edward Byrne Memorial Justice Assistance Grant (JAG) FY 2012 Local Program. The Byrne/JAG Program is the primary provider of federal criminal justice funding to state and local jurisdictions. JAG funds support all components of the criminal justice system, from multi-jurisdictional drug and gang task forces to crime prevention and domestic violence programs, courts, corrections, treatment and justice information sharing initiatives. JAG funded projects may address crime through the provision of services directly to individuals and/or communities and by improving the effectiveness and efficiency of criminal justice systems, processes and procedures.

Applicants for the Byrne JAG Local Program are limited to units of local government appearing on the FY2012 JAG Allocations List. The procedure for allocating JAG funds is a formula based on population and violent crime statistics, in combination with a minimum allocation to ensure each state and territory receives an appropriate share. Funds are then distributed 60/40 between state and local recipients.

Through this program, the Town of Prescott Valley was allocated and is eligible to apply for \$11,571 in JAG funds. These funds may be used for local initiatives, technical assistance, strategic planning, research and evaluation, data collection, training, personnel, equipment, forensic laboratories, supplies, contractual support, and criminal justice information systems that will improve or enhance such areas as law enforcement programs; prosecution and court programs; prevention and education programs; corrections and community corrections programs; drug treatment and enforcement programs; planning, evaluation and technology improvement programs; and crime victim and witness programs.

The Prescott Valley Police Department is interested in submitting a proposal to utilize the allocated funds for the enhancement of the department's current Records Management System (RMS) to include an archiving module. The creation of this module will enable us to electronically store all past police records thus eliminating the need for physical storage space. Recent changes to the retention schedule for police records has created the need for a change in the manner our records are stored. The department has researched several options and determined electronically storing the documents in our RMS would be the most beneficial and cost saving.

In addition, the department's proposal will include a request to use the remainder of funds for the purchase of officer emergency response medical kits. These kits contain materials that can address

situations where our personnel and/or citizens receive severe injuries. Items include trauma dressings, temporary airway devices and other medical supplies. They are a necessary tool for all law enforcement agencies to be ready for situations above and beyond daily calls for service.

As part of the application requirements, the department is seeking support from the Council for the submittal of a proposal based on the focus area listed above for a total project amount no greater than the allocated funding award of \$11,571.

OPTIONS ANALYSIS: Council may either approve the submittal of an application to the U.S. Department of Justice under the Edward Byrne Memorial Justice Assistance Grant (JAG) FY2012 Local Program or decline to approve the submittal of a grant application.

ACTION OPTION: Motion to approve the submittal of an application for the Edward Byrne Memorial Justice Assistance Grant (JAG) FY2012 Local Program or motion to decline the submittal of a grant application. **VOTE.**

RECOMMENDATION: Staff recommends approving the submittal of a grant application.

FISCAL ANALYSIS: There is no fiscal impact to the Town. This grant is fully reimbursable through the Department of Justice if awarded for the outlined purpose areas.

REVIEWED BY:

Management Services Director _____

Town Clerk _____

Town Attorney _____

Town Manager _____

COUNCIL ACTION:

Approved Denied Tabled/Deferred Assigned to _____