

**TOWN OF PRESCOTT VALLEY  
REQUEST FOR COUNCIL ACTION  
Date: June 14, 2012**

**SUBJECT:** Award of Contracts for Annual Public Works Materials & Supply Programs

**SUBMITTING DEPARTMENT:** Public Works

**PREPARED BY:** Ken Stanton, Public Works Operations Manager, for  
Norm Davis, P.E., Public Works Director

**AGENDA LOCATION:** Comments/Communications , Consent , Work/Study ,  
New Business , Public Hearing , Second Reading

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**ATTACHMENTS:** a). Annual Contracts

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**SUMMARY BACKGROUND:** Each year the proposed budget includes several essential annual Public Works Material and Supply programs. Public Works seeks bids for various material and supply contracts. Each contract begins on July 1<sup>st</sup> and ends June 30<sup>th</sup> of the respective Fiscal Year.

These contracts consist of the following with a brief description and the bid results:

- A. Roadway Material:** The Streets Division of Public Works uses cold mix, hot mix, aggregate base, slurry backfill and concrete for roadway maintenance throughout the year. One bid was received for these supplies as follows:

Rank	Bidder	Base Bid	
1-bid Received	<b>Asphalt Paving &amp; Supply, Inc.</b>		
	Cold Mix	\$78.00	per ton
	Hot Mix	\$64.00	per ton
	Aggregate Base	\$7.05	per ton
	Slurry Backfill	\$58.00	per yard
	Concrete	\$81.00	per yard

- B. Asphalt Paving:** The Streets Division of Public Works uses these services for roadway repair throughout the year. This contract includes asphalt overlay in 2" and 3" layers, deep patch which consist of total rework of the base with asphalt placed over the top and shoulder backing to place aggregate base on the edge to reinforce it. Other departments use this contract on an "as needed" basis for repairs in the parking lots of their facilities or for paving projects on Capital Projects. One bid was received for this service as follows:

Rank	Bidder	Total Base Bid
1-bid Received	Asphalt Paving & Supply	\$19,195.00

**C. Annual Street & Park Concrete:** The Streets Division of Public Works uses this contract for the maintenance of sidewalks, drainage structures and other facilities throughout the Town. This contract uses 12 separate bid items that enable us to be able to repair and perform small construction. This contract is also available to the Parks & Rec, Utilities and Facilities Departments for use on an “as needed” basis. Two bids were received for this service as follows:

Rank	Bidder	Total Base Bid
Low	Headwaters Construction, LLC	\$34,625.00
Second	Asphalt Paving & Supply	\$35,785.00

**D. CMP Culverts:** The Streets Division of Public Works uses Corrugated Metal Culvert pipes for drainage work throughout the year. Engineering and Capital Projects uses these materials for drainage upgrades throughout the year to provide new materials. Capital Projects use this contract when needed due to the price break that the volume of culvert purchased allows us.

Rank	Bidder	Total Base Bid
1-bid Received	Arizona Culvert Company	\$3,911.80

**E. Solid Waste Disposal:** The Public Works, Facilities, Police and Parks Departments all use this contract for refuse disposal. The contract consists of providing three different sizes of waste containers and servicing them as needed (typically once or twice weekly), as well as providing waste containers for special events such as the Parks Department Christmas Tree Disposal and the Community Development Department RAND neighborhood program.

Rank	Bidder	Total Base Bid
Low	Patriot Disposal	\$7,450.56
Second	Waste Management of Arizona	\$8,227.32
Third	United Disposal	\$8,397.00
Fourth	Best Pick Disposal	\$10,342.80

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**OPTION ANALYSIS:** The Council may vote to:

- 1.) Approve the award of the annual contracts to each lowest bidder, **OR**
- 2.) Not approve the award of annual contracts, **OR**
- 3.) Approve and not approve the award of the annual contracts, in any combination, **OR**
- 4.) Direct staff to pursue other options.

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**ACTION OPTION:** Staff recommends approval of award of each annual contract to the lowest responsive bidder per the unit prices bid as follows:

- (a) the Roadway Material to Asphalt Paving & Supply, **AND**
- (b) the Asphalt Paving contract to Asphalt Paving and Supply, **AND**
- (c) the Annual Street & Park Concrete contract to Headwaters Construction, LLC, **AND**
- (d) the CMP Culvert contract to Arizona Culvert Co., **AND**
- (e) the Solid Waste contract to Patriot Disposal

**OR** Motion not to approve award of any or all of the contracts. **VOTE.**

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**RECOMMENDATION:** Staff recommends approval of all the annual contracts as outlined in this action.

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**FISCAL ANALYSIS:** The budget for each program is outlined below:

**(a) Roadway Material:**

Aggregate Base: Based on prior years' expenditures on aggregate base plus an anticipated growth factor, staff anticipates purchasing \$85,000 of roadway material in FY12-13 as well as other budgets on an 'as needed' basis. Funding for this item is available in the Public Works budget in account 202-5510-631-4370 (\$334,000 budgeted).

**(b) Asphalt Paving:**

Based on prior years' expenditures on Asphalt Paving plus an anticipated growth factor, staff anticipates purchasing \$9,195 in Asphalt Paving in FY12-13. Funding for this item is available in the proposed budget "Street Repairs & Maintenance" 202-5510-631-4370 (\$334,000 budgeted).

**(c) Annual Street & Park Concrete:**

Based on prior years' expenditures on Streets Concrete plus an anticipated growth factor, staff anticipates purchasing \$34,625 in Concrete Repair and Placement in FY12-13. Funding for this item is available in the proposed budget "Street Repair & Maintenance" 202-5510-631-4370 (\$334,000 budgeted).

**(d) CMP Culverts:**

Based on prior years' expenditures on CMP Culverts, plus an anticipated growth factor, staff anticipates purchasing \$15,000 in CMP Culverts in FY12-13. Funding for this item is available in the Public Works budget. The Streets Division of Public Works purchases are funded through the budget in account 202-5510-631-4313 (\$59,400 budgeted). If this item is used by other departments for specific projects, the purchase will be funded by the respective account.

**(e) Solid Waste Disposal:**

Based on the bid prices received on Solid Waste Disposal, staff anticipates expending \$7,450 in Solid Waste Disposal in FY12-13. These expenditures are funded through the budget by the using department.

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**REVIEWED BY:**

Management Services Director \_\_\_\_\_

Town Clerk \_\_\_\_\_

Town Attorney \_\_\_\_\_

Town Manager \_\_\_\_\_

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**COUNCIL ACTION:**

Approved  Denied  Tabled/Deferred  Assigned to \_\_\_\_\_