

**TOWN OF PRESCOTT VALLEY
REGULAR COUNCIL MEETING
MINUTES
May 24, 2012**

Library Auditorium
7401 E. Civic Circle
Prescott Valley, Arizona 86314

1. CALL TO ORDER

Mayor Skoog called the meeting to order at 5:30 p.m.

2. INVOCATION

Pastor Charles Fulkner of the Mile High Worship Center gave the invocation.

3. PLEDGE OF ALLEGIANCE

Pastor Fulkner led in the recitation of the Pledge of Allegiance followed by Vice Mayor Lasker presenting him with a Certificate of Appreciation for his service.

4. ROLL CALL

Present: Council Member Tjiema, Mayor Skoog, Council Member Mallory, Vice Mayor Lasker, Council Member Nye, Council Member Anderson, and Council Member Whiting.

5. CERTIFICATES

a. Plaque of Appreciation to Stuart Mattson for 25 years of service

Town Manager Larry Tarkowski praised Stuart for his service over the last 25 years. Stuart has overseen and grown the Library into the success it is today. It is a dynamic institution that has been moved three times over the years, always forward. We appreciate his steady hand and professionalism that he has given to the Library. The gigantic task of moving to this new facility was pulled off remarkably well under Stuart's leadership.

Council member Mallory read 'roasting' comments followed up with complimentary comments about the Library Director. Council member Nye commented that Stuart has reached out to her in so many loving and tender ways over the 13 years she has known him. They have worked well together to make this library fantasy a reality. He is much appreciated. Council member Tjiema commented that Stuart has been referred to by an 81-year old lady as her boyfriend for delivering books to her home. She loved the visitations that he provided her with. Council is impressed with the service Stuart brings to our town. Council members Whiting and Anderson commented that

they have been impressed with the support of the library staff for each other and the fact that Stuart supports them as they come before council. They seem to be more of a family than just a work group. He is a leader. Vice Mayor Lasker said that there is always a large group of support for him when he comes before council. That is because of his leadership skills.

Mayor Skoog presented Stuart with a plaque, pin and \$600 gift certificate for 25 years of service.

Stuart thanked council and stated how proud he is of what they have accomplished but not without the help of all the trustees, friends, volunteers and staff. Stuart added that in May of 1987 the circulation total was 3,424. Today it is 32,487. They have come a long way. Stuart introduced his partner Gene Faulkner and son Isaac Mattson.

Kathy Hellman announced that on June 1st a party will be held in the Crystal Room to celebrate Stuart's 25 years of service. Ted Johnson presented him with a big card, almost as big as Stuart's heart, from the library staff.

b. Certificate of Appreciation to Bill Kauppi for 10 years of service

Town Manager Larry Tarkowski commented that it doesn't seem like it has been 10 years. It has been a privilege to work with Bill as a part of this dynamic robust management team we have. Bill is good at his chosen profession which has been very obvious over the past few lean years. He has a great sense of humor when people aren't biting at him. Things have gone well and so much of it is his responsibility. It has been his privilege to work with a person of Bill's caliber. It has been a great deal of fun. He has done a great job of hiring people and moving past the turmoil.

Council member Nye commented that he may not have a crowd here to cheer him on, but Bill is one of our unsung heroes. Most people don't realize the pivotal role that Bill plays and personal anguish that he puts into it. Bill is good at what he does - she is comfortable knowing that our financial future is in the hands of someone who takes it personally. Council member Tjiema was fascinated by the statue with the ties on it in Bill's office. A few months ago he noticed that statue was gone and now he doesn't know where to borrow a tie. Thanks to Bill for the 10 years of efficiency and simplification of accounting he brings to this town. Bill is awesome. Council member Anderson said he has avoided financial advisors and engineers in the past. Since he has been here he has learned to appreciate both of those people. Bill has made him appreciate numbers and showed him that one and one does usually mean two. Bill made sure he got the guidance he needed without being too direct about it. Bill is quick to give credit directed at him to his staff. Council member Mallory appreciates the extensive amount of time he has taken in educating her about the CFDs. Council member Whiting appreciates the StoneRidge CFD information provided to him. He commented that Bill is an expert in his field. Vice Mayor Lasker stated that she knows that Bill really appreciates cupcakes.

Mayor Skoog commented that he has asked Bill what the bottom line was. Bill replied, whatever you want it to be. Mayor Skoog presented Bill with a plaque and 10-year pin. Bill said he still struggles with CFDs himself. The ties are still in his office hanging on the door whenever anyone needs one. Over the past 10 years, his success has been due to his staff and what they provide

him with. He paid his staff not to be here tonight. He has learned from council members, both current and past, that he has to be prepared to provide the information Council may ask for. He feels like he just doing his job coming to work every day. This is a great work environment and great place to live and raise his kids. It feels like it has been 25 years, even though it has only been 10 years.

Cordell Compton commented that the \$20.00 Bill gave him to not show up was not very much. He will have to do better on that. From Council member Nye's comments about Bill knowing every dollar sign and decimal point was apropos. From staffs point, Bill is very concerned about the formatting of a document (margins, alignment of figures and columns down to 1/64 of an inch which he cheerfully and cordially, and frequently and forcefully points out to those staff members, in red, that the margins and columns are not exactly the way he would like it and that is always an interesting discussion. That just shows the dedication and integrity and focus of attention to detail that Bill has. We congratulate and thank him for his dedication.

6. COMMENTS/COMMUNICATIONS

Council member Nye congratulated Council member Mallory for the passion shown for the Healing Fields project presentation she gave at the Yavapai County Supervisors meeting the Cottonwood. Mallory said the project is going very well and she is excited that presentation requests are coming forward asking that she speak about the subject.

Council member Nye stated that the Not So Gentle Tamer project is currently at the Bronzesmith on Second Street. Friday and Saturday is the open house where visitors can see the 10-foot statute. The bronze pouring will be held on Friday at 10:00 a.m. and 12:00 p.m. She encouraged everyone to attend this open house to experience a bronze pouring.

7. CONSENT AGENDA

- a. *Approval of Minutes - May 2, 3 Work Study meetings, May 10 Regular meeting*
- b. *Authorizing the Mayor to sign the CDS Global contract amendment for Payment Processing*
- c. *Authorizing the Mayor to sign the Valley Collection Service contract amendment*
- d. *Financial Report*
- e. *Investment Report*
- f. *Approving Accounts Payable for May 1 thru 14, 2012*

Council Member Mallory made the MOTION, seconded by Council Member Nye, to approve all items listed on the consent agenda, by electronic vote. MOTION carried with 7 ayes and 0 nays.

8. NEW BUSINESS (FOR REVIEW, COMMENT, AND/OR POSSIBLE ACTION)

- a. Consideration of authorizing the Mayor to sign Resolution No. 1792, adopting the Tentative Budget for the Town of Prescott Valley for Fiscal Year 2012/2013, and giving notice of a public hearing on June 28, 2012

Management Services Director Bill Kauppi commented that this is the first step in approving the tentative budget for 2012-13. Once this is approved the number can be budget numbers can be lowered, but cannot be increased. The proposed budget for FY 2012-13 will be set at \$66,669,927.00. A public hearing is scheduled for June 28, 2012. Budget books are available at the library, in customer accounts and on the town website (in condensed form). Vice Mayor Lasker complimented Bill for producing a budget that has been cut in half from a few years ago.

Council Member Nye made the MOTION, seconded by Vice Mayor Lasker, to authorize the Mayor (or, in his absence, the Vice Mayor) to sign Resolution No. 1792, adopting the Tentative Budget for the Town of Prescott Valley for Fiscal Year 2012-13, and giving notice of a public hearing on June 28, 2012 by electronic vote. MOTION carried with 7 ayes and 0 nays.

- b. Consideration of approving the Amended Memorandum of Understanding with NACOG for the continued implementation of the Voucher Transit System through Fiscal Year 2012/2013

Public Works Director Norm Davis commented that the town wishes to move forward with the funding of the voucher program in the amount of \$50,000 even though the LTAF-2 funding is gone. The funds would be dispersed monthly for those in need. The program is administered by NACOG. We have a transit dependant community who depend on this system. A notice card will be distributed to announce the system and explain who to contact for use of the system.

Council member Nye stated she is relieved for our citizens who are in need of this service. Council member Tjiema applauded this funding effort by Public Works and the fact that we as a town are throwing some serious money toward this project. Council member Anderson commended Davis for his explanation of what we are doing and noted that the town has done their share. It makes it easy for everyone to see and understand. Council member Whiting requested an amendment to the NACOG report be asking them to send us 'actual number of rides provided and by whom they are provided' on a quarterly report (section 2, item 3). Davis will follow through with that request which will not require an amendment to the MOU as the information is readily available.

Council Member Whiting made the MOTION, seconded by Council Member Mallory, to approve the Amended Memorandum of Understanding with NACOG for the continued implementation of the Voucher Transit System through Fiscal Year 2012/2013, by electronic vote. MOTION carried with 7 ayes and 0 nays.

- c. Consideration of approving a contract with Keller Electrical Industries, Inc. for the ATF Motor VFD Replacement Project, CIP # E346 for a total amount of \$36,025.00

Town Manager Larry Tarkowski said this is a variable speed motor replacement for the wastewater plant and a requirement of ADEQ.

Council Member Tjiema made the MOTION, seconded by Council Member Mallory, to approve this Contract with Keller Electrical Industries, Inc. for the ATF Motor VFD Replacement Project, CIP # E346 for a total amount of \$36,025.00, by electronic vote. MOTION carried with 7 ayes and 0 nays.

d. Consideration of approving the expenditure of approximately \$142,000 to purchase the software and professional services necessary to implement the Electronic Document Management system in two phases over a two fiscal-year period (FY 2011-12 & FY 2012-13) AND approve the budget transfers as noted in the fiscal analysis

Town Clerk Diane Russell stated that electronic document management is an unfunded mandate by the State of Arizona. We discussed, in great detail at last week's Work Study session, staff's proposal to purchase additional software modules. These modules would be added to the existing Laserfiche system to allow for the incorporation of a more automated electronic document management system.

Council Member Whiting made the MOTION, seconded by Vice Mayor Lasker, to authorize the expenditure of approximately \$142,000 to purchase the software and professional services necessary to implement the Electronic Document Management system in two phases over a two fiscal year (FY 2011-12 & FY 2012-13) period AND approve the budget transfers as noted in the fiscal analysis, by electronic vote. MOTION carried with 7 ayes and 0 nays.

9. COMMENTS FROM THE PUBLIC

Nancy Myers

Ms. Myers commented that there is a lot of controversy over same sex marriage on the internet right now. She gave the Catholic point of view on the issue. Both sides of the issue need to be informed to make an educated vote for the most worthy presidential candidate. Ms. Myers then proceeded to read the Catholic beliefs.

Marty Grossman

Marty Grossman announced the PV Police Foundation Public Safety Day on Saturday, June 2, 10:00 a.m. – 3:00 p.m. at Liberty Kia. For every car leased or sold in March, April and May \$100 will go to the PV Police Foundation and B & G Club. The foundation monies are earmarked for SWAT equipment. He encouraged everyone to attend this fun event.

10. ADJOURNMENT

Council Member Mallory made the MOTION, seconded by Council Member Whiting, to adjourn the meeting, by electronic vote. MOTION carried with 7 ayes and 0 nays.

ATTEST:

APPROVED:

Diane Russell, Town Clerk

Harvey Skoog, Mayor

STATE OF ARIZONA)
COUNTY OF YAVAPAI) ss:
TOWN OF PRESCOTT VALLEY)

CERTIFICATE OF COUNCIL MINUTES

I, Diane Russell, Town Clerk of the Town of Prescott Valley, Arizona, hereby certify that the foregoing minutes are a true and correct copy of the Minutes of the Regular Meeting of the Town Council of the Town of Prescott Valley, held on Thursday, May 24, 2012.

I further certify that the meeting was duly called and held and that a quorum was present.

Dated this June 7, 2012

Diane Russell, Town Clerk