

**TOWN OF PRESCOTT VALLEY  
WORK STUDY MEETING  
MINUTES  
June 7, 2012**

Library Auditorium  
7401 E. Civic Circle  
Prescott Valley, Arizona 86314

1. Call to Order

Mayor Skoog called the meeting to order at 5:50 p.m.

2. Roll Call

Present: Council Member Tjiema, Mayor Skoog, Council Member Mallory, Vice Mayor Lasker, Council Member Nye, Council Member Anderson, and Council Member Whiting.

3. Discussion regarding the renewal of the Town Engineer Agreement

Boyd Robertson said the current agreement with Dava & Associates expires on June 30, 2012. Staff is asking for a new two-year agreement at a fee of \$55,000. Fees have been the same for six years, since 2006. Gordan Bowers and Bob Fister, Dava & Associates, came forward and thanked the Town for continuing to do business with their firm. Council member Anderson added that it is not only the money, but it is the quality of the service that Dava & Associates has given the Town over the years that we really do appreciate. No action was taken.

4. Discussion regarding an agreement with Montgomery and Associates for the recharge project CIP#226.2wr

Water Resources Manager John Munderloh explained in detail the services that would be provided by Montgomery and Associates for the recharge project to include professional services related to the two new monitoring wells and three new three vadose zone (above the water table) piezometers in order to begin recharge operations at North Plains Recharge Site. The Arizona Dept. of Water Resources and Arizona Dept. of Environmental Quality permits require these wells. No action was taken.

5. Discussion regarding the renewal of Annual Service Contracts related to Swath Mowing, Striping and Pavement Markings, Street Sweeping, Landscape Maintenance and Weed Control

Facilities & Operations Manager Ken Stanton gave an overview of the results of the bid opening for the annual service contracts which is rebid every five years. The contractors like the long-term relationship they have with the Town therefore they work to keep their fees as low as possible. They are proven contractors for the Town. No action was taken.

6. Discussion regarding Award of Contracts for Annual Public Works Materials and Supply

Programs related to Roadway Material, Asphalt Paving, Annual Street & Park Concrete, Corrugated Metal Culvert Pipe, and Solid Waste Disposal

Facilities & Operations Manager Ken Stanton said some of these contracts were modified to include additional scope and detailed what those additions are and how the purchased materials will be used. These contracts can be awarded for one year. No action was taken.

7. Discussion regarding the Change Orders for Renewal of Contracts for Fuel and Janitorial Services

Facilities & Operations Manager Ken Stanton said we are only renewing two contracts this year - one for fuel and the other for janitorial services. The janitorial contractor worked with the Town to hold their fee the same. The PD and Civic Center are cleaned 3 times a week as opposed to the Library and College which are cleaned 5 times a week; hence the fees are more for less square footage to clean the Library and College. Fuel costs us \$ .09 above the Oil Price Index for Phoenix with filling stations located at Roberts Market, SR 69 and Dewey Industrial area off of Fain Road. Vice Mayor Lasker thanked Ken for the great job he did on negotiating the contracts. Ken noted that the portable toilets contract was sent out for rebid as the contractors came up with identical bid amounts in the first round. No action was taken.

8. Adjournment

Meeting adjourned at 6:12 p.m.

ATTEST:

APPROVED:

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Diane Russell, Town Clerk

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Harvey Skoog, Mayor

STATE OF ARIZONA)  
COUNTY OF YAVAPAI) ss:  
TOWN OF PRESCOTT VALLEY)

CERTIFICATE OF COUNCIL MINUTES

I, Diane Russell, Town Clerk of the Town of Prescott Valley, Arizona, hereby certify that the foregoing minutes are a true and correct copy of the Minutes of the Work Study Meeting of the Town Council of the Town of Prescott Valley, held on Thursday, June 7, 2012.

I further certify that the meeting was duly called and held and that a quorum was present.

Dated this June 12, 2012

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Diane Russell, Town Clerk