



June 15, 2012

Ms. Candace Manibusan
Prescott Valley Police Department
7601 E. Civic Circle
Prescott Valley, AZ 86314

Re: Grant #20130881:

Dear Ms. Manibusan,

Congratulations! The Arizona Community Foundation (ACF), on behalf of Yavapai County Community Foundation (YCCF), is pleased to approve a grant of \$5463 to Prescott Valley Police Department.

Funds are expressly earmarked for the project entitled, "Prescott Valley PD K9 Program". The Foundation requests that you submit a final report at the conclusion of the project. You will be notified one month prior to the required submission date and the report format will be provided at that time. Please note that timely receipt of the final evaluation is required when determining eligibility for future grants.

Payment shall be made upon executing and returning the enclosed grant agreement with the conditions attached thereto. **The Foundation requests that you sign and return the attached grant agreement no later than June 30, 2012. Please fax or email the grant agreement to the attention of Kristen Nelson, ACF Philanthropic Services Assistant, at 602.381.1575 or knelson@azfoundation.org.**

If you have any questions, please contact Tracey McConnell, YCCF Grants & Operations Coordinator, at 928.499.9795 or tmccConnell@azfoundation.org.

We wish you and Prescott Valley Police Department every success with the project.

Sincerely,

A handwritten signature in black ink that reads "Carol M. Chamberlain". The signature is fluid and cursive, with a long horizontal line extending from the end of the name.

Carol Chamberlain
Manager, North Central Region | Yavapai County Community Foundation



GRANT AGREEMENT

Date: June 15, 2012

Grantor: Arizona Community Foundation (ACF), on behalf of Yavapai County
Community Foundation (YCCF)

Grant recipient: Grant Number: 20130881
Prescott Valley Police Department

Grant Period: June 2012 – June 2013

Grant Amount: \$5463

Special Conditions: Signed Grant Agreement

Final Report Due: August 1, 2013

As consideration for the grant, the Grantee agrees to the following conditions:

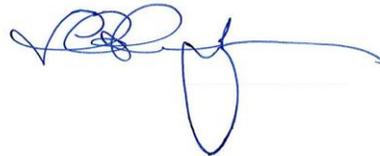
- 1. Use of Grant Money.** The Grantee shall use the Grant Money only for the Project, in accordance with the proposal and budget previously submitted to and approved by the Yavapai County Community Foundation (YCCF). The Grantee shall not make any significant change in the Project without the prior approval of YCCF. At the end of the grant period, the Grantee shall promptly return to YCCF any unused portion of the Grant Money.
- 2. Reports.** The Grantee shall submit a written, final report on the accomplishments of this Project as well as an accounting of expenditure of grant funds. Reporting and documentation required by YCCF shall be provided as outlined in the Grantee Final Report. The Grantee shall provide YCCF with copies (if available) of any press releases, photographs and published material about the Grant Money and the work it made possible.
- 3. Meeting Requirement.** The Grantee may be asked to attend a meeting at YCCF, to be set later, to discuss your project. Discussions on capacity building in the future and other topics will also take place.
- 4. Publicity.** You will allow YCCF to review and approve the text, including quotes, of any proposed publicity concerning this grant *prior* to its release. ACF and YCCF may include information regarding this grant, including the amount and purpose of the grant, any photographs you may have provided, your logo or trademark, or other information or materials about your organization and its activities, in ACF's or YCCF's periodic public reports, newsletters, news releases or any other printed materials distributed by the Foundations. Please ensure that all publicity (including printed material, press releases and Web sites) states "*funding provided by the Yavapai County Community Foundation, an affiliate of the Arizona Community Foundation*" If you require an electronic copy of ACF's or YCCF's official logo please contact ACF's Marketing/Communications department at 800.222.8221.

5. **Retention of Records.** The Grantee shall keep all financial records pertaining to the Project for at least four years and shall make such records available to YCCF at reasonable times upon the YCCF request.
6. **Revocation of Grant Money.** The Grantee must return all unexpended grant funds immediately upon request by YCCF if (1) the Foundation, at its sole discretion, determines that the Grantee has not performed in accordance with this Agreement, or (2) the Grantee loses its exemption from federal income tax under Section 501(c)(3) of the Internal Revenue Code of 1986, as amended (the "Code" and is classified as other than a private foundation under Section 509(a) of the IRS Code.
7. **Grant Does Not Create a Partnership.** The Grantee shall not in any manner indicate, nor shall the grant or any documents related thereto be in any manner deemed to create or construed as creating, any kind of partnership, joint venture or other similar relationship between YCCF and the Grantee or other party. YCCF shall not be deemed in any manner responsible for the debts, liabilities or other obligations of the Grantee, including any such debts relating to this Project.
8. **Amendment.** This Grant Agreement shall not be amended or revised except by a written document signed by the parties hereto.
9. **Changes or Problems Occurring During Grant Year.** Any changes or problems in the Grantee Agency that affects the Project must be reported to YCCF immediately.

The parties have entered into this Grant Agreement as of the day and year first above written.

**Arizona Community Foundation, on
behalf of Yavapai County Community
Foundation**

By:



Steve Seleznow, CEO

The Grantee

By:

Name/Title