



Town of Prescott Valley

Town Management
7501 E. Civic Circle
Prescott Valley
Arizona 86314

June 7, 2012

Jan Bear, Legal Depart.
7501 E. Civic Circle
Prescott Valley, AZ 86314

RE: Personnel Board Term Renewal

Dear Jan:

According to our records your term as a Non-Exempt Alternate Board Member with the Personnel Board expired on May 25, 2012. We have greatly appreciated the time you have devoted to this Board. Please check the corresponding box below indicating your preference to be considered for reappointment, sign and return to me by *Thursday, June 14th*.

- I would like to renew my term as a Board Member.
- I will be able to attend the June 28th Council meeting @ 5:30 pm where I will be reappointed.**

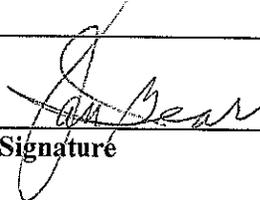
The following is my current information:

Mailing address _____
 Residence _____
 Phone No's: Home _____ Cell -- _____
 Email Address _____
 Occupation Legal Assistant

The Council welcomes your comments and ideas on improving communication between the Board or Commission and the Town Council. Please add any constructive comments that may assist in strengthening the Board/Commission on which you serve in the comment box below. If you would like to meet with the Council Representatives for further discussion please call, at your earliest convenience, to arrange an appointment at (928) 759-3100.

- I do not choose to renew my term as a Board Member at this time.
(Please include your reason in the comments box below)

Comments:



Signature

6/11/12

Date

Thank You,

Lea Duke

Lea M. Duke, Executive Assistant
Town Manager & Mayor's Office