

State of Arizona Department of Homeland Security



Governor Janice K. Brewer

Director Gilbert M. Orrantia

September 21, 2012

Chief Bill Fessler
Prescott Valley Police Department
7601 E. Civic Circle
Prescott Valley, AZ 86314

Subject: FFY 2012 Homeland Security Grant Program Award
Grant Agreement Number: **999511-01**
Project Title: **Interoperable Communications**

Dear Chief Bill Fessler:

The application that your agency submitted to the Arizona Department of Homeland Security (AZDOHS) for consideration under the Homeland Security Grant Program has been partially awarded. The project titled "**Interoperable Communications**" has been **partially funded** under the STATE HOMELAND SECURITY GRANT PROGRAM for **\$8,270.00**. The grant performance period is **October 1, 2012 through September 30, 2013**. **Enclosed are modified Budget Narrative pages that identify approved funding elements**. This grant program is part of the U.S. Department of Homeland Security Grant Program and specifically is awarded under CFDA #97.067 (Catalog of Federal Domestic Assistance). Your application will be kept on file for additional funding consideration if fallout funding becomes available.

To initiate the award process, the following action items must be completed, signed and returned to AZDOHS:

1. Go to www.azdohs.gov under Grants and download two original Subgrantee Agreements.
2. Project Administration Page (enclosed).
3. Environmental and Historic Preservation (EHP) required documentation (if applicable, see attached EHP Designation Letter).
4. Complete NIMSCAST at www.fema.gov/nimscast. Per Federal Grant Guidance, sovereign nations are required to provide their respective State Administrative Agency access to their NIMSCAST data. For more information on NIMSCAST, contact Mariano Gonzalez at mariano.gonzalez@azdema.gov, or (602) 464-6327. No hard copy required.

Hard copies of the subgrantee agreement will **not** be mailed to you. These items must be completed and on file at AZDOHS in order for your agency to be eligible for reimbursement. **If all documentation listed in numbers 1, 2, and 3 above is not signed and received by AZDOHS on or before January 31, 2013 this award is rescinded and the funds will be reallocated.**

Additional grant requirements:

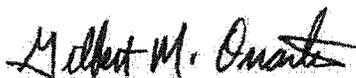
- Quarterly programmatic reports must be submitted on the most recent form/template, which was updated as of 10/1/2012. Previous versions of the quarterly report form/template will not be accepted.
- Subgrantees are required to submit a copy of their annual A133 Audit to AZDOHS each year. Subgrantees will not receive any positive action by AZDOHS, to include payment of reimbursements, until the A133 Audit has been received and, if applicable, an approved action plan for compliance.
- Reimbursements are limited to approved quantities and funding thresholds.
- All radio equipment purchased with Homeland Security funds must be P25 capable and programmed in accordance with the Arizona's State Interoperable Priority Programming Guide Channels, which include standard names for national channels as identified in the National Interoperability Field Operations Guide (NIFOG).
- If your project requires an Environmental and Historic Preservation (EHP) review, this must be completed, submitted and **approved** by FEMA/AZDOHS prior to any expenditure of funds.
- All projects that support training initiatives including FEMA approved/state sponsored training must be in compliance with grant guidance, the subgrantee agreement, and approved through the ADEM/AZDOHS training request process prior to execution of training.

- All projects that support exercises must be:
 - In compliance with grant guidance and the subgrantee agreement.
 - Must utilize the FEMA Homeland Security Exercise and Evaluation Program (HSEEP) Toolkit.
 - All exercises, documentation and After Action Reports/Improvement Plans (AAR/IP) must be posted via the HSEEP Toolkit within 60 days after completion of an exercise.
 - Within 60-days of completion of an exercise, the exercise host subrecipient is required to upload the AAR/IP into the HSEEP Toolkit and email the AAR/IP to the local County Emergency Manager, the FEMA Region IX Exercise POC, HSEEP@dhs.gov, the AZDOHS Strategic Planner, and the Arizona Department of Emergency Management (ADEM) Exercise Officer.
- All reimbursements for personnel costs must be in compliance with AZDOHS Time and Effort Reporting requirements.
- AZDOHS reserves the right to request additional documentation at any time.

If you should have any questions, please do not hesitate to contact your Strategic Planner.

Congratulations on your Homeland Security Grant Program award.

Sincerely,



Gilbert M. Orrantia
Director

Cc: Admin. Supervisor Candace Manibusan

Attachments: Project Administration Page, EHP Designation Letter, Application Summary Page, Budget Narrative page(s)

This form is to be signed and returned.

Grant #: **999511-01**

Sub-Recipient: **Prescott Valley Police Department**

Project Title: **Interoperable Communications**

Grant Program: **STATE HOMELAND SECURITY GRANT PROGRAM**

1. Unit of Government: **Prescott Valley Police Department**

Point of Contact: **Admin. Supervisor Candace Manibusan**

Sub-recipient Address: **7601 E. Civic Circle**

City/State/Zip: **Prescott Valley, AZ 86314**

Head of Agency: **Chief Bill Fessler**

Authorized individual has delegated authority to make application on behalf of the agency.

Phone #: **928-772-5115**

E-mail Address: **bfessler@pvaz.net**

2. Organizational Type: **Local Government / Municipality**

3. Region or Entity: **West Region**

4. Initiative Title **Strengthen Interoperable Communications Capabilities**

5. Total Dollar Amount Requested **\$176,758.00** Total Dollar Amount Awarded: **\$8,270.00**

6. Enter the 2011 - 2014 State Homeland Security Strategy Objectives (EXAMPLE : 1.1.0) and Action Item(s) Numbers (EXAMPLE:1.1.4) that relate to this project. To learn more about the strategy visit this website:

NP1. Expand Regional Collaboration

NP4. Strengthen Information Sharing and Collaboration Capabilities

NP5. Strengthen Interoperable and Operable Communications Capabilities

7. Identify the primary National Priority that is supported by this project from the drop down box below

NP 5. Strengthen Interoperable Communications Capabilities

8. Is this project new or ongoing? If the project is ongoing, identify the corresponding projects and funding amounts for each year as applicable. Also, for the current grant cycle, please identify, if any, requests for funding from other funding sources i.e. EOC, EMPG etc..

This project is ongoing. It is a continuation of the following projects: #777511-01 (\$400,000); #333512-04 (\$41,117.61); #333512-03 (\$10,443); #555513-05 (\$181,618); #555513-04 (\$279,349); #222512-03 (\$19,656); #444508-02 (\$93,751); #333512-01 (\$176,377); and #2006-GE-T6-0007 (\$75,526)

9. Can partial funding be accepted for this project? If so, at what specific dollar amount(s), items, and quantities? Be sure to list the order of priority.

Partial funding can be accepted for this project. The mobile radios are the first priority. If partial funding is accepted for this equipment, we would need a minimum of four (4) mobile radios to replace older units that have been phased out. The additional ten (10) mobile radios are for anticipated increases in our vehicle fleet. The second priority are the hand-held radios. The third priority are the MDC's.

10. Please list the multiple jurisdictions and/or disciplines served by this project. Include POC information for each partnering agency.

Prescott Regional Communication Center (PRCC) Lt. Amy Bonney 928-777-2020, 216 S. Cortez Prescott, AZ 86303; Prescott Valley PD Chief Bill Fessler 928-772-9261 7601 E. Civic Circle Prescott Valley, AZ 86314; Prescott PD Chief Mike Kabbel 222 S. Marina Prescott, AZ 86303; Yavapai College PD Chief Joe Cappelli 928-445-7300 1100 East Sheldon Street Prescott, AZ 86301; Central Yavapai Fire District Chief Paul Nies 928-772-7111 8855 E. Yavapai Rd. Prescott Valley, AZ 86314; Prescott Fire District Chief Bruce Martinez 928-777-1700 1700 Iron Springs Road Prescott, AZ 86305; Williamson Valley Fire District Chief Bryan Smith 15450 Williamson Valley Rd. Prescott, AZ 86305; Walker Fire District Chief Bob Loughrige 928-777-2424 5881 S. Walker Road Prescott, AZ 86303; Groom Creek Fire District Chief Todd Bentley 928-778-6519 1110 Friendly Pines Road Prescott, AZ 86303 and Chino Valley Fire District Chief John Ginn 928-636-2442 1133 West Road 3 North Chino Valley, AZ 86323.

APPROVAL PROCESS

The signatures below verify the submission/approval process. All parties signify that all aspects of this project are allowable, reasonable and justifiable in accordance with published federal grant guidelines. The signatures confirm the acceptance that the funding amounts and quantities are limited to the amounts and quantities approved and awarded on the Application Summary and Budget Narrative page(s) (Equipment, Training, Exercise, Planning, Organization, M&A, if applicable) as provided in the award letter attachments.

Point of Contact

Admin. Supervisor Candace Manibusan

C. Manibusan 10-01-12

Print Name

Signature

Date

Strategic Planner or

Assistant Director Planning & Preparedness

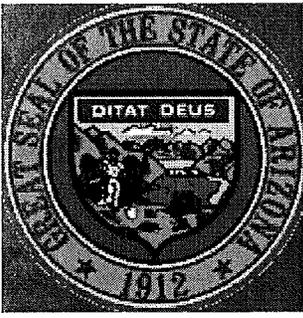
Print Name

Signature

Date

Award Funded as follows:			
	Requested	Recommended	Awarded
Equipment	\$176,057.00	\$8,270.00	\$8,270.00
Training	\$0.00	\$0.00	\$0.00
Exercise	\$0.00	\$0.00	\$0.00
Planning	\$0.00	\$0.00	\$0.00
M & A	\$701.00	\$0.00	\$0.00
Organization	\$0.00	\$0.00	\$0.00
Total	\$176,758.00	\$8,270.00	\$8,270.00

This form is to be signed and returned.



STATE OF ARIZONA

Department of Homeland Security

2012 STATE HOMELAND SECURITY GRANT PROGRAM PROJECT DETAIL WORKBOOK

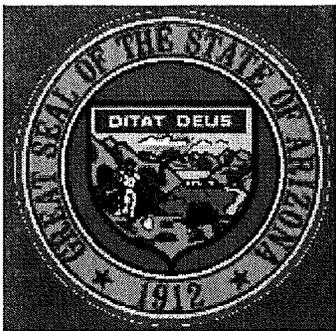
Prescott Valley Police Department

999511-01

Application Summary

Award Funded As Follows:

	<i>Requested Amounts</i>	<i>Recommended Amounts</i>	<i>Awarded Amounts</i>
<i>Equipment</i>	\$176,057.00	\$8,270.00	\$8,270.00
<i>Training</i>	\$0.00	\$0.00	\$0.00
<i>Exercise</i>	\$0.00	\$0.00	\$0.00
<i>Planning</i>	\$0.00	\$0.00	\$0.00
<i>M & A</i>	\$701.00	\$0.00	\$0.00
<i>Organization</i>	\$0.00	\$0.00	\$0.00
<i>Award Totals</i>	\$176,758.00	\$8,270.00	\$8,270.00



STATE OF ARIZONA
 Department of Homeland Security
2012 STATE HOMELAND SECURITY GRANT PROGRAM
PROJECT DETAIL WORKBOOK

Prescott Valley Police Department

999511-01

Equipment - Budget Narrative

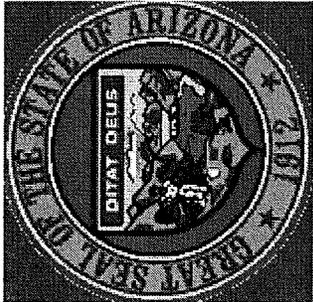
Budget Description: List each item from your budget worksheet pages in the same order in which they are listed on the proceeding page. For Equipment, each Allowable Equipment Category (PPE, Interoperable Communications, Detection, etc.) must be listed. Under the federal guidelines "Equipment" has been defined as any single item that has a value of more than 5,000 and a life expectancy greater than a year. However, for this budget narrative please be sure to include any and all items that can be found on the AEL. Please be sure to provide a brief description of each item and how each item will be utilized. Equipment cost estimates must be listed. For each item of equipment, list the Authorized Equipment List (AEL) Item Number. The most current AEL can be found on line at the Responder Knowledge Base at the following website: www.rkb.us. If "Other Authorized Equipment" was annotated, specify the equipment here. All equipment associated with this grant must be listed on this page only. If you have any questions or concerns regarding the AEL, please feel free to contact Michael Stidham at mstidham@azdohs.gov.

Brief Description and Utilization:

Mobile data computers are to be used by first responders for communication with PRCC, other agency personnel, and records systems through local, state and federal databases. The MDC costs include the computers, software, maintenance for one year of the software, wireless communications, tokens for secured access to the computers, mounts, installation. Mobile and handheld radios are to be used by first responders for communication on local, county, state and federal law enforcement, fire, medical, public works and search and rescue frequencies. The radio costs include installation where applicable, programming and maintenance for one year.

<i>AEL #</i>	<i>Item Description</i>	<i>Quantity</i>	<i>Cost</i>	<i>Total Cost</i>	<i>AZDOHS Approved</i>	<i>Approved Quantity</i>	<i>Approved Cost</i>
04HW-01-MOBL	mobile data computers for first responder vehicles	15	\$9,493.00	\$142,395.00	John Coughlin	0	\$0.00
06CP-01-MOBL	mobile radios installed in first responder vehicles	6	\$4,135.00	\$24,810.00	John Coughlin	2	\$8,270.00
06CP-01-PORT	handheld radios for first responders	4	\$2,213.00	\$8,852.00	John Coughlin	0	\$0.00

Totals For Prescott Valley Police Department Contract Number 999511-01 *Requested* \$176,057.00 *Approved* \$8,270.00



STATE OF ARIZONA

Department of Homeland Security

2012 STATE HOMELAND SECURITY GRANT PROGRAM PROJECT DETAIL WORKBOOK

Prescott Valley Police Department

999511-01

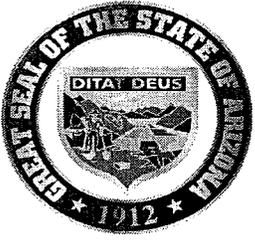
Management and Administration - Budget Detail Worksheet

Provide a description of each M&A expense category must be listed and a brief description provided of each item and how it will be utilized. Estimated costs must be listed: Personnel, Travel, etc. If requesting Authorized Office Equipment, list the Authorized Equipment List (AEL) item number. Specify the type and quantity of equipment here. The most current AEL can be found on the FEMA Responder Knowledge Base on line at the following link: <https://www.rkb.us/FEMAGrants/DisplayFEMAGrants.cfm>

The M&A expense requested includes wages to support compliance with reporting, data collection, and reimbursements necessary to comply with grant requirements and town administration of the grant. This will support pay to compensate our grant specialist for twenty hours of overtime spent on quarterly reporting, collecting the data necessary for those reports, as well as processing of paperwork related to Town Council acceptance of the grant, and purchasing. Based on her hourly rate on overtime the wages would be \$632.70, FICA \$9.17, unemployment compensation \$36.40 and worker's compensation \$22.40 for a total of \$700.67.

Backfill/ Overtime	Personnel / Contrs / Consults		Plan Development For DHS Data Calls		Travel Lodging Per Diem		Meeting Expenses		Authorized Office Equipment		Recurring Equip Fees / Space Rental		Totals			
	Requested	Awarded	Requested	Awarded	Requested	Awarded	Requested	Awarded	Requested	Awarded	Requested	Awarded	Requested	Awarded		
\$701	\$0.00	\$0	\$0	\$0.00	\$0	\$0	\$0	\$0	\$0	\$0.00	\$0	\$0.00	\$0	\$0.00	\$701	\$0.00
\$701	\$0.00	\$0	\$0	\$0.00	\$0	\$0	\$0	\$0	\$0	\$0.00	\$0	\$0.00	\$0	\$0.00	\$701	\$0.00

Management and Administration Totals:



State of Arizona Department of Homeland Security



Governor Janice K. Brewer

Director Gilbert M. Orrantia

FFY 2012

Dear Stakeholder:

The project that your agency submitted to the Arizona Department of Homeland Security (AZDOHS) for consideration under the Homeland Security Grant Program has been awarded.

Please be advised, your project required an Environmental and Historic Preservation review. It has been reviewed and your project has been determined to have no potential impact to environmental or historic concerns. No further EHP review is required unless you modify the project and it is approved by AZDOHS. If you need further clarification please contact Michael Stidham at (602) 542-7041 or mstidham@azdohs.gov with AZDOHS for further information regarding the EHP specific requirements for your award.

As stated in the subgrantee agreement:

The subrecipient shall comply with all applicable Federal, State, and local environmental and historic preservation (EHP) requirements and shall provide any information requested by FEMA to ensure compliance with applicable laws including: National Environmental Policy Act, National Historic Preservation Act, Endangered Species Act, and Executive Orders on Floodplains (11988), Wetlands (11990) and Environmental Justice (12898). Subrecipient shall not undertake any project having the potential to impact EHP resources without the prior approval of AZDOHS/FEMA, including but not limited to communications towers, physical security enhancements, new construction, and modifications to buildings that are 50 years old or greater. Subrecipient must comply with all conditions placed on the project as the result of the EHP review. Any change to the approved project scope of work will require re-evaluation for compliance with these EHP requirements. If ground disturbing activities occur during project implementation, the subrecipient must ensure monitoring of ground disturbance and if any potential archeological resources are discovered, the subrecipient will immediately cease construction in that area and notify FEMA and the appropriate State Historic Preservation Office. Construction activities shall not be initiated prior to the full environmental and historic preservation review.