

**TOWN OF PRESCOTT VALLEY
REGULAR COUNCIL MEETING
MINUTES
October 11, 2012**

Library Auditorium
7401 E. Civic Circle
Prescott Valley, Arizona 86314

1. CALL TO ORDER

Mayor Skoog called the meeting to order at 5:30 p.m.

2. INVOCATION

Pastor/Vice Mayor Tjiema gave the invocation.

3. PLEDGE OF ALLEGIANCE

Vice Mayor Tjiema led in the recitation of the Pledge of Allegiance.

4. ROLL CALL

Present: Vice Mayor Tjiema, Mayor Skoog, Council Member Mallory, Council Member Lasker,
Council Member Nye, Council Member Anderson, and Council Member Whiting.

~~5. WITHDRAWN - SCHEDULED ANNOUNCEMENTS & PRESENTATIONS~~

~~a. Chamber of Commerce~~

6. CERTIFICATES

a. Certificate of Appreciation to Sehreh Goodman for 5 years of service

Diane Russell read the accolades submitted about Sehreh Goodman. Council members commented that Sehreh is one of most pleasant people we have on staff with the Town. She always greets everyone with a smile. Mayor Skoog presented Sehreh with a Certificate of Appreciation and pin for her five years of service and expressed council's appreciation for her five years of service.

Sehreh said she appreciates the acknowledgment of her service as she does try to be efficient and positive.

7. PROCLAMATIONS

a. Arizona Cities and Towns Week

Town Clerk Diane Russell read the proclamation after which it was accepted by Vice Mayor Tjiema on behalf of the Town of Prescott Valley.

b. National Arts and Humanities Month

Town Clerk Diane Russell read the proclamation after which it was accepted by members of the Arts and Culture Commission.

8. COMMENTS/COMMUNICATIONS

Council member Nye encouraged everyone to go over to the Bronzesmith at 7331 E. 2nd Street to see the Centennial Monument called No So Gentle Tamer.

Council member Whiting announced that the next Bradshaw Mountain High School Student of the Month on November 8.

Ryan Judy announced that ice skating is kicking off tomorrow at Tim's Toyota Center with free admission at the 2:30 and 4:45 p.m. sessions. Skates can be rented for \$3.00.

Also, PVPD Cops and Bobbers will be held at Fain Park on Saturday beginning at 7:00 a.m. The first 250 kids will get free fishing poles. A free bar-b-queue is planned following the event.

9. CONSENT AGENDA

- a. *Approval of Minutes of September 20 Work Study & September 27, 2012 Regular*
- b. *Approving a new Series 12 Liquor License and interim permit for the Encanto Grill located at 8400 E. Long Mesa Drive; Karelia Garcia Limon, Applicant*
- c. *Renewing an employment contract with Smith Horton to serve a two (2) year contracted period as Administrative Hearing Officer*
- d. *Accepting Drainage Easements and Temporary Construction Easements for the Western Boulevard Stormwater Management Improvement Project, Phase III - CIP # E328.3*
- e. *Approving a letter of support for the Yavapai Regional Transit System*
- f. *Approving Accounts Payable for August 29 through September 30, 2012*

Council Member Whiting made the MOTION, seconded by Council Member Lasker, to approve all items listed on the consent agenda, by electronic vote. MOTION carried with 7 ayes and 0 nays.

10. *NEW BUSINESS (FOR REVIEW, COMMENT, AND/OR POSSIBLE ACTION)*

a. *Public Hearing Open Public Hearing Community Development Block Grant Close Public Hearing*

Mayor Skoog opened the public hearing.

Deputy Town Manager Ryan Judy stated we were not selected for the Loos Phase 3 improvement project, however phase 2 is going forward. In the rejection letter we were reminded to reapply for a second round of funding for the 2012 SSP Funding Round 2. We just need to go through the public participation process again. The original application was rejected for lack of a public attendance sheet at the public hearing. Town Manager Tarkowski thanked Ryan for his patience and jumping through all the federal hoops for the funding. Further he thanked council for using CDBG funds for hard infrastructure that will last this community in excess of fifty years. A second public hearing will be held in November to announce the project and authorize the submission of the grant.

Mayor Skoog closed the public hearing.

b. *Consideration of reading Ordinance No.770 by title only on two separate occasions, then to place the same on final passage adopting the proposed revisions to Town Code Chapter 6 "ANIMALS"*

Legler said this action is needed in follow-up to the legislative modification of state statutes relating to animals and we are trying to make sure our code is in compliance. Basically this is a housekeeping matter.

Vice Mayor Tjiema made the MOTION, seconded by Council Member Nye, to approve the reading of Ordinance No.770 by title only on two separate occasions, then to place the same on final passage, by electronic vote. MOTION carried with 7 ayes and 0 nays.

Town Clerk Diane Russell read Ordinance No. 770 by title only for the first reading.

c. *Consideration of approving the Intergovernmental Agreement Contract No. PR13-033 Site Steward Program with the Arizona State Parks Board*

Parks and Recreation Director Brian Witty Fitzmaurice gave a brief overview about the Site Steward program entered in 2002 in which they assist the town predominately in preserving the Fitzmaurice Ruin site. They have expanded the program and upon request the site stewards are available for tours and have become an extension of the Parks and Recreation Department. Three certified people are available to the town to provide tours to thousands of school children on a yearly basis. Staff recommends that council consider signing up again for another 5-year Intergovernmental Agreement (IGA) term with the Arizona State Parks Board (ASPB). The Site Steward services come without compensation from the state or the town.

Witty responded to Anderson that costs (administrative) are budgeted. Council member Nye stated it is a point of pride for her that a community of our size has Site Stewards and historical landmarks. Witty responded to Vice Mayor Tjiema that the fiscal budget providing funding for administrative duties such as 'business as usual meetings', or physical repairs or fixes to gates etc. and any travel time. The Site Stewards are considered town volunteers with workman's compensation benefits available to them.

Council member Lasker said the Fitzmaurice Ruins is one of town's treasures with a lot of history right in the middle of town. Site Steward training is available; call 759-3090 for more information. The Prescott Valley Library will be offering a guided tour at 2:00 p.m. this Sunday of Fain Park, the Barlow Masik House, the gold diggings and Fitzmaurice Ruins.

Witty stated that Fitzmaurice Ruin housed 150-200 Prescott Tradition People between 1200 ad and 1400 ad, with connectivity to Tuzigoot and Montezuma's Castle. The ruin consists of approximately 30 rooms. The first excavation in 1932 indicated occupation and cultivation back to 200 BCE in that vicinity. A subsequent excavation in 1960 was done by Yavapai College. Council member Nye commented that another treasure located in that area is the Barlow Masik house. Council member Lasker stated that a woolly mammoth was found in the vicinity of Robert Road which should be displayed sometime.

Council Member Nye made the MOTION, seconded by Vice Mayor Tjiema, to approve the Intergovernmental Agreement No. PR13-033 Site Steward Program with the Arizona State Parks Board, by electronic vote. MOTION carried with 7 ayes and 0 nays.

d. Consideration of authorizing the entry into Contract #999511-01 with the Arizona Department of Homeland Security to accept a \$8,270 grant award and approve the purchase of two mobile radios to be installed in first responder vehicles

Candace Manibusan stated that the town has been fortunate to receive hundreds of thousands of dollars to build infrastructure for communications. On September 21, 2012, PVPD received notification from AZDOHS of a grant award to receive partial funding for the application that was submitted. Through the AZDOHS State Homeland Security Grant Program, we will receive \$8,270 towards our Interoperable Communications project. The funding will support the purchase of two (2) mobile radios to be installed in first responder vehicles. It is a non matching grant that is fully reimbursable through Homeland Security.

Town Manager Tarkowski said we need to recognize the number of dollars that Candace has brought to the Town of Prescott Valley Police Department. It is through her very hard work that we have benefitted several times over her salary.

Council Member Whiting made the MOTION, seconded by Council Member Mallory, to accept the \$8,270 grant award, approve Contract #999511-01 with the Arizona Department of Homeland Security, and authorize purchase of the listed equipment, by electronic vote. MOTION carried with 7 ayes and 0 nays.

11. COMMENTS FROM THE PUBLIC

No comments were forthcoming.

12. MOTION TO CONVENE INTO EXECUTIVE SESSION (PER A.R.S. 38-431.03(A)(1) & (2) in order to discuss or consult with the attorneys or other designated representatives of the public body regarding, or to otherwise discuss or consider, the following: * Town Attorney Annual Review * Town Magistrate Judge Annual Review

Council Member Nye made the MOTION, seconded by Vice Mayor Tjiema, to recess and convene into executive session by electronic vote. MOTION carried with 7 ayes and 0 nays.

13. [Recess into Executive Session]

Mayor Skoog recessed the regular session at 6:12 p.m.

14. [Reconvene into Regular Session]

Mayor Skoog reconvened the regular session at 6:48

15. ACTION (IF ANY) RELATED TO EXECUTIVE SESSION ITEMS

16. ADJOURNMENT

Mayor Skoog adjourned the meeting at 6:49 p.m.

ATTEST:

APPROVED:

Diane Russell, Town Clerk

Harvey Skoog, Mayor

STATE OF ARIZONA)
COUNTY OF YAVAPAI) ss:
TOWN OF PRESCOTT VALLEY)

CERTIFICATE OF COUNCIL MINUTES

I, Diane Russell, Town Clerk of the Town of Prescott Valley, Arizona, hereby certify that the foregoing minutes are a true and correct copy of the Minutes of the Regular Meeting of the Town Council of the Town of Prescott Valley, held on Thursday, October 11, 2012.

I further certify that the meeting was duly called and held and that a quorum was present.

Dated this October 12, 2012

Diane Russell, Town Clerk