

**TOWN OF PRESCOTT VALLEY  
REQUEST FOR COUNCIL ACTION  
Date: November 8, 2012**

**SUBJECT:** Out of Scope Letter Agreement with CH2M HILL OMI for SCADA Control upgrades to Elephant Eye well site

**SUBMITTING DEPARTMENT:** Utilities Department

**PREPARED BY:** Neil Wadsworth, Utilities Director

**AGENDA LOCATION:** Comments/Communications , Consent , Work/Study, New Business  Public Hearing , Second Reading

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**ATTACHMENTS:** a.) Out of Scope Agreement from CH2M HILL OMI

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**SUMMARY BACKGROUND:** Elephant Eye well is the second largest production well within the Town of Prescott Valley and a vital part of our pumping plant. Recently we completed our rate evaluations and due to the substantial savings we will realize pumping under the new T-8 RATE it is now extremely important that we upgrade our SCADA controls at this site. We will be required to pump on a Time of Day schedule to realize those cost savings and SCADA controls are required to accomplish that task.

Due to the complexity, historical knowledge and critical nature of the SCADA system, both from an operational and security standpoint, we are proposing to utilize the same company that has performed integration services on other aspects of our SCADA system on the System. We are proposing that we utilize our professional Service Agreement already in place with CH2MHill and complete these required capital improvements under the Out-of-Scope Clause pursuant to Section 13 of the Agreement dated July 1, 2008.

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**OPTIONS ANALYSIS:** The Council may vote to:

- 1.) Approve the Out of Scope Letter Agreement with Ch2MHill/OMI, **OR**
- 2.) Not approve the Out of Scope Letter Agreement with Ch2MHill/OMI, **AND/OR**
- 3.) Direct staff to pursue other options.

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**ACTION OPTION:** Motion to approve the Out of Scope Letter Agreement dated 10/12/12. **VOTE.**

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**RECOMMENDATION:** Staff recommends approval of the Out of Scope Letter Agreement with Ch2MHill/OMI in the amount of \$13,981.00 as requested for the Elephant Eye Well site regarding upgrades and incorporation of new SCADA controls into the Town's SCADA system.

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**FISCAL ANALYSIS:** The budget for this purchase and proposed cost is shown in the table below:

SCADA upgrades at our Elephant Eye Well Site

Water Improvements Other than Building		511-7020-700-73-20
FISCAL YR 2012/2013	Budget: \$190,000.00 Expended/Encumbered: \$0.00 This Purchase: <u>-\$13,981.00</u> <this action Remaining Balance \$176,019.00	FISCAL YR 2012/2013

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**REVIEWED BY:**

Management Services Director \_\_\_\_\_

Town Clerk \_\_\_\_\_

Town Attorney \_\_\_\_\_

Town Manager \_\_\_\_\_

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**COUNCIL ACTION:**

Approved  
  Denied  
  Tabled/Deferred  
  Assigned to \_\_\_\_\_