

**TOWN OF PRESCOTT VALLEY  
REGULAR COUNCIL MEETING  
MINUTES  
March 27, 2008**

Magistrate Court/Council Chambers  
Civic Center  
7501 E. Civic Circle  
Prescott Valley, Arizona 86314

1. *CALL TO ORDER*
2. *INVOCATION*
3. *PLEDGE OF ALLEGIANCE*
4. *ROLL CALL*

The meeting was called to order by Mayor Skoog at 5:30 p.m. in the Magistrate Courtroom/Council Chambers. Pastor Don Tjiema, Mountain Valley Church of God, gave the Invocation after which a special Mayor's Recognition appreciation certificate was read and presented to Pastor Tjiema. The Pledge of Allegiance was said in unison as led by student, Gabe Legler. The following Council members were present for roll call:

Harvey Skoog	Mayor
Harold Wise	Vice-Mayor
Bob Edwards	Council member
Mike Flannery	Council member
Mary Baker	Council member
Lora Lee	Council member

Absent          Fran Schumacher          Council member

5. *ANNOUNCEMENTS & PRESENTATIONS*

Council member Nye announced that this was the last regular council meeting that Chief Schatz will be attending. She wanted to thank the Chief, on behalf of the citizens, for the service that was provided to the community. She also stated that the Chief brought the police department up to even higher levels. This was followed by all of the council members adding their comments regarding their appreciation to Chief Schatz for his seven and a half years of service to the Town of Prescott Valley.

Following the comments, Town Manager, Larry Tarkowski announced that on April 9, 2008 at 1:00 pm, there will be a ribbon cutting ceremony for the new police department. After tours of the new police facility, there will be going away festivities for Chief Schatz.

Deputy Town Clerk, Candi McElhaney, read the proclamation for National Doctors' Day, March 30, 2008. Mayor Skoog presented the proclamation to Kelly Silberschlag, Director and Dr. Jane Barnwell, Assistant Medical Director of Mountain Valley Regional Rehabilitation

Hospital. It was announced that the hospital just received national recognition as being in the top ten percent of rehab hospitals in the United States.

6. *MAYOR RECOGNITION AWARD*

- a. *Mary Valentine-Legler, Teacher of the Year*

The Mayor Recognition Award was read and then presented by Mayor Skoog to Mary Valentine-Legler for her receiving the distinguished Yavapai County Teacher of the Year in 2007.

7. *COMMENTS/COMMUNICATIONS*

Council member Nye extended an invitation for participation in the program called MATForce, which is working to combat methamphetamines and early juvenile use of alcohol. On April 15, 2008 there will be a film, called Crystal Darkness, shown at the Civic Center Magistrate Court/Council Chambers at 7:00 p.m.

8. *CONSENT AGENDA*

- a. *Approval of Minutes – March 13, 2008*
- b. *Accepting for recording two temporary construction easements and two public utility easements for Lots 1142 and 1158 for the Robert Road Improvements, Phase B, Spouse to Tranquil (CIP 412.2)*
- c. *Approving a final Reversionary Plat reconfiguring the common lot line between Lots 2779 and 2780, Unit 8 (4076 N Navajo Drive)*
- d. *Authorizing the Mayor to sign Resolution No. 1572 amending the Town's Financial Policy No. 4-05*
- e. *Authorizing the Mayor to sign a Lease Agreement with the Friends of the Prescott Valley Public Library, Inc.*
- f. *Authorizing the Town of Prescott Valley to enter into a contract with Eide Bailly LLP to provide the audits for the fiscal year ending June 30, 2008 for the Town and the Community Facilities Districts, with the option to extend this contract for one additional year to cover 2009*
- g. *Authorization of payment of deposit for approximately \$110,000.00 related to the right-of-way entry across State Trust Land in order to accomplish extension of Antelope Meadows Drive*
- h. *Approving Departmental Monthly Statistical Reports:*  
*Community Development*  
*Library*  
*Parks and Recreation*  
*Police Department*  
*Public Works*  
*Town Clerk*
- i. *Approving the Management Services Monthly Financial Report*
- j. *Approving the Council Investment Report*
- k. *Approving Accounts Payable for March 7 through March 20, 2008*

Council member Baker asked that Item 5g be removed from the Consent Agenda to allow for discussion.

Vice-Mayor made the MOTION, seconded by Council member Nye, to accept the Consent Agenda as read with the exception of Item 5g. MOTION carried with 6 ayes and 0 nays.

Town Manager, Larry Tarkowski, addressed Item 5g from the Consent Agenda (at the request of Council member Baker). He stated that this particular item is for an agreement with Arizona State Land Department to accomplish the extension of Antelope Meadows Drive. As Council is aware, Staff has been working with the State Land Department for some time in order to acquire this right-of-entry across State Trust Land. This is being requested in order to permit the construction of a secondary access route to the Pronghorn Ranch Subdivision via the extension of Antelope Meadows Drive. This secondary access will relieve pressure off of Viewpoint Drive in terms of the total volume of traffic but also a relief load in the event of an accident or some obstruction at the intersection of 89A and Viewpoint Drive.

Community Development Director, Richard Parker, along with the Legal Department has been working diligently to expedite this project. Staff was recently notified that a right-of-entry was approved to begin construction of this roadway. A deposit is necessary to acquire the right-of-entry in advance of actual right-of-way acquisition. This proposal involves approximately four (4.05) acres of land, bringing the deposit amount to approximately \$110,000.00. Commissioner Winkelman, AZ State Land Department, has been “up front” with the Town about their expectations for this important public safety feature.

In the near future, it is expected that there will be an Intergovernmental Agreement between the State Land Department and the Town of Prescott Valley so that the mission can be accomplished. Community Development Director, Richard Parker, will be hand-carrying the paperwork down to the AZ State Land Department to pick up the right-of-entry, if approved.

Council member Flannery asked what specifically the \$110,000.00 is for. The response was that the State Trust obligates the applicant to provide an appraisal. The appraisal was completed and it came back at \$25,000.00 an acre. In order to achieve the access, the Town will acquire a little over 4 acres of State Trust land. It is necessary to acquire this right of entry so that the road can be built. Public Works will be before council at a later date regarding monies to construct this portion of road.

Council member Baker thanked Community Development Director, Richard Parker, for clarifying all these issues. She felt that the citizens would like to understand the process.

Council member Baker made the MOTION, seconded by Council member Nye to approve the request for payment of deposit for approximately \$110,000.00 related to the right-of-entry across State Trust Land in order to accomplish extension of Antelope Meadows Drive. MOTION carried with 6 ayes and 0 nays.

9. *NEW BUSINESS*

- a. Consideration of authorizing the Mayor to sign Resolution No. 1573 approving a Final Development Plan for development of a propane storage facility located within the Antelope Meadows Commercial Center for Barrett Propane (FDP08-005)

Community Development Director, Richard Parker, reported that this is a request by Barrett Propane for a Final Development Plan (FDP08-005) for development of a propane storage facility located within the Antelope Meadows Commercial Center at 532 S. Bennett Dr. The facility is situated on a 35,000 square foot parcel and consists of two (2) 30,000 gallon tanks that will be installed in a screened yard in accordance with all State and local codes.

Dave Barrett, representing Barrett Propane, gave an overview of the project.

Council member Nye stated that she wanted to assure citizens that this propane facility is in a very appropriate and safe location.

Council member Nye made the MOTION, seconded by Council member Flannery, to authorize the Mayor (or in his absence, the Vice-Mayor) to sign Resolution No. 1573 approving FDP 08-005 as stipulated, by roll call vote. MOTION carried with 6 ayes and 0 nays.

- b. Consideration of approving the naming of the Police Department facility as the “Ed Seder Law Enforcement Center”

Town Manager, Larry Tarkowski, stated that after the completion of the police facility, not only was the facility not named but there is a great deal of respect in the police community for former police Chief, Ed Seder. Mr. Seder was very instrumental in building the police department from the ground up through the years. Mr. Seder has always been very involved in the community as well. There was Staff consensus to recognize Mr. Seder. During the early 1990’s there was a facility naming procedure put in place. Staff filled out the forms and went to the Parks and Recreation Commission and the application was unanimously approved by the Parks and Recreation Commission on of March 18, 2008 to name the existing Prescott Valley Police Department building, and its newly completed addition, the “Ed Seder Law Enforcement Center”. Various comments in support of naming of the facility were made by Staff and the Mayor and Council.

Vice-Mayor Wise made the MOTION, seconded by Council member Nye, to authorize the naming of the Prescott Valley Police Department facility as the “Ed Seder Law Enforcement Center”, by roll call vote. MOTION carried with 6 ayes and 0 nays.

- c. Consideration of awarding the Disposal: Clean Up Day – Spring 2008 contract to Prescott Valley C & D Landfill in an amount not to exceed \$62,765.00

Public Works Director, Norm Davis, stated that in the FY 2007-08 budget, the Town budgeted \$120,000 for the Town's Clean up Day events, which are held twice each year. This proposal is for the annual Spring Clean up Day scheduled for May 2 and 3, 2008, offering residents two days to participate. The Town will sponsor this event by providing a site adjacent to the Wastewater Treatment Plant for Town residents to bring in refuse, recyclable materials (steel, aluminum, plastic), appliances, tires and batteries. The Town of Prescott Valley is responsible for funding and making arrangements for the disposal of the material collected. The Prescott Valley Chamber of Commerce is also sponsoring the event and will provide extensive public outreach to inform residents of the event, provide volunteers to collect refuse from public areas, and assist those in need with cleaning up their property. The Chamber also staffs a command post at Harkins Theater to coordinate the day and provide free hot dogs and sodas to all participants.

This event has become a tremendous success and has grown substantially since its inception in 1997. Our residents have overwhelmingly responded to this opportunity to clean their property and partner with the Town to clean the environment.

Council member Baker made the MOTION, seconded by Council member Flannery, to approve the contract with the low bidder, Prescott Valley C & D Landfill, for disposal services for Clean up Day - Spring 2008 in an amount not to exceed \$62,765, by roll call vote. MOTION carried with 6 ayes and 0 nays.

#### *10. COMMENTS FROM THE PUBLIC*

Kurt Eikenberry – reported that there is a common problem with a ditch that goes through his neighborhood on Noel. It is causing problems because of backup and elbow turns. Some of the houses are suffering flooding. Public Works has made some attempts to remedy the problem but it does not seem to be working. He would like for some work to be done in this area. Mayor Skoog suggested that Mr. Eikenberry contact Public Works Director, Norm Davis, to come to a solution to this problem. Virginia Houser and Duane Yates echoed the same concerns about this issue on Noel.

Michael Hendricks – who has a website for featuring local artists in the community, suggested the possibility of developing a Fine Arts Center in the Town of Prescott Valley. There are many artists who live in the Prescott Valley area and feels there is a need for this type of venue.

#### *11. ADJOURNMENT*

Council member Nye made the MOTION, seconded by Council member Edwards, to adjourn the meeting. Mayor Skoog adjourned the meeting at 7:00 p.m.

ATTEST:

APPROVED:

\_\_\_\_\_  
Candice McElhaney, Deputy Town Clerk

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Harvey Skoog, Mayor

STATE OF ARIZONA)  
COUNTY OF YAVAPAI) ss:  
TOWN OF PRESCOTT VALLEY)

CERTIFICATE OF COUNCIL MINUTES

I, Candice McElhaney, Deputy Town Clerk of the Town of Prescott Valley, Arizona, hereby certify that the foregoing minutes are a true and correct copy of the Minutes of the Regular Meeting of the Town Council of the Town of Prescott Valley, held on Thursday, March 27, 2008.

I further certify that the meeting was duly called and held and that a quorum was present.

Dated this April 4, 2008

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Candice McElhaney, Deputy Town Clerk