

**TOWN OF PRESCOTT VALLEY
REGULAR COUNCIL MEETING MINUTES
May 22, 2008**

*Magistrate Court/Council Chambers
Town of Prescott Valley
7501 E. Civic Circle
Prescott Valley, AZ 86314
5:30 p.m.*

1. *CALL TO ORDER*
2. *INVOCATION*
3. *PLEDGE OF ALLEGIANCE*
4. *ROLL CALL*

The meeting was called to order by Mayor Skoog at 5:30 p.m. in the Magistrate Courtroom/Council Chambers. Mr. Bud Johnson gave the Invocation after which the Pledge of Allegiance was said in unison. The following Council members were present for roll call.

<i>Harvey Skoog</i>	<i>Mayor</i>
<i>Harold Wise</i>	<i>Vice Mayor</i>
<i>Mike Flannery</i>	<i>Council member</i>
<i>Bob Edwards</i>	<i>Council member</i>
<i>Mary Baker</i>	<i>Council member</i>

<i>Absent:</i>	<i>Fran Schumacher</i>	<i>Council member</i>
	<i>Lora Lee Nye</i>	<i>Council member</i>

5. *ANNOUNCEMENTS & PRESENTATIONS*
 - a. *Dedication of Police Department building*
6. *RECESS*

Mayor Skoog recessed the meeting at 5:33 p.m. to walk over to the Police Department for the dedication of the building as the *Ed Seder Law Enforcement Center*.

Mayor Skoog called the assembly to order at which time Town Clerk, Diane Russell, read the proclamation which was presented to Chief Ed Seder by Mayor Skoog. Mayor Skoog, NARTA Sergeant Joe Cappelli, Yavapai-Prescott Indian Tribe Police Director Bob Reed and Yavapai College Prescott Valley Campus Dean Susan Howery each praised and thanked Chief Ed Seder for his 16 years of dedication to the Town of Prescott Valley.

7. *RECONVENE*

Mayor Skoog reconvened the meeting at 6:17 p.m.

8. PRESENTATIONS

a. Chamber of Commerce introduction of new businesses

Gloria Grose, Chamber of Commerce Membership Director, presented a framed picture of the Mayor and Council members posed at the intersection of the recently completed road construction on Robert Road to the Mayor and Council. Gloria introduced Terry Andreasen, owner of Meineke Car Care which opened in April of 2008 and business partners Robin McCurry and Scott Danan of Unlimited Staffing, Inc. which opened its doors in January of 2008.

b. Coalition for Solutions Through Higher Education

Joe Yuhas, Riester Executive Director of Public Affairs, gave a presentation regarding the educational crisis in America. Yuhas stated that the educational performance of our children does not measure up to countries around the world, and we are not producing enough educated, highly skilled workers to effectively compete in today's global, knowledge-based economy. This crisis is especially acute in Arizona, which trails the rest of the nation in college completion and other key measures of educational performance. *Solutions Through Higher Education* is an education campaign to promote awareness about the critical role that higher education plays in ensuring economic prosperity for our country and our citizens. *Solutions Through Higher Education* consists of a coalition of community and business leaders, organizations, and other individuals formed to bring awareness to this crisis and promote higher education's contribution to a competitive economy and to the lives of our citizens.

Town Manager Larry Tarkowski commented that Prescott Valley would be interested in joining the coalition. The Town of Prescott Valley would be very interested in seeing the State of Arizona engage in a very serious discussion about the university system in Arizona. Growing three universities into mega universities is not acceptable. It is his belief that spreading the four-year university investment around the state is a prudent thing which would accommodate Arizonan's educational needs and that he would support such an investment in the Prescott/Prescott Valley area.

c. Unscheduled Presentation by Town Manager Larry Tarkowski

Town Manager Larry Tarkowski announced that the Town of Prescott Valley received an international award from Global Water Intelligence for the not only unique, but innovative effluent auction project. This project was recognized as one of the top four water projects in the world with competitive projects from Saudi Arabia, China and England. Tarkowski and John Munderloh, Water Resources Manager, represented the Town of Prescott Valley in London and presented a paper about the project. Tarkowski thanked Mayor and Council for having the foresight and wisdom to support and promote this project even after the first failed attempt. Certificates were presented by Tarkowski to Mayor and Council members, and staff members John Munderloh, Ivan Legler and Colleen Auer. Munderloh recognized Tarkowski for his participation and hard work in the project.

9. PROCLAMATIONS

a. American Legion Auxiliary Poppy Day, May 30, 2008

Town Clerk, Diane Russell, read the American Legion Auxiliary Poppy Day proclamation after which it was presented by Mayor Skoog to Auxiliary President Carm Staker. Poppies were distributed by Miss Poppy, Jada Burke, to the Mayor and Council members and town staff.

b. Prescott Heritage Park Zoo week, June 1 thru June 7, 2008

Town Clerk, Diane Russell, read the Prescott Heritage Park Zoo proclamation after which it was presented by Mayor Skoog to Jennifer Woolnough.

c. Prescott Valley Israel Friendship Day, June 5, 2008

Town Clerk, Diane Russell, read the Prescott Valley Israel Friendship Day proclamation after which it was presented by Mayor Skoog to Steve Rutherford. Mr. Rutherford, a delegate on the leadership mission to Israel sponsored by the Jewish Community Foundation of greater Prescott last fall, stated that Mr. Reuven Solomon will be introduced at the June 5, 2008 Work Study Session and will receive the proclamation also.

10. COMMENTS/COMMUNICATIONS

Neil Wadsworth stated that the Utilities Department is holding a 9:00 a.m. press conference tomorrow to announce the results of the water quality tests, the water system award and Consumer Confidence Reports mailed this week.

11. CONSENT AGENDA.

- a. Approval of Minutes – May 15, 2008*
- b. Liquor Licenses & Permits*
 - *Approving an Agent Change for the Azteca Market located at 8116 Spouse Drive #B, Loay Y. Ishak applicant*
- c. Approving the routine destruction of records per state approved retention schedules*
- d. Authorizing the Mayor to sign **Resolution No. 1583** approving submittal of a Governor's Office of Highway Safety (GOHS) grant application*
- e. Accepting an easement from SunCor Development Company for the Stoneridge water tank, pipeline and access road in the Stoneridge Subdivision*
- f. Approving the Letters of Understanding with volunteers for the Adopt-a-Park Program*
- g. Authorizing the Mayor to sign a retainer letter with Perkins Coie Brown & Bain to provide legal services to the Town and the City of Prescott in relation to the Big Chino Water Ranch Project*
- h. Accepting water, sewer and pedestrian easements from Fain Signature Group and Kohl's Pennsylvania, Inc. for the Glassford Hill Marketplace Commercial Development*
- i. Approving Reversionary Plat (RP08-002) combining Lots 5332 and 5333 in Unit 17 into Lot 5332A with a zoning designation of C2-PAD for the purpose of developing a commercial business as requested by Martin Viramontes*
- j. Approving Reversionary Plat (RP08-003) combining Lots 5347, 5348, 5349, 5350 and 5359 in Unit 17 along with portions of Town right of way that are in the process of being abandoned for conveyance to applicant Robert Hamill*
- k. Approving Reversionary Plat (RP08-004) combining Lots 4829 and 4830 in Unit 18 into 4830A, applicants Elizabeth Avalos and Albert Padilla*

- l. *Approving Reversionary Plat (RP08-005) combining Lots 1166, 1167, 1168, 1169, 1173 and 1171A in Unit 14, applicant Mountain Valley Church of God*
- m. *Approving Departmental Monthly Statistical Reports:*
 - Community Development*
 - Library*
 - Parks and Recreation*
 - Police Department*
 - Public Works*
 - Town Clerk*
- n. *Approving the Management Services Monthly Financial Report*
- o. *Approving the Council Investment Report*
- p. *Approving the Transaction Privilege Tax (TPT) Report*
- q. *Approving Accounts Payable for May 2 thru May 15, 2008*
- r. *Approving Accounts Payable for May 2 thru May 15, 2008 for the PV Water District/Municipal Water System*

Vice Mayor Wise made the MOTION, seconded by Council member Baker, to approve all items on the Consent Agenda, by electronic vote. MOTION carried with 5 ayes and 0 nays.

12. NEW BUSINESS (FOR REVIEW, COMMENT, AND/OR POSSIBLE ACTION)

- a. *Consideration of appointing Gary Bruce to the Planning and Zoning Commission to fill an existing term renewing on October 31, 2010*

Council member Flannery commented that two people have submitted resignations from the P & Z Board. Mr. Bruce has previously served on the Planning and Zoning Commission.

Council member Flannery made the MOTION, seconded by Council member Baker, to appoint Gary Bruce to the Planning and Zoning Commission to fill an existing term with a renewal date of October 31, 2010, by electronic vote. MOTION carried with 5 ayes and 0 nays. Mr. Bruce expressed appreciation for Council's encouraging vote and bringing him back for another term.

- b. *Consideration of approving Change Order No. 1 to the Construction Contract with Grady's Quality Excavating for the Mountain Valley Park Improvements (CIP # P303)*

Parks & Recreation Director, Brian Witty, stated this change order will provide additional walkway removal, replacement of failed asphalt pavement, correction to drainage issues and elimination of the Stevens Road improvement section for an overall increase to the project of \$33, 025.46.

Vice Mayor Wise made the MOTION, seconded by Council member Flannery, to approve Change Order #1 with Grady's Quality Excavating Inc., by electronic vote. MOTION carried with 5 ayes and 0 nays.

- c. *Consideration of authorizing the reading of **Ordinance No. 715, an emergency measure**, approving the deannexation process from Dewey/Humboldt of parcel #402-02-518 and parcel #402-02-519*

Community Development Director, Richard Parker, stated that as a result of absences on the Council this evening the necessary *super majority* needed to pass an emergency measure is not available. He asked that this item be tabled until the next regular Council meeting. This item is ready to move forward as Dewey Humboldt passed an ordinance this past Tuesday to propose the deannexation of the property.

Town Attorney Ivan Legler added that the only reason we address this issue by emergency measure is reduce the process to one reading of the ordinance. An emergency measure still requires a 30-day waiting period before the ordinance takes affect.

Council member Flannery made the MOTION, seconded by Council member Baker, to table this item until the next regular scheduled meeting, by electronic vote. MOTION carried with 5 ayes and 0 nays.

- d. Consideration of authorizing the Mayor to sign **Resolution No. 1582** adopting a Final Development Plan (FDP08-007) for the Prescott Valley Women's Clinic located at 7600 E. Florentine Road*

Planner Ruth Mayday stated that this resolution would adopt a final development plan for the Prescott Valley Women's Clinic located at 7600 East Florentine Road, east of Lake Valley Road and south of Yavapai Regional Medical Center.

This location is within the boundaries of the Prescott Valley Town Center Plan for Section 14 of Township 14 North, Range 1 West, and is in compliance with the plan's designation of this for medical offices, clinics, and other uses related to the Hospital. The proposed primary use as a Women's Clinic meets the standards designated in both the *General Plan 2020* and the Town Center Plan, and is in compliance with existing zoning. The proximity of the site to the Hospital and other related medical uses renders this use in substantial conformance with present and future uses.

Council member Baker made the MOTION, seconded by Vice Mayor Wise, to authorize the Mayor to sign **Resolution No. 1582**, by electronic vote. MOTION carried with 5 ayes and 0 nays.

- e. Consideration of awarding a construction contract to 4 Kelly's Construction Inc. in an amount not to exceed \$30,229.99 for the Lone Cactus Drive water system intertie (CIP#e250wd)*

Utilities Director, Neil Wadsworth, said this project would provide redundant water service to the Glassford Hill Apartments at Spouse Drive and Glassford Hill Road. The budgeted amount and engineers estimate for this project was \$70,000. As a result, the project will be completed well under budget.

Council member Flannery made the MOTION, seconded by Council member Baker, to award the contract to the lowest responsible bidder, 4 Kelly's Construction, Inc., in the amount of \$30,229.99, by electronic vote. MOTION carried with 5 ayes and 0 nays.

- f. *Consideration of approving Change Order No. 2 with Johansen Construction, Inc. increasing the contract by \$9,632.46 for the SR 169 Utility Relocations at Agua Fria Bridge, CIP#E276wd & CIP#E276ww*

Utilities Director, Neil Wadsworth, said this is the final change order for this water line relocation project which has been completed.

Council member Baker made the MOTION, seconded by Council member Flannery, to approve Change Order #2 increasing the contract by \$9,632.46 and approving the associated budget transfer of \$8,036.24, by electronic vote. MOTION carried with 5 ayes and 0 nays.

- g. *Consideration of authorizing the Mayor to sign **Resolution No. 1581** adopting the Tentative Budget for the Town for Fiscal Year 2008/2009 and giving notice of a public hearing to be held on June 26, 2008*

Management Services Director, Bill Kauppi, stated these actions are the first of three steps to approve the budget, set a public hearing on June 26 and approval of the final budget. Kauppi stated that work study sessions were held on May 7 and 8, 2008 to discuss the annual budget. The total budget for next fiscal year is \$92,041,592.00 which is a decrease of approximately \$19.5 million under the previous year. Copies of the budget are available to the public in the Library and the fourth floor Customer Accounts office. Kauppi thanked Lee Allbritton and Heidi Derryberry for all their hard work on the budget.

Town Manager, Larry Tarkowski, recognized and gave kudos to Mr. Kauppi for his work on the budget.

Mayor Skoog pointed out that state shared revenues for Prescott Valley are based on a population of 33,000. However, the Town of Prescott Valley has a population of 38,500 – an additional 5,500 in population (about the size of Dewey/Humboldt), which it supports without any state shared revenue, plus we have our own decrease in revenue this year.

Council member Flannery pointed out that during the Council retreat everyone was braced for cut backs. Staff cut back their budgets by 10 percent at that time and a hiring freeze was instituted. Throughout this whole process staff understood what the issues were and did an outstanding job of making those cuts and making this work without harming services. Flannery commended everyone for the team effort to make this work.

Mayor Skoog noted that Town business is a people business - it is not about cars, trucks, equipment or facilities. We cut back on all those things, and can still give our employees a modest raise without jeopardizing anyone's job in the process. Our people are the ones who are going to work this thing through, not cars and trucks. Vice Mayor Wise agreed with the Mayor and pointed out that it is the staff members that will carry the extra work load until a time when additional people can be hired. This budget is a conservative use of the tax payer's dollar. Council members Edwards and Baker gave additional kudos and expressed appreciation to the staff.

Vice Mayor Wise made the MOTION, seconded by Council member Flannery, to authorize the Mayor to sign **Resolution No. 1581** adopting the tentative budget for FY 2008-2009 and

giving notice of a public hearing on June 26, 2008, by electronic vote. MOTION carried with 5 ayes and 0 nays.

12. COMMENTS FROM THE PUBLIC

Mr. Ben Harper expressed appreciation to the Council and staff for the good team work, good leadership and good people involved with the Town of Prescott Valley. We are way ahead of the other municipalities in this area due to our foresight and team response to the revenue reductions.

13. ADJOURNMENT

Council member Baker made the MOTION, seconded by Vice Mayor Wise, to adjourn the meeting, by electronic vote. MOTION carried with 5 ayes and 0 nays. Mayor Skoog adjourned the meeting at 7:40 p.m.

ATTEST:

APPROVED:

Diane Russell, Town Clerk

Harvey Skoog, Mayor

STATE OF ARIZONA)
COUNTY OF YAVAPAI)ss:
TOWN OF PRESCOTT VALLEY)

CERTIFICATE OF COUNCIL MINUTES

I, Diane Russell, Town Clerk of the Town of Prescott Valley, Arizona, hereby certify that the foregoing minutes are a true and correct copy of the Minutes of the Regular Meeting of the Town Council of the Town of Prescott Valley, held on Thursday, May 22, 2008. I further certify that the meeting was duly called and held and that a quorum was present.

Dated this May 27, 2008

Diane Russell, Town Clerk