

**TOWN OF PRESCOTT VALLEY
REGULAR COUNCIL MEETING
MINUTES
December 17, 2015**

Library Auditorium/Council Chambers
7401 E. Civic Circle
Prescott Valley, Arizona 86314

1. CALL TO ORDER

Mayor Skoog called the meeting to order at 5:30 p.m.

2. INVOCATION

Reverend Pamela Schmaling of the Anglican Church of the Holy Spirit gave the invocation.

3. PLEDGE OF ALLEGIANCE

Carla Good led in the recitation of the Pledge of Allegiance said in unison.

4. ROLL CALL

Present: Mayor Skoog, Vice Mayor Anderson, Council Member Grossman, Council Member Mallory, Council Member Marshall, Council Member Nye, and Council Member Whiting.

5. SCHEDULED ANNOUNCEMENTS & PRESENTATIONS

a. *Student of the Month*

Unavailable this month.

b. *Chamber of Commerce*

Zack Hurt introduced Mary and Sam Palais owners of the business *Beads to You* located on 8516 E. SR69 near Navajo. They make hand blown glass beads, jewelry and give classes. Palais said they have been made to feel sincerely welcome to Prescott Valley.

Zack reminded everyone that the Valley of the Lights will continue until December 30 from 6:00 to 10:00 p.m. every night.

c. *Family Violence Unit Recognition Award*

Chief Bryan Jarrell said they have some awards to present to officers in the patrol division who step-up and do extra work to assist the Family Violence Unit in accomplishing their goal. Lt. John Woods presented an award to Sgt. Mike Williams who has been with the PVPD since 2000. Woods stated that Williams developed a special interest in investigating domestic violence cases and improving services for the victims. He oversees and grows the efforts of the unit. Sgt. Williams introduced his family members and said he appreciates the recognition. Seven or eight years ago he saw a rise in calls for service in domestic violence cases. Knowing that the PD could do better he had a vision of a specialized unit to deal with domestic violence. Domestic violence will have to be dealt with for many years. He said today the town has an outstanding awarding winning unit. He is proud and honored to work with the men and women in the unit. The real winners are the victims of these incidents that they have been able to help. Rachael Montague has done a wonderful job over the last few months. Det. James Tobin provides an invaluable service and elevated the unit to a new level. They all share the passion and heart to do this work. He thanked council members for their support over the years with a special shout out to Council member Nye.

Lt. Woods introduced Det. Scott Rudolph who has been a PVPD member for 3 years. Rudolph has distinguished himself as a dedicated and hardworking member of the PD. He was a founding member of the Family Violence Adjunct Team since January 2015. He also took on additional responsibilities in the area of domestic violence and has assisted in completing multiple felony and misdemeanor investigations, served numerous orders of protection and injunctions against harassment, assisted with domestic violence training for new officers at NARTA, participated in *Take Back the Night* and the *Candlelight Vigil*. Rudolph said he is not doing anything special, he is just doing what is asked of him as a part of the Adjunct Team providing assistance to the unit.

Chief Jarrell explained that the Adjunct Team consists of people who are interested in assisting in addressing domestic violence in addition to all their regular assigned patrol duties. The members look at it as a part of their normal job.

Council member Nye commented that we don't prevent Domestic Violence; but this team has made a huge difference in this community as the hope in a victim's life. Council members thanked them for stepping up to address this problem.

6. COMMENTS/COMMUNICATIONS

No comments were forthcoming.

7. CONSENT AGENDA

- a. *Approving the December 3, 2015 Council meeting minutes*
- b. *Approving the November 5, 2015 Board & Selection Committee minutes*
- c. *Approving Accounts Payable*

- d. *Monthly Financial Report*
- e. *Council Investment Report*
- f. *Department Reports*
- g. *Approving Upper Verde River Watershed Protection Coalition's proposal to apply for the Wells Fargo Bank/National Fish and Wildlife Foundation Grant for up to \$75,000, the Arizona State Forestry Biomass Enterprise Grant for up to \$30,000 and the USDA Forest Service Biomass Development Grant for up to \$250,000*
- h. *Accepting the Comprehensive Annual Financial Report for the Town of Prescott Valley for FY 2014-2015*
- i. *Approving a transfer of funds in the amount of \$2,638.35 from the Police Departmental FY2015/16 Operations Budget to Capital Budget*

Council Member Grossman made the MOTION, seconded by Council Member Nye, to approve all items listed on the Consent Agenda, by electronic vote. MOTION carried with 7 ayes and 0 nays.

8. OLD BUSINESS (FOR ACTION)

- a. Consideration of approving the second reading and passage of Ordinance No. 812 approving ZMC15-003 of the Public Works Yard

Town Manager Larry Tarkowski said this is just to bring the public works yard into public lands zoning. Planner Carmen Ogden said this is a housekeeping issue as the public works facilities are zoned as public land. There is also the potential of a cell tower being located on the public works yard.

Town Clerk Diane Russell read Ordinance No. 812 for the second reading.

Mayor Skoog asked "Shall the Ordinance Pass?" The ordinance passed with 7 ayes and 0 nays.

9. NEW BUSINESS (FOR REVIEW, COMMENT, AND/OR POSSIBLE ACTION)

- a. Consideration of authorizing the Mayor to sign Resolution No. 1944 declaring the "Tax Code of the Town of Prescott Valley (2015 Edition)" to be a public record under ARS §9-802

Finance Manager Katie Pehl said these are updates the League of Arizona Cities and Towns and Town Attorney Ivan Legler have made to the Model Tax Code for 2012-2014 which have been

incorporated into the Town Tax Code. This also includes the recent half cent sales tax increase which will take effect January 1, 2016.

Council Member Nye made the MOTION, seconded by Vice Mayor Anderson, to authorize the Mayor (or in his absence the Vice Mayor) to sign Resolution No. 1944 declaring the "Tax Code of the Town of Prescott Valley (2015 Edition)" to be a public record under ARS §9-802, by electronic vote. MOTION carried with 7 ayes and 0 nays.

- b. Consideration of reading Ordinance No. 813 by title only on two separate occasions, and then place the same on final passage adopting the "Tax Code of the Town of Prescott Valley (2015 Edition)"

Council Member Marshall made the MOTION, seconded by Council Member Grossman, to read Ordinance No. 813 by title only on two separate occasions, and then place the same on final passage adopting the "Tax Code of the Town of Prescott Valley (2015 Edition)", by electronic vote. MOTION carried with 7 ayes and 0 nays.

Town Clerk Diane Russell read Ordinance No. 813 for the first reading.

- c. Consideration of authorizing the Mayor to sign Resolution No. 1934 declaring the "Property Maintenance Amendments" to be a public record under ARS §9-802

No comments were forthcoming.

Council Member Whiting made the MOTION, seconded by Council Member Mallory, to authorize the Mayor (or in his absence the Vice Mayor) to sign Resolution No. 1934 declaring the "Property Maintenance Amendments" to be a public record under ARS §9-802, by electronic vote. MOTION carried with 7 ayes and 0 nays.

- d. Consideration of reading Ordinance No. 810 by title only on two separate occasions, and then place the same on final passage adopting "Property Maintenance Agreements"

Council Member Nye made the MOTION, seconded by Council Member Grossman, to read Ordinance No. 810 by title only on two separate occasions, and then place the same on final passage adopting "Property Maintenance Agreements", by electronic vote. MOTION carried with 7 ayes and 0 nays.

Town Clerk Diane Russell read Ordinance No. 810 for the first reading.

- e. Consideration of authorizing the Mayor to sign Resolution No. 1942 approving the proposed Amendment to Development Agreement with Presly Investment for a new Volkswagen dealership

Council members thanked Greg Fister for all his efforts and hard work in the town, which shows. They hate to see a valuable employee leave and wished Greg well in his upcoming retirement. Richard Parker pointed out we stole Greg from the City of Prescott, he had the connections and

we are glad Larry hired this seasoned professional. Greg said working here was the best working years in his 40 years of employment.

Economic Development Manager Greg Fister said this item is pretty straightforward. The Town approved a development agreement with Presly Investments (aka Earnhardt VW) in January of 2015 thinking they would be either under construction or open by now. The term of the agreement ends in June 2016. The terms of the agreement state the town would pay Earnhardt VW for their building permit fees and development impact fees up to a maximum of \$50,000. The town cannot do that unless the agreement is in place. This action is to approve a six month extension of the agreement going to December 2016. The VW dealership hopes to be open by the end of next year and then the fees will be reimbursed to them when a Certificate of Occupation is issued. They believe that will be before December of next year.

Council member Nye commented that she is grateful that with VW's international disgrace that they have had to deal with, that they want to go forward and still have a presence here. It shows a lot of strength which is appreciated.

Council Member Grossman made the MOTION, seconded by Council Member Nye, to authorize the Mayor to sign Resolution No. 1942 approving the proposed Amendment to Development Agreement with Presly Investment for a new Volkswagen dealership, by electronic vote. MOTION carried with 7 ayes and 0 nays.

f. Consideration of authorizing the Mayor to sign Resolution No. 1943 approving FDP15-018 Crossroads Parcel C, Pad 9 for a Dutch Bros. Coffee business, AND to sign any agreement under Proposition 207

Planner Carmen Ogden said Dutch Brothers Coffee is a drive-through coffee shop that will be located in the Crossroads Development south of SR69. The final development plan is in compliance with all town codes and has been reviewed by staff. Staff believes this will add a diverse mix of strong commercial tenants to Crossroads and will provide the residents with additional drive-through beverage options. It is well located for this use.

Ogden introduced Bill Cantieri of Dutch Brothers Coffee which was started in 1992 by a couple of dairy farmers. They have since expanded their one coffee cart to 260 units in the western USA. Dutch Brothers Coffee culture is unique – they are about a customer experience. They provide great customer service. The franchisee of this store Jasmine worked for a store then became a regional manager or trainer and then lobbied for her own store. They pay the franchise fee then Dutch Brothers builds the building and sets them up in business in order to keep that culture. The building is only a drive through with an outdoor patio. Typical time for an order is under a minute. It is always fast and fun. The Vice President of Training typically attends grand openings and works right alongside the employees. Cantieri said he is excited that this new franchise shop is in Prescott Valley.

Council member Nye said she researched the company and commented that they picked the right community for their culture. She was surprised about the number of folks who are familiar with

their brand and who are looking forward to the shop opening. Council member Mallory said it will be close to where she works so she is anxious for them to get going.

Council Member Whiting made the MOTION, seconded by Council Member Marshall, to authorize the Mayor to sign Resolution No. 1943 approving FDP15-018 Crossroads Parcel C, Pad 9 for a Dutch Bros. Coffee business, AND to sign any agreement under Proposition 207, by electronic vote. MOTION carried with 7 ayes and 0 nays.

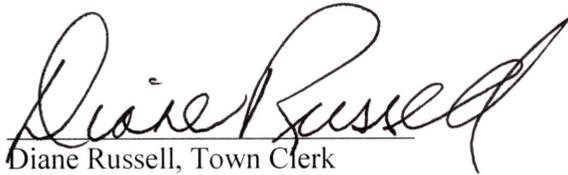
10. COMMENTS FROM THE PUBLIC

No comments were forthcoming.

11. ADJOURNMENT

Council Member Marshall made the MOTION, seconded by Council Member Nye, to adjourn, by electronic vote. MOTION carried with 7 ayes and 0 nays. Mayor Skoog adjourned the meeting at 6:26 p.m.

ATTEST:


Diane Russell, Town Clerk

APPROVED:


Harvey Skoog, Mayor

STATE OF ARIZONA)
COUNTY OF YAVAPAI) ss:
TOWN OF PRESCOTT VALLEY)

CERTIFICATE OF COUNCIL MINUTES

I, Diane Russell, Town Clerk of the Town of Prescott Valley, Arizona, hereby certify that the foregoing minutes are a true and correct copy of the Minutes of the Regular Meeting of the Town Council of the Town of Prescott Valley, held on Thursday, December 17, 2015.

I further certify that the meeting was duly called and held and that a quorum was present.

Dated this December 23, 2015


Diane Russell, Town Clerk

