



**Town of Prescott Valley**  
Parks and Recreation Department  
7501 E. Civic Circle  
Prescott Valley, AZ 86314  
928.759.3090  
Fax 928.759.5505

Parks and Recreation Commission  
7401 E. Civic Circle, Auditorium  
6:30 p.m., Tuesday, February 19, 2013  
Agenda

1. Call to Order & Welcome – Chairperson Buzz Gummer
2. Roll Call
3. Approval of Agenda
4. Approval of Minutes: January 15, 2013 – Regular Meeting Minutes
5. Announcements – Commission, Public and Staff  
*(If discussion by the Commission is necessary, that item will be moved to another place on the agenda and considered separately.)*
  - a. Spring Softball begins March 3, 2013
  - b. Volleyball Session #2 begins March 18, 2013
  - c. Youth Arts Month – March 1 - 31
  - d. Family Art Festival – Saturday, March 23, 2013 – 10am-1pm – Civic Center
  - e. EGGstravaganza – Saturday, March 23, 2013 – 10am-Noon – Civic Center
6. Department Update – For Review and Possible Action
  - a. Director's Report January, 2013 – Brian Witty, Parks and Recreation Director
7. Tree Advisory Board Business – Commissioner Spohn
  - a. Tree City USA/Growth Award Plan – Action Requested
8. Old Business
  - a. Commission FY 13/14 Goal & Objective Schedule - Chairperson Buzz Gummer
    - i. Tree City USA and Growth Award planning matrix
      1. February action item
    - ii. Fee Policy Review
      1. April/May work study
    - iii. Park Tours
      1. May/June/July work study – parks sites TBD
    - iv. Community Challenge Grant ( AZ Div of Forestry)
      1. Strategy planning – April/May work study
    - v. Grants
      1. Yavapai Tribe Grant – February/March work study
      2. Other Grant Sources
    - vi. Volunteers
    - vii. Annual Reporting
9. New Business
  - a. Work Study Scheduling – Witty
    - i. Registration Software Review – Tuesday, March 5, 2013, 5:30pm, 4<sup>th</sup> Floor Training Room
  - b. Detention Basin – brainstorming - Schedule Work Study Meeting
  - c. Community Challenge Grant – brainstorming – Schedule Work Study
10. Unscheduled Public Appearances  
*(Comments from the Public: Those members of the public wishing to address the Parks and Recreation Commission need not request permission in advance. We ask that you please provide your name and address for the record prior to providing any comments. Any remarks provided tonight shall be addressed*

*to the commission as a whole and not any member thereof and will be limited to three (3) minutes per person as indicated by the timer).*

#### 11. Next Meeting

- a. Work Study Meeting: Tuesday, March 5, 2013, 5:30pm, 4<sup>th</sup> Floor Training Rm.
- b. Regular Meeting: Tuesday, March 19, 2013; 6:30 p.m., Auditorium
- c. Work Study Meeting: Detention Basin – brainstorming, TBD \_\_\_\_\_
- d. Work Study Meeting: Community Challenge Grant – brainstorming, TBD \_\_\_\_\_

#### 12. Adjournment

Forms to request accommodations pursuant to the Section 504/ADA guidelines are available at the Office of the Assistant to the Town Manager, 7501 E. Civic Circle, Prescott Valley, Arizona. Requests must be submitted 72 hours prior to the event for which accommodation is requested.