

**TOWN OF PRESCOTT VALLEY
REGULAR COUNCIL MEETING
MINUTES
September 25, 2014**

Library Auditorium
7401 E. Civic Circle
Prescott Valley, Arizona 86314

1. CALL TO ORDER

Mayor Skoog called the meeting to order at 5:30 p.m.

2. INVOCATION

Pastor Don Tjiema of the Mountain Valley Church gave the invocation.

3. PLEDGE OF ALLEGIANCE

Sydney Skinner led in the recitation of the Pledge of Allegiance.

4. ROLL CALL

Present: Council Member Marshall, Council Member Mallory, Council Member Whiting,
Council Member Anderson, Vice Mayor Nye, and Mayor Skoog.

Absent: Council Member Grossman.

5. SCHEDULED ANNOUNCEMENTS & PRESENTATIONS

a. Chamber of Commerce

Chamber of Commerce Director Marnie Uhl introduced new business member Wendy Harris and her daughter-in-law Danielle Harris of Younique Life which provides direct sale of cosmetics to women via the internet and home parties.

Marnie then introduced Dr. Evan Simonson representing Granite Orthopaedics located at 2960 Centre Court near the movie theatre. He invited everyone to their October 3rd ribbon cutting at this new office at 1:30. Phone: 928.777.9950.

Marnie announced that the fair opens today at Tim's Toyota Center.

b. Student of the Month

Council member Whiting introduced Sydney Skinner of Bradshaw Mountain High School as the Student of the Month selected by the PV Rotary Club and BMHS staff. Sydney is involved in her community, church and school. BMHS Principal Kort Miner said she is student body president, on varsity cheer squad, in honor society with a 3.8 GPA and is ranked 66 out of 369 students. "She brings energy and passion and is a ball of joy and with leadership skills." Sydney thanked everyone for this honor and her family for their support after which she introduced her parents, grandparents and sister. Council member Whiting presented her with a paperweight and certificate for Student of the Month.

c. Library Board Service Award to Donna Morgan

Library Director Stuart Mattson and Larry Martin, President of the Library Board of Trustees, each expressed their appreciation to Donna for her service to the library. Donna said it has been a privilege and honor to work on the board especially bringing the new library forth.

d. CYMPO Regional Transportation Plan Update 2040 - Norm Davis

Public Works Director Norm Davis said this is the second and last opportunity that the area will have to provide public comment pertaining to the regional transportation plan. The meeting is scheduled for Monday September 29 at the Prescott City Council Chambers from 1:00 to 3:00 p.m. and again at 5:30 to 7:30 p.m.

6. PROCLAMATIONS

a. Domestic Violence Awareness Month

Town Clerk Diane Russell read the proclamation after which Prescott Valley Police Chief Bryan Jarrell said this is an important step in bringing this subject out of the shadows and bringing awareness to the problem. Domestic violence is the leading cause of injury to women. It is estimated that up to 10 million children witness some form of domestic violence every year. In the past 5 years ten of the eighteen area homicides were due to domestic violence. Most incidents of violence are never reported. Citizens can report such events to the police so they can intervene and stop the violence.

Prescott Police Chief Jerald Monahan thanked the council and PVPD for taking the lead on the Community Coordinated Response Team (CCRT). Katherine Chapman, YFAC Director, said a "Take Back the Night" vigil will be held next Wednesday evening from 5:30 – 8:00 p.m. to honor victims of domestic violence with two survivors speaking, lighting of candles and a march around the Civic Center. Chief Monahan is the keynote speaker with Vice Mayor Nye acting as Mistress of Ceremonies. Refreshments will be served.

Family domestic violence is a national epidemic. But great efforts have been made in PV to reduce domestic violence and make the public aware of what to look for. PVPD FVU Detective

James Tobin commented that the PVPD has some great support and it just gets better and better. CCRT has 65 active members several of which are here tonight. Good things are happening. October is Domestic Violence Month; ball caps with the logo are available at from PV Police Officers Association for \$25.00 benefitting the cause. Cindy Corcoran, Town Attorneys office, thanked the Council and the Town Manager for the banner hanging from the Civic Center. Chris Peebles from Arizona Behavioral Counseling, Missy Sikora from Dept. of Child Safety, Tina Roach-Hicks with Community Legal Services and a survivor speaker, Michelle Rodriguez a survivor speaker and Kathy Tootle with Stepping Stones, YTPD Chief Scott Desjadon, Jayelene Long with Hope Fest and PVPD Corporal Mike Williams each introduced themselves and expressed appreciation to the Mayor and Council for their support. Chief Jarrell added that the banner is hanging outside on the Civic Center Skybox wall and highlighted with purple lighting. PVPD Officer James Tobin accepted the proclamation.

b. National Arts & Humanities Month

Town Clerk Diane Russell read the proclamation. Nancy Smith, past chairman of the Arts & Culture Commission, thanked the town for having a Commission devoted to arts and culture. She invited everyone to attend the October 31 film making event Ghostbusters then later on in December to attend the Holiday Tree Event when decorated trees will be displayed in the library. A couple of open seats are available on the commission for anyone who may be interested in applying.

7. CERTIFICATES

a. Certificate of Appreciation to John Woods for 20 years of service

Town Clerk Diane Russell read the career biography submitted about John Woods. Cmdr. Edelstein thanked John for his service, for putting up with him and thanked his family. Chief Jarrell complimented John on his loyalty to the department and community in sticking here for 20 years. John is competent in his assignments, thoughtful and pragmatic in all his decisions.

His wife Deanna said she is proud of John; he is loyal to the department and town plus an amazing husband and father.

Council members commented how special it is to honor our police officers knowing that they are out their keeping our families safe. Thanks for the 20 years of service to the community - that is an incredible amount of time. Council members honor him and are proud of him.

John thanked his friends and family for being here tonight saying his wife is the only reason he has made it 20 years here. Mayor Skoog presented him with a plaque, check and pin in appreciation for his service.

b. Certificate of Appreciation to Mike Williams for 15 years of service

Town Clerk Diane Russell read the career biography and about the outside activities Mike Williams is involved with. Cmdr. Edelstein said it has been his privilege to work with Mike all

these years. Chief Jarrell said he is impressed with Mike's commitment to the community and the solutions he brings forth to resolve problems and issues.

Mrs. Williams said she is very proud of him; he truly cares about, and has a passion for what he does and the people he deals with. He has a heart for his job.

Vice Mayor Nye said our officers are a blessing to this community.

Mike said he could not have made 15 years without the love, care and support of his wife Val, his parents and family. Mayor Skoog presented Mike with a plaque, service pin and a check for his 15 years of service.

c. Certificate of Appreciation to Carolyn Griffin for 10 years of service

Town Clerk Diane Russell read the accolades submitted for Carolyn Griffin. Human Resources Director Karen Smith said Carolyn is a natural in HR as she really cares about our employees. She has complete confidence in Carolyn to do that. Karen is delighted to have her on the team and looks forward to the next 10 years or more with her.

Vice Mayor Nye said we are so lucky with our staff which makes the difference in making us an exemplary community.

Carolyn said she loves it here and her job with the town and helping each of the employees as she learns her job better. Mayor Skoog presented her with a plaque and service pin for her 10 years of service to the Town.

d. Certificate of Appreciation to David McNally for 10 years of service

Town Clerk Diane Russell read the biography submitted for David McNally. Cmdr. Edelstein said it takes a special commitment above and beyond what any other police officer does as every day he brings someone [K9] to work with him and then takes him home. It takes additional time off duty to care for the dog. Dave has given a lot of time to this community and agency to make sure that the K9 unit is successful. He thanked Vanessa for putting up with Dave and his dog.

Chief Jarrell said David took the same path he did through the military then Sherriff's Office. His work in SWAT and K9 are very much appreciated. He wants the people of Prescott Valley to know that in the year he has been here he realizes that this is the most professional group of officers he has run across in his life. They are outstanding and really care about the people in the community.

Vice Mayor Nye said David epitomizes professionalism.

David thanked the council for 10 years of support and said they truly try to do what is best for the community. Mayor Skoog presented him with a plaque and pin for his 10 years of service.

8. COMMENTS/COMMUNICATIONS

Deputy Town Manager Ryan Judy announced that Cableone subscribers can now view council meetings on Channel 9 instead of Channel 15 as ABC is moving to Channel 15. The council meetings are still streamed over the internet through the town's website.

9. CONSENT AGENDA

- a. *Approving the September 11, 2014 Council meeting minutes*
- b. *Approving a Series 6 liquor license application for Blake & Burk Enterprises (dba as Outpost Saloon) located at 8172 E. Long Mesa Drive, Ste B; Joel D. Blake, applicant*
- c. *Approving a Series 12 liquor license for Encanto Pizza & Wings located at 8400 E. Long Mesa Drive; David Chalupp, applicant*
- d. *Approving the transfer of the Administrative Hearing Office General Fund Division from the Community Development Department to the Executive Management Department*
- e. *Awarding the purchase of Hot Melt Crack Seal Materials for the Fiscal Year 2014/2015 to Crafcro Inc., in the total Purchase amount of \$22,079.06*
- f. *Department Monthly Reports*
- g. *Monthly Financial Report*
- h. *Council Investment Report*
- i. *Approving Accounts Payable of September 1 thru September 15, 2014*

Council Member Mallory made the MOTION, seconded by Council Member Marshall, to approve all items listed on the Consent Agenda as read, by electronic vote. MOTION carried with 6 ayes and 0 nays.

10. OLD BUSINESS

- a. *Second reading of Ordinance No. 796 approving ZMC 14-002 - Granville Units 7F & 7G*

Town Clerk Diane Russell read Ordinance No. 796 by title only for the second reading after which Mayor Skoog asked, "Shall the ordinance pass?" The ordinance passed with 6 ayes and 0 nays.

b. Second reading of Ordinance No. 797 approving ZMC14-003 - ADOT yard

Town Clerk Diane Russell read Ordinance No. 797 by title only for the second reading after which Mayor Skoog asked, "Shall the ordinance pass?" The ordinance passed with 6 ayes and 0 nays.

11. NEW BUSINESS (FOR REVIEW, COMMENT, AND/OR POSSIBLE ACTION)

a. Consideration of approving Resolution No. 1888 adopting Final Development Plan FDP14-009 for the Villages at Lynx Creek

Richard Parker Community Services Director said this request is for approval of a Final Development Plan for the construction of a one thousand (1,000) square foot pre-fabricated metal building and related parking area for use as a maintenance warehouse. The building site is adjacent to the existing tennis courts and club house. He introduced Mike Sanders President of the HOA to answer any questions the council may have. No questions were forthcoming.

Council Member Mallory made the MOTION, seconded by Council Member Marshall, to approve Resolution No. 1888 adopting Final Development Plan FDP14-009 for the Villages at Lynx Creek, by electronic vote. MOTION carried with 6 ayes and 0 nays.

b. Consideration of awarding a construction contract to Asphalt Paving & Supply, Inc. in an amount up to \$247,167.50, and approving the amendment to the engineering agreement for Dava & Associates in an amount of \$47,440.00 (Tonopah Drive Storm Water Management Improvement Project Phase 2 - CIP# E354.2)

Public Works Director Norm Davis thanked the Yavapai County Flood District for the funding. Phase 1 is complete and Phase 2 will be good to go with the council's approval of awarding the contract to Asphalt Paving and Supply Inc. with another contract award to Dava & Associates for job oversight. The job should be substantially done by Thanksgiving. Vice Mayor Nye questioned whether contingency funds would be needed on this phase also. Davis responded that contingency funding is not anticipated as needed on this phase.

Council Member Mallory made the MOTION, seconded by Council Member Marshall, to award a construction contract to Asphalt Paving & Supply, Inc. in an amount up to \$247,167.50, and approving the amendment to the engineering agreement for Dava & Associates in an amount of \$47,440.00 for the Tonopah Drive Storm Water Management Improvement Project Phase 2 - CIP# E354.2, by electronic vote. MOTION carried with 6 ayes and 0 nays.

c. Consideration of awarding the purchase of a new Tractor/Flail Mower from Stotz Equipment in the total bid amount of up to \$77,430.63

Public Works director Norm Davis said this new mower purchase replaces a 1966 model mower. They anticipate it will be ready to put to work after its special attachments are added in time for the next growing season.

Council Member Mallory made the MOTION, seconded by Vice Mayor Nye, to award the purchase of a new Tractor/Flail Mower from Stotz Equipment in the total bid amount of up to \$77,430.63, by electronic vote. MOTION carried with 6 ayes and 0 nays.

- d. Consideration of approving a Memorandum of Understanding with Northern Arizona University, through its Family Violence Institute, and the Town of Prescott Valley, through its Police Department for a collaborated development of a regional Domestic Violence Homicide Prevention

Cmdr. James Edelstein said this MOU supports the application to the state for funding to increase domestic violence intervention efforts. He pointed out that five of the twelve Prescott Valley homicides were due to domestic violence homicides. The Family Violence Institute is a group of six staff members with a mission to provide a vibrant forum for research, scholarship, education and public policy work addressing family violence. If the funding is granted, PVPD will work with NAU and the FBI to gather information, meet with stakeholders and make recommendations to reduce the incidence of domestic violence homicide through a holistic approach.

Vice Mayor Nye made the MOTION, seconded by Council Member Whiting, to approve a Memorandum of Understanding with Northern Arizona University, through its Family Violence Institute, and the Town of Prescott Valley, through its Police Department for a collaborated development of a regional Domestic Violence Homicide Prevention Initiative, by electronic vote. MOTION carried with 6 ayes and 0 nays.

12. COMMENTS FROM THE PUBLIC

No comments were forthcoming.

13. MOTION TO CONVENE INTO EXECUTIVE SESSION in order to conduct the annual review and evaluation of the performance of the Town Attorney, Ivan Legler. The executive session is scheduled pursuant to Arizona Revised Statutes Section 38-431.03(A)(1), which allows for discussion or consideration of employment, assignment or appointment of a public officer, appointee or employee.

Council Member Anderson made the MOTION, seconded by Vice Mayor Nye to convene into Executive Session in order to conduct the annual review and evaluation of the performance of the Town Attorney, Ivan Legler, by electronic vote. MOTION carried with 6 ayes and 0 nays.

14. RECESS INTO EXECUTIVE SESSION

Mayor Skoog recessed the regular meeting at 7:02 p.m.

15. RECONVENE INTO REGULAR SESSION

Council reconvened into regular session at 7:37 p.m.

16. ACTION (IF ANY) RELATED TO EXECUTIVE SESSION ITEMS

Council members awarded Town Attorney Ivan Legler a 4.5 rating of 'exceeds expectations' and a compensation increase as set by the rating scale.

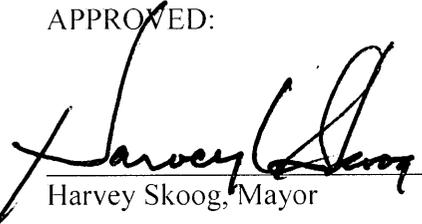
17. ADJOURNMENT

Mayor Skoog adjourned the meeting at 7:38 p.m.

ATTEST:


Diane Russell, Town Clerk

APPROVED:


Harvey Skoog, Mayor

STATE OF ARIZONA)
COUNTY OF YAVAPAI) ss:
TOWN OF PRESCOTT VALLEY)

CERTIFICATE OF COUNCIL MINUTES

I, Diane Russell, Town Clerk of the Town of Prescott Valley, Arizona, hereby certify that the foregoing minutes are a true and correct copy of the Minutes of the Regular Meeting of the Town Council of the Town of Prescott Valley, held on Thursday, September 25, 2014.

I further certify that the meeting was duly called and held and that a quorum was present.

Dated this September 26, 2014


Diane Russell, Town Clerk

