

**TOWN OF PRESCOTT VALLEY
SPECIAL COUNCIL MEETING MINUTES
May 21, 2009**

*Magistrate Court/Council Chambers
Town of Prescott Valley
7501 E. Civic Circle
Prescott Valley, AZ 86314
5:30 p.m.*

1. CALL TO ORDER SPECIAL COUNCIL MEETING

2. ROLL CALL

The following Council members were present for roll call.

<i>Harvey Skoog</i>	<i>Mayor</i>
<i>Fran Schumacher</i>	<i>Vice Mayor</i>
<i>Harold Wise</i>	<i>Council member</i>
<i>Mike Flannery</i>	<i>Council member</i>
<i>Lora Lee Nye</i>	<i>Council member</i>
<i>Mary Baker</i>	<i>Council member</i>
<i>Richard Anderson</i>	<i>Council member</i>

3. PRESENTATION

a. Yavapai Regional Medical Center, Birthing Center

This presentation was rescheduled until June 18, 2009.

4. RECESS – Library Building Site Tour

The Library site tour was postponed due to inclement weather.

5. RECONVENE (not needed)

6. NEW BUSINESS (FOR REVIEW, COMMENT, AND/OR POSSIBLE ACTION)

*a. Consideration of authorizing the Mayor to sign **Resolution No. 1645** adopting the Tentative Budget for Fiscal Year 2009-2010, and providing a Notice of Public Hearing for June 25, 2009*

Town Budget Analyst Heidi Derryberry spoke on behalf of Bill Kauppi to present the Tentative Budget for Fiscal Year 2009-2010. Council member Flannery asked if the changes to the budget as discussed in work/study will be implemented in the tentative budget. Ms. Derryberry confirmed that the changes have been made.

MOTION was made by Council member Flannery and seconded by council member Nye authorizing the Mayor to sign **Resolution No. 1645** adopting the Tentative Budget for Fiscal Year 2009-2010, and providing a Notice of Public Hearing for June 25, 2009 by electronic vote. MOTION carried with 7 ayes and 0 nays.

7. *COMMENTS FROM THE PUBLIC*

No comments were forthcoming.

8. *ADJOURNMENT*

MOTION was made by Council member Nye and seconded by Council member Flannery to adjourn this meeting and proceed to the Community Facilities District meeting by electronic vote. MOTION carried with 7 ayes and 0 nays.

Mayor Skoog adjourned the meeting at 5:37 p.m.

ATTEST: APPROVED:

Diane Russell, Town Clerk

Harvey Skoog, Mayor

STATE OF ARIZONA)
COUNTY OF YAVAPAI)ss:
TOWN OF PRESCOTT VALLEY)

CERTIFICATE OF COUNCIL MINUTES

I, June Catanzarite, Town Clerk Department of the Town of Prescott Valley, Arizona, hereby certify that the foregoing minutes are a true and correct copy of the Minutes of the Regular Meeting of the Town Council of the Town of Prescott Valley, held on Thursday, May 21, 2009.

I further certify that the meeting was duly called and held and that a quorum was present.

Dated this June 4, 2009

June Catanzarite, Town Clerk Department

**TOWN OF PRESCOTT VALLEY
REGULAR COUNCIL MEETING MINUTES
May 28, 2009**

*Magistrate Court/Council Chambers
Town of Prescott Valley
7501 E. Civic Circle
Prescott Valley, AZ 86314
5:30 p.m.*

1. *CALL TO ORDER*
2. *INVOCATION – Pastor Don Tjiema, Mountain Valley Church of God, The Ridge*
3. *PLEDGE OF ALLEGIANCE*
4. *ROLL CALL*

The meeting was called to order by Mayor Skoog at 5:30 p.m. in the Magistrate Courtroom/Council Chambers. Pastor Don Tjiema, Mountain Valley Church of God gave the Invocation. Mayor Skoog presented a Certificate of Appreciation to Pastor Tjiema. After which the Pledge of Allegiance was said in unison as led by Tyler Jensen of Boy Scout Troop 330. The following Council members were present for roll call.

<i>Harvey Skoog</i>	<i>Mayor</i>
<i>Fran Schumacher</i>	<i>Vice Mayor</i>
<i>Harold Wise</i>	<i>Council member</i>
<i>Mike Flannery</i>	<i>Council member</i>
<i>Lora Lee Nye</i>	<i>Council member</i>
<i>Mary Baker</i>	<i>Council member</i>
<i>Richard Anderson</i>	<i>Council member</i>

5. *PROCLAMATION*
 - a. *Poppy Day*

Sally Fine of The American Legion Auxiliary accepted the Proclamation for Poppy Day from Mayor Skoog after it was read by Town Clerk Diane Russell. Poppies were distributed to Council members.

6. *CERTIFICATES*
 - a. *Certificate of appreciation to Kristi Gullickson for service on the Arts & Culture Commission*

Kristi Gullickson was unable to attend the meeting. Parks & Recreation Director Brian Witty accepted the Certificate of Appreciation on her behalf.

7. *COMMENTS/COMMUNICATIONS*

Members of Boy Scout Troop 330 sponsored by the BPOE 330 were invited to introduce themselves to the audience. Their leader explained that the troop was attending to fulfill requirements to earn their citizenship badge.

8. *CONSENT AGENDA.*

- a. *Approval of Minutes – May 14, 2009*
- b. *Liquor Licenses & Permits*
Approving a Series 12 (Restaurant) Liquor License for The Turn at Quailwood located at 12200 E. State Route 69, Jeffrey D Wasowicz, applicant
- c. *Approving a Deed of Release and Reconveyance for this property to NorthCentral University, Inc.*
- d. *Approving a Deed of Release and Reconveyance for this property to Vincent R. D. Cook (GR08-001)*
- e. *Accepting Public Utility Easements for the NARTA Track from Yavapai County, Fain Land & Cattle Company, and Yavapai County Fair Association and Achieve Academy*
- f. *Granting and conveying a Public Utility Easement to UNS Gas Inc. and APS to extend electric power to the D.E.S. building*
- g. *Approving a budget transfer from the Police Telecommunications Improvements (CIP#E317) to the Police Operations Leases for Land account*
- h. *Approving Departmental Monthly Statistical Reports:*
 - Community Development*
 - Library*
 - Parks and Recreation*
 - Public Works*
 - Town Clerk*
- i. *Monthly Financial Report*
- j. *Council Investment Report*
- k. *FY2009 Third Quarter TPT Report*
- l. *Approving Accounts Payable for May 8 thru 21, 2009*

MOTION was made by Vice Mayor Schumacher and seconded by Council member Baker to approve the Consent Agenda as read by electronic vote. MOTION carried with 7 ayes and 0 nays.

9. *UNFINISHED BUSINESS (FOR ACTION)*

- a. *Consideration of approving the second reading, by title only, and passage of **Ordinance No. 729** changing the zoning classification from R1L-70 to C2 on approximately 2 acres generally located on the southwest side of State Route 69, 600 feet north of the intersection with State Route 169 (ZMC09-002)*

Diane Russell read **Ordinance No. 729** for the second reading. Mayor Skoog asked "Shall the Ordinance Pass?" **Ordinance No. 729** passed with 7 ayes and 0 nays.

10. *NEW BUSINESS (FOR REVIEW, COMMENT, AND/OR POSSIBLE ACTION)*

- a. *Consideration of approving an Agreement with Embry-Riddle Aeronautical University in the amount of \$100,000 for a Virtual Interaction System in the new Library Building*

Town Manager Larry Tarkowski noted that there are some modifications being made to the Agreement for this item and that it has been agreed to prepare to table the discussion and vote

for this evening. Tarek El Dokor from Embry-Riddle commented that the Agreement was being worked upon and should be ready for consideration at the next council meeting.

MOTION was made by Vice Mayor Schumacher and seconded by Council member Nye to table item 10a. at this time. MOTION carried with 7 ayes and 0 nays.

- b. Consideration of awarding the construction contract for the Fiscal Year 2008/2009 annual Chip Seal program including all options to Grady's Quality Excavating in the total bid amount of up to \$233,981.45, AND to approve Change Order #1 for additional quantities up to \$15,951.60*

Public Works Director Norm Davis showed on the screen two maps of streets to be included in the annual Chip Seal program. There is \$250,000 budgeted for this year. Grady's Quality Excavating was the apparent low bidder and the company has done this work in prior years.

MOTION was made by Council member Wise and seconded by Council member Flannery to consider awarding the construction contract for the Fiscal Year 2008/2009 annual Chip Seal program including all options to Grady's Quality Excavating in the total bid amount of up to \$233,981.45, AND to approve Change Order #1 for additional quantities up to \$15,951.60 by electronic vote. MOTION carried with 7 ayes and 0 nays.

- c. Consideration of awarding the annual contracts as listed in the Fiscal Analysis*

Norm Davis presented a list of eight items that are awarded as annual contracts. The Public Works and Parks & Recreation Departments use the services provided.

MOTION was made by Council member Flannery and seconded by Council member Anderson to award each of the annual contracts to: A. Aggregate Base to MDI Rock, B. Cold Mix to Asphalt Paving & Supply, C. Asphalt Paving to Grady's Quality Excavating, D. Janitorial to Clean Team Janitorial, E. Streets & Parks Concrete to Asphalt Paving & Supply, F. CMP Culverts to Arizona Culvert Company, G. Solid Waste to Waste Management and H. Portable Toilets to Patriot Disposal by electronic vote. MOTION carried with 7 ayes and 0 nays.

- d. Consideration of approving six Change Orders related to the renewal of annual contracts*

Norm Davis stated that the change orders are for renewal of annual contracts for professional services. All the vendors are existing and they offered from 2 to 7 percent reductions in prices from last year.

MOTION was made by Council member Nye and seconded by Council member Anderson to approve six Change Orders related to the renewal of annual contracts to: A. Fuel for United Fuel, B. Swath Mowing for Larry's Mowing, C. Striping & Pavement for TSI, D. Street Sweeping for Tryon Enterprises, E. Landscape for K-Ler Landworks and F. Weed control for Praying Mantis Pest Control to extend through 2009-2010 by electronic vote. MOTION carried with 7 ayes and 0 nays.

11. COMMENTS FROM THE PUBLIC

Tarek El Dokor from ERAU noted that he will not be available to attend the June 11, 2009 meeting but representatives will be here from ERAU in his absence.

12. ADJOURNMENT

MOTION was made by Council member Anderson and seconded by Council member Nye to adjourn the meeting by electronic vote. MOTION carried with 6 ayes. Council member Flannery voted nay.

Mayor Skoog adjourned the meeting at 6:05 p.m.

ATTEST:

APPROVED:

Diane Russell, Town Clerk

Harvey Skoog, Mayor

STATE OF ARIZONA)
COUNTY OF YAVAPAI)ss:
TOWN OF PRESCOTT VALLEY)

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Dated this June 4, 2009

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