



**Town of Prescott Valley**  
Parks and Recreation Department  
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Parks and Recreation Commission  
7401 E. Civic Circle, Auditorium  
6:30 p.m., Tuesday, August 13, 2013  
Agenda

1. Call to Order & Welcome – Chairperson Buzz Gummer
2. Roll Call
3. Approval of Agenda
4. Approval of Minutes: June 18, 2013 – Regular meeting minutes
5. Announcements – Commission, Public and Staff  
*(If discussion by the Commission is necessary, that item will be moved to another place on the agenda and considered separately.)*
  - a. Softball Registration – July 16<sup>th</sup> - # teams
  - b. Punt, Pass & Kick – August 10<sup>th</sup> - turnout
  - c. Roughrider Soccer Clinic – August 16, 2013, 6:30pm – 8:00pm, Pavilion Soccer Field
  - d. Healing Field
    - Flag assembly – Saturday, 8/24
    - Installation – Friday, 9/6
    - Event – Wednesday, 9/11
  - e. Water Conservation Update – John Munderloh & Nick Groblewski
6. Department Update – For Review and Possible Action
  - a. Director's Report June & July, 2013 – Brian Witty, Parks and Recreation Director
  - b. Chairperson's Report – Buzz Gummer
    - Adopt-A-Park
    - Open Space Approval
    - Fain Park Trees
7. Tree Advisory Board Business –
  - a. 2013 Goals/Accomplishments
8. Old Business
  - a. Goal and Objective Schedule -
    - Fee Policy
    - Development Guidelines
    - Annual Reporting
  - b. Corn Toss/Bean Bag Tournament
  - c. Software Update
9. New Business
10. **Unscheduled Public Appearances**  
*(Comments from the Public: Those members of the public wishing to address the Parks and Recreation Commission need not request permission in advance. We ask that you please provide your name and address for the record prior to providing any comments. Any remarks provided tonight shall be addressed to the commission as a whole and not any member thereof and will be limited to three (3) minutes per person as indicated by the timer).*
11. Next Meeting
  - a. Regular Meeting: Tuesday, September 17, 2013; 6:30 p.m., Location pending
12. Adjournment

Forms to request accommodations pursuant to the Section 504/ADA guidelines are available at the Office of the Assistant to the Town Manager, 7501 E. Civic Circle, Prescott Valley, Arizona. Requests must be submitted 72 hours prior to the event for which accommodation is requested.