

**TOWN OF PRESCOTT VALLEY
REGULAR COUNCIL MEETING MINUTES
February 26, 2009**

*Magistrate Court/Council Chambers
Town of Prescott Valley
7501 E. Civic Circle
Prescott Valley, AZ 86314
5:30 p.m.*

1. *CALL TO ORDER*
2. *INVOCATION – Pastor Joseph Berna, Bethel Baptist Church*
3. *PLEDGE OF ALLEGIANCE*
4. *ROLL CALL*

The meeting was called to order by Mayor Skoog at 5:30 p.m. in the Magistrate Courtroom/Council Chambers. Pastor Joseph Berna, Bethel Baptist Church gave the Invocation after which he led the Pledge of Allegiance which was said in unison. Vice Mayor Schumacher presented a Certificate of Appreciation to Pastor Berna. The following Council members were present for roll call.

<i>Harvey Skoog</i>	<i>Mayor</i>
<i>Fran Schumacher</i>	<i>Vice Mayor</i>
<i>Harold Wise</i>	<i>Council member</i>
<i>Mike Flannery</i>	<i>Council member</i>
<i>Lora Lee Nye</i>	<i>Council member</i>
<i>Mary Baker</i>	<i>Council member</i>
<i>Richard Anderson</i>	<i>Council member</i>

5. *ANNOUNCEMENTS & PRESENTATIONS*

a. Swearing in and seating of Council member Rick Anderson

Town Magistrate Keith Carson administered the oath of office to Rick Anderson. Mayor Skoog thanked Judge Carson and welcomed Mr. Anderson and asked him to be seated on the Council.

b. Library

Library Director Stuart Mattson introduced the new Assistant Library Director Kathy Hellman.

6. *PROCLAMATION*

a. American Red Cross Month, Bob Hill accepting

Bob Hill accepted the proclamation and announced the need for volunteers.

b. Youth Arts Month, Suzanne Duskey accepting

Suzanne Duskey accepted the proclamation and invited everyone to visit the Civic Center to see the art and attend the Family Arts Festival on March 28th.

7. *CERTIFICATES*

- a. Certificate of appreciation to Bruce Handley for 20 years of service*
- b. Certificate of appreciation to Diane Milinkovich for 5 years of service*
- c. Certificate of appreciation to Terry Sutton for 5 years of service*

d. Certificate of appreciation to Mark Kieren for 5 years of service

All four employees were honored individually with certificates and given service pins. Each employee was given the opportunity to speak at the microphone.

8. COMMENTS/COMMUNICATIONS

Council member Flannery commented to remind everyone to vote in the Town election on March 10. He made special notation to voters to find the Home Rule Option Proposition 401 located on the right lower portion of the ballot.

9. CONSENT AGENDA.

- a. Approval of Minutes – February 12, 2009*
- b. Approving the routine destruction of records with expired retention dates*
- c. Approving an agreement and associated payment to APS in the amount of \$6,765.64 for a power pole relocation for the Short Mesa Connector Sewer Project CIP#E312ww*
- d. Accepting the Medina Well site property from Humboldt Unified school District by Quit Claim Deed*
- e. Accepting an easement for Lot 2770, Unit 10 for the Tani Road Drainage Improvement Project CIP#E159 and approving the negotiated reimbursement for landscaping impacts*
- f. Authorizing the Mayor to approve the issuance of a credit card for Sam's Club purchases*
- g. Approving Departmental Monthly Statistical Reports:*
 - Community Development*
 - Library*
 - Parks and Recreation*
 - Public Works*
 - Town Clerk*
- h. Approving the Monthly Financial Report*
- i. Approving the Council Investment Report*
- j. Approving the Second Quarter TPT Report*
- k. Approving Accounts Payable for February 6 thru 19, 2009*

MOTION was made by Vice Mayor Schumacher and seconded by Council member Nye to approve the Consent Agenda as read by electronic vote. MOTION carried with 7 ayes and 0 nays.

10. NEW BUSINESS (FOR REVIEW, COMMENT, AND/OR POSSIBLE ACTION)

- a. Consideration of appointing David Kyburz to a four-year term in the Citizen position on the local Public Safety Personnel Retirement System Board (PSPRS)*

Candace Manibusan of the Police Department introduced David Kyburz and gave a background of Mr. Kyburz's experience and recommended that the council approve his appointment to the PSPRS.

MOTION was made by Council member Wise and seconded by Council member Baker to appoint David Kyburz to a four-year term in the Citizen position on the local Public Safety

Personnel Retirement System Board (PSPRS) by electronic vote. MOTION carried with 7 ayes and 0 nays.

b. Public Hearing

Open Public Hearing

Minor General Plan Amendment (GPA08-004) changing the designation of Lot 2121, Unit 5 from Community Commercial to Medium Density Residential - Humboldt Bible Church

Mayor Skoog opened the public hearing.

Town Planner Joe Scott gave an overview of the proposed change the zoning to accommodate a church. All surrounding property owners were notified as required and no objections were made.

Close Public Hearing

Mayor Skoog declared the public hearing closed as there were no further comments.

*c. Consideration of authorizing the Mayor to sign **Resolution No. 1632** approving a General Plan Amendment (GPA08-004) changing the zoning designation from Community Commercial to Medium Density Residential on Lot 2121, Unit 5*

MOTION was made by Council member Nye and seconded by Vice Mayor Schumacher to authorize the Mayor to sign **Resolution No. 1632** approving a General Plan Amendment (GPA08-004) changing the zoning designation from Community Commercial to Medium Density Residential on Lot 2121, Unit 5 by electronic vote. MOTION carried with 7 ayes and 0 nays.

*d. Consideration of authorizing the first reading of **Ordinance No. 726** by title only approving a land exchange of town owned Lot 283, Unit 2 (APN 103-23-010A) for a corner of the privately owned Lot 284, Unit 2 (APN 103-23-011/2) as needed for the property drainage channel width for the Tani Road Drainage Improvement Project (CIP#E159)*

Norm Davis, Public Works Director presented an exhibit overhead of the Tani Road area that is proposed for exchange.

MOTION was made by Council member Flannery and seconded by Council member Nye to approve the first reading of **Ordinance No. 726** by title only approving a land exchange of town owned Lot 283, Unit 2 (APN 103-23-010A) for a corner of the privately owned Lot 284, Unit 2 (APN 103-23-011/2) as needed for the property drainage channel width for the Tani Road Drainage Improvement Project (CIP#E159) by electronic vote. MOTION carried with 7 ayes and 0 nays.

Diane Russell, Town Clerk read **Ordinance No. 726** by title only.

e. Consideration of awarding a construction contract to Grady's Quality Excavating, Inc. in an amount not to exceed \$137,914.25 for the Tani Road Drainage Improvement Project (CIP#E159)

Norm Davis, Public Works Director showed an overhead exhibit of the area of the Tani Road Drainage Project. Twelve companies submitted bids for this project. Grady's Quality Excavating, Inc. was the apparent low bidder and recommended to be awarded the contract.

MOTION was made by Council member Baker and seconded by Council member Nye to award a construction contract to Grady's Quality Excavating, Inc. in an amount not to exceed \$137,914.25 for the Tani Road Drainage Improvement Project (CIP#E159) by electronic vote. MOTION carried with 7 ayes and 0 nays.

f. *Consideration of approving the Yavapai Library Network Participating Library Automation Agreement*

Stuart Mattson, Library Director pointed out that this new IGA is for the fiscal year of 2010-2011. There are 40 libraries in Yavapai Library Network.

MOTION was made by Council member Nye and seconded by Council member Flannery to approve the Yavapai Library Network Participating Library Automation Agreement by electronic vote. MOTION carried with 7 ayes and 0 nays.

11. COMMENTS FROM THE PUBLIC

Carol Friedman, president of the Yavapai Symphony Guild spoke about a classical music event happening at Tim's Toyota Center on Monday morning. They have 40 guild mentors that go to 3rd, 4th and 5th grade classrooms. There are 4380 children planning to attend and she gave VIP tickets to the council and invited them to attend. This is the second year of the concert.

12. ADJOURNMENT

MOTION was made by Council member Baker and seconded by Vice Mayor Schumacher to adjourn the meeting by electronic vote. MOTION carried with 7 ayes and 0 nays. Mayor Skoog adjourned the meeting at 6:48 p.m.

ATTEST:

APPROVED:

Diane Russell, Town Clerk

Harvey Skoog, Mayor

STATE OF ARIZONA)
COUNTY OF YAVAPAI)ss:
TOWN OF PRESCOTT VALLEY)

CERTIFICATE OF COUNCIL MINUTES

I, June Catanzarite, Town Clerk Department of the Town of Prescott Valley, Arizona, hereby certify that the foregoing minutes are a true and correct copy of the Minutes of the Regular Meeting of the Town Council of the Town of Prescott Valley, held on Thursday, February 15, 2009.

I further certify that the meeting was duly called and held and that a quorum was present.

Dated this March 4, 2009

June Catanzarite, Town Clerk Department