

**TOWN OF PRESCOTT VALLEY
MINUTES
March 24, 2011**

Library Auditorium
7401 E. Civic Circle
Prescott Valley, Arizona 86314

1. CALL TO ORDER

2. INVOCATION

Pastor Kirk Eikenberry of the Faith Baptist Church gave the invocation after which he led the audience in reciting the Pledge of Allegiance.

3. PLEDGE OF ALLEGIANCE

Mayor Skoog presented Pastor Eikenberry with a Certificate of Appreciation for these services to the community.

4. ROLL CALL

Present: Mayor Skoog, Vice Mayor Anderson, Council Member Flannery, Council Member Lasker, Council Member Nye, Council Member Schumacher and Council Member Tjiema

5. SCHEDULED ANNOUNCEMENTS & PRESENTATIONS

a. *Community Garden - Ron Barns*

Bonnie Flores stated that the community garden is located behind Albertsons Grocery Store. Over the past year the land has been cleared and prepared. A \$2,000 water system has been installed on the site. The Youth Count organization has been helping them with accounting and the liability insurance for the project. A public information meeting is scheduled for April 2, at 2:00 p.m. in the Library Crystal Room with three master gardeners in attendance. It is their intent to put a mural on the separating wall behind Albertsons. They are looking for donations, tools, seating etc. They will be offering classes on how to can produce and cooking classes. A food distribution system has not been set up yet. Brandon O'Connor took this on as his Eagle Scout project. He has raised \$722.84 toward this project so far, as well as collected some tools and seeds. Council congratulated and thanked Brandon for adopting the project.

b. *Student of the Month*

Mr. Kit Perry, Prescott Valley Rotary Club, presented Danielle Hernandez and her family as the Rotary Club Student of the Month. Court Miner, Assistant Principal of Bradshaw High School stated Danielle maintains a 4.0 average, is ranked within the top three percent in her class, is involved with band, choir, cross country, basketball and softball and will likely be an AIMS scholarship recipient. Danielle was presented with a plaque and gift. Danielle thanked everyone for the honor. Danielle is the niece of John Fischer a former Public Works employee of the town and a former long time resident in Prescott Valley. John passed away a couple of years ago.

6. PROCLAMATION

a. *Jazz Appreciation Month, Milt Cannon*

Town Clerk Diane Russell read the proclamation after which Mayor Skoog presented it to Milt Cannon. Mr. Cannon thanked the council for this honor and looks forward to celebrating this every year.

7. CERTIFICATES

Certificate of Appreciation to Ken Stanton for 10 years of service

Town Clerk Diane Russell read the accolades about Ken Stanton as written by Public Works Director Norm Davis. Council commented on his adeptness at creating bonfires and noted how he is more than equal to the task. He is somewhere everyone counts on and is a 'go to guy'. He has gone above and beyond for the B & G Club Run and does a fabulous job on that. He does a great job with the fireworks every year and the traffic control for the parade with all that it entails. Ken's involvement has impacted everyone in this community in one way or another. He has succeeded in negotiating contract renewal reductions and done an outstanding job of that. Ken is involved in almost every event to make it happen and run smoothly. Appreciation was expressed for Ken's 10 years of service.

Jason Elmer (Parks and Rec) and Greg Bryan (Public Works) on behalf of the 'boys' thanked him for the years and gathered a few things to "keep him around a little longer". Ken was presented with Ensure nutrition shake, Q-tips for his ears instead of the pens he normally uses, antacids because he works in public service, gloves to put in his truck that won't get used along with the other tools in his truck that don't get used and air freshener for his truck to get rid of the smell coming out of his air vents from the dead fish someone put in there. Greg said, Ken is a "stand up guy for whom it has been an honor to work for".

A Plaque of Appreciation was presented by the Mayor. Ken stated it has been a pleasure and great opportunity to work for Prescott Valley. The guys are the secret to the kudos he has gotten. He has a tremendous staff. Ken stated that 10 years ago Ken refused the job until after he interviewed Larry pointing out that the interview process is a two-way

street. It has been a good relationship and good and prosperous for the Town. Ken thanked council for being supportive of staff.

Larry Tarkowski said, you don't know Ken until you have talked to him at 3:00 am. after plowing snow all night. Council may be tempted to temper some of their comments if they had done that. Tarkowski thanked him for his service.

a. *Plaque of Appreciation to Chief Jim Maxson*

Mayor Skoog called forth former Chief Jim Maxson and wife Linda.

Town Manager Larry Tarkowski said the town really appreciates the 3 years that Chief Jim Maxson has given the Town of Prescott Valley. This organization was very much in need of some technological improvements and he has made those needed technological improvements. We really appreciate the great amount of work that he has done over those 3 years.

Town Attorney Ivan Legler told the story about Jim thanking the department heads, then said, "even Ivan". The Council each thanked Jim for his success here especially during these rough times. Jim has taken charge and brought them through it. He has excelled in that area and done a yeoman's job. They wished him well and thanked him. Council member Nye thanked him on behalf of the PVPD Foundation for his involvement in with the citizens. Jim championed the successful Neighborhood Services program "INeighbors" and dedicated his time and attention to that endeavor which they will endeavor to grow. His efforts have been nothing short of miraculous in getting grants and technology. It is amazing what he has accomplished. Jim came to us when we needed him the most. Council said it was a pleasure to have gotten to know him and wished him well in any future endeavors.

The PVPD Police Foundation Vice President thanked Jim for his vision, insight and his determination to create the Foundation for this town. The Foundation has been able to provide funding for vests for the police officers, assist with the successful Eagle Scout project Mobile Command Center paid for by donation or grant funding. They thanked Jim and expressed their appreciation for everything he has done and wished him well for the future.

Chamber of Commerce CEO Marni Uhl said it is because of his leadership and dream that the Foundation was founded. As a citizen she thanked him for all he has done for our community and wished him the best in the future.

Cottonwood Police Chief Jody Flanning, on behalf of the PANT Board, presented Maxson with a Plaque of Appreciation and Support and thanked him for his guidance and support as a brand new chief.

Steve Rutherford thanked him for the significant contributions to our community and the PD. Steve also thanked him for the support he has shown Steve's wife Sue of the Trauma

Intervention Program (TIP). Jim is a man of high moral character and is wished the best in the future.

Mayor Skoog presented a Shadow box containing the Chief's badge and a Plaque of Appreciation encased in it. Jim thanked council saying it has been a great three years, hectic, but great. He thanked all the employees of the department, the foundation and the community for their support. Jim said he is grateful for the opportunities they have had here. Mayor Skoog pointed out that our community is one of the safest in the region thanks to Jim's efforts. Jim's wife Linda expressed her appreciation to the council and the good people of the community for their three wonderful years here. She expressed her pride in her husband for the accomplishments he has made and dedication he exhibited in his job. Mayor Skoog commented that Maxson is a man of integrity and dedication. He came in and had a huge job before him, and he did it.

RECESS: Mayor Skoog recessed the meeting at 6:17 p.m. for refreshments with retiring Chief Jim Maxson.

RECONVENE: Mayor Skoog reconvened the meeting at 6:33 p.m.

8. *COMMENTS/COMMUNICATIONS*

Council member Nye announced that the art displayed around the building is for "Youth Arts Month" and encouraged everyone to walk around and take a look at it.

9. *CONSENT AGENDA*

- a. *Approval of Minutes - March 10, 2011*
- b. *Authorizing the Mayor to sign Resolution No. 1738 setting forth the official returns of the March 8, 2011 "All-Mail Ballot" Primary Election*
- c. *Approving the Special Event Liquor Licenses for Prescott Valley Chamber of Commerce for Calendar Year 2011 as follows: * Battle of the Bands on May 14, 2011 at Mountain Valley Amphitheater * Prescott Valley Days on June 17 & 18, 2011 at Prescott Valley Town Center * Independence Day Celebration on July 4, 2011 at Mountain Valley Park * World Arts Festival (Date TBD) at Tim's Toyota Center*
- d. *Approving a new Series 12 liquor license for DMNKL Enterprises, LLC, dba Fireside Grill located at 2982 N. Park Avenue, Suite B; applicant Daniel McGearly*
- e. *Approving the release and refund of Empire Residential Construction Trust Account funding to Land Interests, Inc. related to the Quailwood Meadows Subdivision*
- f. *Approving the revised Board of Adjustment By-laws*

- g. *Ratifying the retirement agreement with Police Chief James Maxson*
- h. *Department Reports*
- i. *Monthly Financial Report*
- j. *Council Investment Report*
- k. *Approving Accounts Payable for March 1 thru 14, 2011*

Council Member Flannery made the MOTION, seconded by Council Member Schumacher, to approve all consent agenda items, by electronic vote. MOTION carried with 7 ayes and 0 nays.

10. *NEW BUSINESS (FOR REVIEW, COMMENT, AND/OR POSSIBLE ACTION)*

- a. *Public Hearing Open Public Hearing Community Development Block Grant for Loos Drive improvements between the Boys & Girls Club and Mountain View Elementary School Close Public Hearing*

Mayor Skoog opened the public hearing.

Deputy Town Manager Ryan Judy stated that the Town of Prescott Valley would like to apply for Fiscal Year 2010-2011 Community Development Block Grant (CDBG) funds through the State Special Projects (SSP) program. Unlike the regional allocation that the Town receives every four years, the SSP program is a competitive annual grant that is open to all non-entitlement entities. Funding is capped at \$300,000 and all design work and environmental analysis must be complete and submitted with the application.

On December 16th, 2010, a public hearing was conducted to solicit input from the public regarding potential projects. During this public hearing several projects were submitted for consideration. Following this meeting, Council met on February 17th, 2011 to prioritize these projects and directed staff to pursue improvements to Loos Drive between the Boys & Girls Club and Mountain View Elementary School, including drainage infrastructure, curb & gutter, and street widening. Grant rules only allow for the submission of one project for consideration.

As no comments were forthcoming from the Council or the public Mayor Skoog closed the public hearing.

- b. *Consideration of authorizing the Mayor to sign Resolution No. 1741 and Resolution No. 1742 to authorize the applications of projects for CDBG State Special Projects funding and adopting the anti-displacement and relocation assistance plan required by CDBG*

Council Member Flannery made the MOTION, seconded by Council Member Schumacher, to authorize the Mayor (or, in his absence, the Vice Mayor) to sign Resolutions No. 1741 and 1742 to authorize the applications of projects for CDBG SSP funding and adopting the anti-displacement and relocation assistance plan as required by CDBG, by electronic vote. MOTION carried with 7 ayes and 0 nays.

c. Consideration of authorizing the Mayor to sign Resolution No. 1740 approving FDP 11-001 for the development of the Parkview Charter High School

Ruth Mayday stated that this action has been requested by Magnus Group, on behalf of Parkview Charter School, to approve a Final Development Plan for a 32,000 square foot multi-grade charter high school located on approximately 4.5 acres on Florentine Road in the Big Sky Industrial Park. The proposed charter school will have a maximum capacity of 400 students and fourteen (14) classrooms, a gymnasium and outdoor athletic field. The resolution was revised today because of time constraints to finalize road way improvements prior to opening of the school in the fall.

Mr. Mike Lawson architect and Deborah Slagle representative of Parkview School came forward to speak about the vision and mission of the school. Council member Nye said we pride ourselves on building educational opportunities in this community.

Ms. Slagle said that this is an expansion of the existing Parkview Middle School adding the high school grades to the school. The school will include an International Baccalaureate program - a high quality educational program which is recognized world wide. This comprehensive program requires high academics and citizenship pieces and essays at the end which open doors for the students to attend some of the best colleges in the county. Additional information about the program is available at www.IBO.org.

Council member Schumacher thanked her for what they do for this community's kids and added that the Soroptomist Club 'Choices Not Boundaries' program at their school for the fourth year. Council member Nye asked what was taken into consideration to bring this to this community and expressed congratulations to make it happen. Ms. Slagle said they are receiving bond financing under the Industrial Development Authority and had to create a Feasibility Study. They did focus groups with parents over the past four years. Parents really want this program. HUSD is a wonderful school district, but choices make all of us do our job better. What really brought this together though was the business community who were concerned that they couldn't attract medical professionals and people like that because they were not vigorous programs like the IB program in our community. The bottom line was the funding through Boston Financial to support it. The campus is designed with the middle school on one side and the high school on the other sharing offices in the middle. They are starting with the addition of the 9th and 10th grades. There are already 69 freshmen enrolled with a four-year

planned expansion program for build out. Council congratulated them on their certification and wished them well in making this happen. Mr. Lawson added that they under a very tight schedule to get the school built in order to offer classes in August of this year. Staff has been very helpful in those efforts.

Council Member Nye made the MOTION, seconded by Council Member Schumacher, to authorize the Mayor (or in his absence, the Vice Mayor) to sign Resolution No. 1740 approving FDP 11-001, AND to sign any agreement under Proposition 207, by electronic vote. MOTION carried with 7 ayes and 0 nays.

d. Consideration of authorizing the Mayor to sign Resolution No. 1739 approving submittal of an application for the FY2012 GOHS Highway Safety Plan Grant Program

Interim Police Chief Fessler said the Governor's Office of Highway Safety (GOHS) is currently requesting submission of proposals for grants relating to highway safety issues from state, county, municipal, university, tribal and non-profit agencies for the 2011 Federal Fiscal Year (FFY) which commences on October 1, 2011 and ends on September 30, 2012.

GOHS funds highway safety projects utilizing Federal 402 (State and Community Highway Safety Grants), 410 (Alcohol Incentive), 408 (Information System Improvement) and 2010 (Motorcycle Safety) funds. Additionally, GOHS receives funding through the US Department of Justice for underage Drinking Enforcement.

Interim Chief Fessler gave an overview of the items the grant would pay for if this grant application is approved:

Personnel Services = \$107,037

Printing Publication = \$3,000

Educational Materials = \$8,391

Capital Expenses = \$77,453

Total Estimated cost is \$195,881. There are no matching funds or in kind matches affiliated with this grant. Fessler stated that there were 623 accidents in 2010 with similar numbers 2008/09. With this funding the PD thinks they can decrease that number a little.

Council Member Flannery made the MOTION, seconded by Council Member Schumacher, to authorize the Mayor (or, in his absence, the Vice Mayor) to sign Resolution No. 1739 approving submittal of an application for the FFY2012 GOHS Highway Safety Plan Grant Program, by electronic vote. MOTION carried with 7 ayes and 0 nays.

e. Consideration of awarding a construction contract to S C Legacy Contracting, Inc. in the amount up to \$39,152.08 and approving an agreement with BM Architects, Planners & Landscape Architects, LLC for profession services in a total amount of \$3,480 for the Highway 69 Median Tree Landscaping and Irrigation Project (CIP#E326)

Public Works Director Norm Davis stated the town has partnered with ADOT on this median project in front of the Crossroads Development. ADOT is currently building the 700 feet of new median on SR 69 for safety purposes. ADOT has agreed to allow the planting of 110 drought tolerant trees as well as some shrubbery in the median in this area. The cost of this project is within budget allotted and staff requests awarding the bid to S C Legacy Contracting, Inc. in the amount of \$39,152.08 and BMA architects in the amount of \$3,480 for professional services. ADOT is a little bit behind on their construction portion but staff anticipates they can begin the median planting in April.

Council Member Tjiema made the MOTION, seconded by Council Member Nye, to approve an Agreement with BM Architects, Planners & Landscape Architects, LLC for professional services in a total amount up to \$3,480, AND approve award of a construction contract to the lowest responsive bidder, S C Legacy Contracting, Inc., in an amount up to \$39,152.08 for this project, by electronic vote. MOTION carried with 7 ayes and 0 nays.

11. COMMENTS FROM THE PUBLIC

No comments were forthcoming.

12. ADJOURNMENT

Council Member Schumacher made the MOTION, seconded by Council Member Tjiema, to approve adjourning, by electronic vote. MOTION carried with 7 ayes and 0 nays. Mayor Skoog adjourned the meeting at 7:05 p.m.

ATTEST:

APPROVED:

Diane Russell, Town Clerk

Harvey Skoog, Mayor

STATE OF ARIZONA)
COUNTY OF YAVAPAI) ss:
TOWN OF PRESCOTT VALLEY)

CERTIFICATE OF COUNCIL MINUTES

I, Diane Russell, Town Clerk of the Town of Prescott Valley, Arizona, hereby certify that the foregoing minutes are a true and correct copy of the Minutes of the Regular Meeting of the Town Council of the Town of Prescott Valley, held on Thursday, March 24, 2011.

I further certify that the meeting was duly called and held and that a quorum was present.

Dated this March 28, 2011

Diane Russell, Town Clerk