TOWN OF PRESCOTT VALLEY
REGULAR COUNCIL MEETING
MINUTES
April 24, 2014

Library Auditorium
7401 E. Civic Circle
Prescott Valley, Arizona 86314

1. CALL TO ORDER

Mayor Skoog called the meeting to order at 5:30 p.m.

2. INVOCATION - Pastor Hobby Wiles, Robert Road Baptist Church

Pastor Wiles gave the invocation.

3. PLEDGE OF ALLEGIANCE

Athena Bowman led in the recitation of the Pledge of Allegiance.

4. ROLL CALL

Present: Council Member Marshall, Council Member Mallory, Council Member Whiting, Council Member Anderson, Mayor Skoog, and Vice Mayor Nye.
Absent: Council Member Grossman.

5. SCHEDULED ANNOUNCEMENTS & PRESENTATIONS

a. Student of the Month

Council member Whiting stated that each month the Town of Prescott Valley and Prescott Valley Rotary Club in collaboration with Bradshaw Mountain High School honor outstanding students like Athena Bowman that excel in community involvement, activities, academics and leadership skills. Athena was selected by the Principal and his Administrative Staff and Instructors to be this month's Student of the Month. Athena placed first in the Entrepreneurship Written Event in the State Career Development Conference, is a DECA member; she is the Drum Major of the school marching band, is a jazz ensemble member, a varsity tennis team member - placed 4th in the Interscholastic Association State Doubles Tennis Tournament and is the Secretary of the Alpha Theta Math organization. She is on the Honor Roll, a *Freshman of Distinction* and a *Junior Nation Young Leadership Nominee*, is on the Principal's List, and is an active volunteer at the Heights Church.

Kort Miner, Principal of BMHS, said Athena epitomizes an involved student. She finished in first place at the State DECA Conference and will participate at the National level. She has been the Secretary of the National Honor Society for the last two years. She currently has a 4.2 GPA, and was one of 29 students recognized at the 4.0 GPA Dinner and currently in the top four percent of her class at tenth out of 367 students, plus she has a job.

Council member Whiting presented her with a Certificate and paper weight from the PV Rotary Club. Athena thanked and introduced her parents, brothers, grandparents and Mr. Miner for their support and this honor.

6. COMMENTS/COMMUNICATIONS

Council member Anderson reminded everyone about *Team Up to Clean Up* being held a week from this Saturday. This is our opportunity to clean up the town by getting rid of things we no longer use or need.

Vice Mayor Nye said this Saturday is *Dump the Drugs Day* and encouraged folks with unused no longer needed drugs or outdated drugs to take them to the Police Department for safe disposal.

7. CONSENT AGENDA

a. Approving the April 3, 2014 Work Study & Special meeting minutes and April 10, 2014 Council & Executive meeting minutes

b. Accepting water easements for the Goodwill Store located at 7620 E. SR 69 directly east of Kmart

c. Approving Resolution No.1875 abandoning the unused portion of a Public Utility Easement in Prescott Valley Unit XIX on a portion of Lots 8972, 8973, 8974, following the Viewpoint Drive/Long Look Drive intersection re-alignment

d. Department Reports

e. Monthly Financial Report

f. Council Investment Report

g. Approving Accounts Payable for March 31 thru April 13, 2014

Council Member Mallory made the MOTION, seconded by Council Member Marshall, to approve all items listed on the consent agenda, by electronic vote. MOTION carried with 6 ayes and 0 nays.

8. *O LD BUSINESS (FOR ACTION)*

a. *Consideration of approving the passage of Ordinance No. 788 adopting the 2012 International Building Codes, 2011 National Electric Code and 2006 International Energy Conservation Code and amending Town Code Article 7-01 Administrative Code*

Town Clerk Diane Russell read Ordinance No. 788 for the second reading after which the Mayor asked, shall the ordinance pass?

Ordinance No. 788 was approved by electronic vote with 6 ayes and 0 nays.

b. *Consideration of approving the passage of Ordinance No. 789 adopting Chapter 15 Mobile/Manufactured Homes*

Town Clerk Diane Russell read Ordinance No. 789 for the second reading after which the Mayor asked, shall the ordinance pass?

Ordinance No. 789 was approved by electronic vote with 6 ayes and 0 nays.

c. *Consideration of approving the passage of Ordinance No. 790 expanding the Town's options for cooperative purchasing*

Town Clerk Diane Russell read Ordinance No. 790 for the second reading after which the Mayor asked, shall the ordinance pass?

Ordinance No. 790 was approved by electronic vote with 6 ayes and 0 nays.

9. *NEW BUSINESS (FOR REVIEW, COMMENT, AND/OR POSSIBLE ACTION)*

a. *Consideration of re-appointing Jan Bear as a non-exempt alternate employee member to the Personnel Board to a term ending April 25, 2016*

Vice Mayor Nye indicated that on April 25, 2014, Jan Bear's term on the Personnel Board as a Non-Exempt Alternate Employee Member will come due for renewal. She submitted the renewal application letter choosing to be reappointed. Jan Bear was first appointed to a full term as the non-exempt alternate employee member on the Personnel Board May 27, 2004 with a term expiration date of April 25, 2016; this re-appointment will be her 6th consecutive term.

Council Member Anderson made the MOTION, seconded by Council Member Mallory to re-appoint Jan Bear as a non-exempt alternate employee member to a term ending April 25, 2016, by electronic vote. MOTION carried with 6 ayes and 0 nays.

b. *Consideration of re-appointing Michael Flannery as a citizen member to the Personnel Board to a term ending April 25, 2016*

Vice Mayor Nye stated that on April 25, 2014, Michael Flannery's term on the Personnel Board as a Citizen Member will come due for renewal. He submitted the renewal application letter choosing to be reappointed. Michael Flannery was first appointed to a full term as the citizen member on the Personnel Board June 28, 2012 with a term expiration date of April 25, 2014; this re-appointment will be his 2nd consecutive term. Vice Mayor Nye and Councilmember's Anderson and Mallory are recommending the re-appointment of Michael Flannery.

Council Member Anderson made the MOTION, seconded by Council Member Mallory to re-appoint Michael Flannery as a citizen member to a term ending April 25, 2016, by electronic vote. MOTION carried with 6 ayes and 0 nays.

c. *Consideration of re-appointing Ron Culver as a citizen alternate member to the Personnel Board to a term ending April 25, 2016*

Vice Mayor Nye said on April 25, 2014, Ron Culver's term on the Personnel Board as a Citizen Alternate Member will come due for renewal. He submitted the renewal application letter choosing to be reappointed. Ron Culver was first appointed to a partial term as the citizen alternate member on the Personnel Board September 26, 2013 with a term expiration date of April 25, 2014; this re-appointment will be his 2nd consecutive term. Vice Mayor Nye and Councilmember's Anderson and Mallory are recommending the re-appointment of Ron Culver.

Council Member Mallory made the MOTION, seconded by Council Member Anderson, to re-appoint Ron Culver as a Citizen Alternate Member to a term ending April 25, 2016, by electronic vote. MOTION carried with 6 ayes and 0 nays.

d. *Consideration of re-appointing Fernando Gonzalez as a non-exempt employee member to the Personnel Board to a term ending April 25, 2016*

Vice Mayor Nye commented that on April 25, 2014, Fernando Gonzalez' term on the Personnel Board as a Non-Exempt Employee Member will come due for renewal. He submitted the renewal application letter choosing to be reappointed. Fernando Gonzalez was first appointed to a partial term as the non-exempt employee member on the Personnel Board September 26, 2013 with a term expiration date of April 25, 2014; this re-appointment will be his 2nd consecutive term. Vice Mayor Nye and Councilmember's Anderson and Mallory are recommending the re-appointment of Fernando Gonzalez.

Council Member Mallory made the MOTION, seconded by Council Member Anderson to re-appoint Fernando Gonzalez as a non-exempt employee member to a term ending April 25, 2016, by electronic vote. MOTION carried with 6 ayes and 0 nays.

e. *Consideration of authorizing the Mayor to sign a funding agreement with the Arizona Department of Housing accepting $300,000 in Community Development Block Grant funding from the FY 2013 State Special Project funding round*

Deputy Town Manager Ryan Judy said we have been fortunate to receive several CDBG grants the last few years. We were notified that we were successful in being awarded the $300,000 State

Special Project grant funding this year. If this grant is accepted by the Council, the Town will have invested nearly $1.7 million to improve the Loos Drive neighborhood over the course of five years, all through the use of grants. Judy showed photos of the improvements that were made to date with grant money. The project will further enhance Loos Drive by providing additional curb, gutter, sidewalk, underground drainage, and multi-use path improvements. There are no matching fund requirements.

Council Member Marshall made the MOTION, seconded by Council Member Whiting, to authorize the Mayor (or, in his absence, the Vice Mayor) to sign a funding agreement with the Arizona Department of Housing accepting $300,000 in Community 2 Development Block Grant funding from the FY 2013 State Special Project funding round, by electronic vote. MOTION carried with 6 ayes and 0 nays.

f. *Consideration of authorizing the Mayor to sign Resolution No. 1876 accepting the 2014 Governor's Office of Highway Safety Buckle Up Arizona Enforcement Grant Contract # 2014-CIOT-014*

Chief Bryan Jarrell said this grant money is for enforcement purposes to keep the community safe. This is a grant similar to the DUI grant. It does not require any matching funds.

Council Member Marshall made the MOTION, seconded by Council Member Whiting, to authorize the Mayor (or, in his absence, the Vice Mayor) to sign Resolution No. 1876 approving the 2014 Governor's Office of Highway Safety Buckle Up Arizona Enforcement Grant Contract # 2014-CIOT-014 and accept the grant award, by electronic vote. MOTION carried with 6 ayes and 0 nays.

g. *Consideration of approving the award of a construction contract to Fann Environmental, LLC, in the amount of $49,287.50 for the Durham Road (PCC) Water Line Project, CIP # W360*

Utilities Director Neil Wadsworth said this utility water enterprise project involves installation of new 8-inch water line and one fire hydrant on E. Durham Road in the southwest portion of Prescott Country Club between E. Brangus Lane and E. Manzanita Trail. There are approximately 121 parcels located in an isolated area and provision of potable water and fire flow is currently dependent upon a single source of water from the main located on Manzanita Trail. Installation of a short section of new water line will provide a looped configuration for redundancy and enhance reliability of supplied water. Six bids were received for this project ranging from $49,000 up to $88,000. Wadsworth made the recommendation to award a contract to low bidder Fann Environmental, LLC.

Vice Mayor Nye made the MOTION, seconded by Council Member Marshall, to award a construction contract to the lowest responsive bidder, Fann Environmental, LLC, in the amount of $49,287.50 for the Durham Road (PCC) Water Line Project, CIP # W360 as outlined in the Fiscal Analysis, by electronic vote. MOTION carried with 6 ayes and 0 nays.

10. COMMENTS FROM THE PUBLIC

Public Comment:

Mr. Charles Horton stated that Unit 20 road conditions consist of patches on top of patches. It is even hard to walk on the edges of the road as it slopes pretty tremendously which he acknowledged is for drainage purposes. The road conditions are really bad. Residents in that area deserve better roads not only for driving, but walking too as it is difficult and treacherous to walk there. He said he wishes council would take a look at it. Mayor Skoog said they have heard about the conditions of the road before and council is concerned about it.

Mr. Horton continued with his second concern saying there is an apparent policy which allows animals/family pets into the stores. He has no problem with service animals as there is a great need for that. But dogs are allowed to sit in grocery carts, the carts are not sanitized after use, then we shoppers put food into the cart which is tremendously unsanitary, especially if one is purchasing produce. How do the stores allow that?

Council member Mallory responded that she understands what he is saying and has heard that complaint many times before. Service animals are allowed in the stores by a federal mandate. She is not allowed to ask a customer anything beyond a confirmation of whether their animal is a comfort/service animal. The stores are just adhering to Federal law. Mr. Horton said the stores have to realize that not all those animals are service animals. Service Animals are distinguished by a vest that designates them as such. Mallory confirmed that they recognize that. Still if the customer says the animal is a service animal she has to back off.

Town Manager Tarkowski said the animal issue is not something that council has any jurisdiction over. That subject should be taken up with the Health Department or the State. The roads issue is something he would be glad discuss with Mr. Horton.

11. ADJOURNMENT

Council Member Whiting made the MOTION, seconded by Council Member Mallory, to adjourn, by electronic vote. MOTION carried with 6 ayes and 0 nays.

Mayor Skoog adjourned the meeting at 6:19 p.m.

ATTEST:

Diane Russell, Town Clerk

APPROVED:

Harvey Skoog, Mayor

STATE OF ARIZONA)
COUNTY OF YAVAPAI) ss:
TOWN OF PRESCOTT VALLEY)

CERTIFICATE OF COUNCIL MINUTES

I, Diane Russell, Town Clerk of the Town of Prescott Valley, Arizona, hereby certify that the foregoing minutes are a true and correct copy of the Minutes of the Regular Meeting of the Town Council of the Town of Prescott Valley, held on Thursday, April 24, 2014.

I further certify that the meeting was duly called and held and that a quorum was present.

Dated this April 25, 2014

Diane Russell

Diane Russell, Town Clerk