TOWN OF PRESCOTT VALLEY
REGULAR COUNCIL MEETING
MINUTES
April 14, 2016

Library Auditorium/Council Chambers
7401 E. Civic Circle
Prescott Valley, Arizona 86314

1. CALL TO ORDER

Mayor Skoog called the meeting to order at 5:30 p.m.

2. INVOCATION

Pastor Joe Berna gave the invocation.

3. PLEDGE OF ALLEGIANCE

Pastor Berna led in the pledge of allegiance.

4. ROLL CALL

Present: Mayor Skoog, Vice Mayor Anderson, Council Member Grossman, Council Member Mallory, Council Member Marshall, Council Member Nye, and Council Member Whiting.

5. SCHEDULED ANNOUNCEMENTS & PRESENTATIONS

a. Chamber of Commerce

Chamber of Commerce Membership Director Zack Hurt introduced Elizabeth Kenny with *The Total Package*. They have provided home improvement and repair services since moving to Prescott Valley in November 2015.

Zack announced that PV Days are April 21st thru 24th at the Entertainment District with a carnival, quilt shows, vendors, live remotes, beer garden, disco dance party and Matchstick Fire Show. The parade theme is *Good Times in Prescott Valley* which begins at 10:00 a.m. Saturday with 65 floats. Sunday is the Salute to Heroes even with a Monster Truck Show; tickets are available at the Chamber of Commerce for $18 in advance or $25 at the gate.

b. Buildfest by Habitat-cancelled

6. *PROCLAMATIONS*

a. *PowerTalk 21*

Town Clerk Diane Russell read the proclamation that encourages parents to talk to their children about alcohol in order to reduce the risks and dangers posed to teens and communities.

b. *Tai Chi & Qigong Day*

Town Clerk Diane Russell read the proclamation after which it as was presented to Patty Dougherty. Everyone is invited to attend the event on April 30th at 10:00 a.m. in the Civic Center Amphitheatre. Several instructors will be present.

c. *Volunteer Appreciation Week & recognizing PVPD Volunteer of the Year – Dave Demski*

Town Clerk Diane Russell read the proclamation after which it as was presented to Heidi Foster. Heidi expressed appreciation to the 240 people who give back to the community in the form of volunteerism. The volunteers present stood to be recognized for their donated hours and skills that they give to the Town of Prescott Valley. They make a huge difference in making P V a better place to live.

Chief Jarrell honored Dave Dempsey for his 747 volunteer hours to the police department. Chief Jarrell presented him with the Certificate of Appreciation for the time and money he saves the department. Dave said it is an honor and privilege for him to provide the assistance.

d. *Library Week*

Town Clerk Diane Russell read the proclamation after which it as was presented to Library Director Stuart Mattson. Stuart acknowledged the volunteer hours that the library volunteers give to the library. Library Circulation Supervisor Casey Van Haren added that the library has so much to offer in the way of digital media lab, programming, job resources etc. Vice Mayor Anderson said we are very proud of our library and offer more than just books. We hope everyone will take advantage of our library. Mayor Skoog stated that Stuart has been the Director of the Library from when it was only 3,000 square feet, then 13,000 square feet and now 40,000 square feet with over 100,000 volumes and a large electronic component.

7. *COMMENTS/COMMUNICATIONS*

Council member Mallory announced that Mayor Skoog was chosen as *Man of the Year* at the Prescott Area Leadership banquet. She congratulated him as a great leader that we are blessed to have him.

Mayor Skoog commented that he is blessed to work with a super council and outstanding staff. "Staff and council are the ones who do all the work though."

8. *CONSENT AGENDA*

a. *Approving the March 10 & March 24 Executive Sessions and March 24, 2016 Council meeting minutes*

b. *Authorizing the Mayor to sign Resolution No. 1952 calling for a Primary Election on Tuesday, August 30, 2016 and General Election on November 8, 2016 (if necessary) for the purpose of electing four Council members, adopting Proposition 435 - Home Rule Option, consider any additional proposition qualified for the ballot as may be necessary, and holding the elections as Voting Center Elections*

c. *Authorizing the Mayor to sign Resolution No. 1959 authorizing the submission of an application(s) for Department of Homeland Security/FEMA Assistance to Firefighters Grant Program, Fire Prevention & Safety Grant funds*

d. *Approving the purchase of an upgrade for Click2Gov Online Web Payment Portal from SunGard Utility Solutions and Services*

e. *Approving Accounts Payable*

f. *Authorizing the Mayor to sign Resolution 1962 authorizing the Town and YBBBS to apply for funding from the Gila River Indian Community (added 4-11-16)*

Council Member Marshall made the MOTION, seconded by Council Member Whiting, to approve all items listed on the consent agenda, by electronic vote. MOTION carried with 7 ayes and 0 nays.

Council member Nye invited Catherine Barkey with Big Brothers and Big Sisters to say a few words about item 8(f) as the receiver of the Gila River Indian Community funding. Catherine thanked the 500 plus volunteers (over 200 of which are in Prescott Valley). She introduced her little sister Stephanie.

9. *NEW BUSINESS (FOR REVIEW, COMMENT, AND/OR POSSIBLE ACTION)*

a. *Public Hearing - Alternative Expenditure Limitation (Home Rule Option)*

Mayor Skoog opened the public hearing.

Deputy Town Manager Ryan Judy commented that state statute prohibits town employees from advocating for or against anything that is on the ballot. Home Rule comes before the citizens of Prescott Valley every four years with the voters approving it every time. It allows a local governing board to set their own budget versus using a state formula. We have to do this on an

early election due to the Consolidated Election Law changes which changed our election cycle to the fall of even years.

Management Services Director Bill Kauppi said the Home Rule pertains to budgeting. Fifty seven Arizona municipalities use the Home Rule option. It is good for four years if approved. If it is not approved we will have to follow the state formula for two years before it can go back on the ballot for voter consideration. It has been adopted every four years (eight times) since 1981. This is the first of two public hearings. Immediately following the second public hearing council will consider approving the extension of the Home Rule option. The election is on August 30, 2016. Projected expenditures over the next four years amount to $77,837,304 based on revenues from federal, state and local sources. Kauppi explained the formula to arrive at the figure. The state imposed expenditure is more than $30 million less each fiscal than the Home Rule option.

Ryan Judy added that Home Rule has nothing to do with tax rate. It will not increase or decrease any tax rate in Prescott Valley.

Council member Nye stated that she hopes the citizens follow the vote as they have in the past. "How dare the state tell us how to handle our budget; they don't even have current data to validate it."

Kauppi added that cities that have a potential for growth or are growing will always adopt home rule as they do not want to be limited to a fixed budgeting process. If something comes up that they want to incorporate into their budget they will keep with the Home Rule option.

Mayor Skoog declared the public hearing closed as no further comments were forthcoming.

b. *Consideration of appointing Jodi Rooney to the Arts & Culture Commission*

Vice Mayor Anderson said one position on the Arts and Culture Commission became open when Gary Snyder resigned effective September 15, 2014. Gary Snyder was appointed to the Arts and Culture Commission on June 12, 2014 to fill a partial term with an expiration date of June 30, 2015.

The vacancy was advertised and one (1) application was received. Vice Mayor Rick Anderson and Councilmember Mary Mallory and Lora Lee Nye conducted the interview and are recommending the appointment of Jodi Rooney to fill the vacancy made by Gary Snyder's departure, with a term renewal date of June 30, 2018.

Council member Nye commented that Jody brings extensive business knowledge to the commission. She understands how economic development and arts and culture are tied together.

Jody said she sees layers of arts and culture here and recognizes the positive economic impact we can have in the community and our region. It is a known fact that as you interview for a job you need a competitive edge as does a community. Arts and culture can add that element that we can use here in Prescott Valley. It is also a foundation, a sense of place for our citizens and attracts new and visiting population which also brings income to our community. Arts and culture is a part of that with untapped potential. Jody and her husband Casey love this community. Suzanne

Duskey and Nancy Smith welcomed Jody to the commission. They have been short-handed and have a lot of things to do.

Council member Grossman said people have asked if some artwork could be expanded to other parts of the community instead of just this central area.

P&R Director Brian Witty said the Arts at the Center Program have placed a sculpture in George Anderson Park and a local artist will be donating a couple of art pieces to be placed in other local parks.

Council Member Whiting made the MOTION, seconded by Council Member Mallory, to appoint Jodi Rooney to the Arts & Culture Commission, by electronic vote. MOTION carried with 7 ayes and 0 nays.

c. *Consideration of authorizing the Mayor to sign Resolution No. 1960 adopting by reference amendments to Town Code Articles 9-05, 9-05a and 9-05b to Utility Regulations for Water & Wastewater Service*

Utility Director Neil Wadsworth Ivan explained that this is a three step process including declaring the new town code a public record, reading the **Ordinance No. 815** adopting the new code and repealing the old code. Basically these guidelines regulate the amount of chemicals that the waste water treatment plant can handle, what the environment can handle and what our residents are discharging into the system used to then determine what commercial/industrial can discharge without exceeding the set limits. Chromium and Chromium 6 are actually transposed on the paperwork in the council packets. Total Chromium and Chromium 6 figures need to be reversed. The ph upper limit is currently 9.5 units which is being bumped up to 11 units.

Backflow prevention is on the domestic water system preventing water from flowing back into the system once it has been delivered to the customer, predominately for the commercial/industrial customers. Backflow devices are placed immediately next to the meter. Exceptions for required backflow devices and different backflow devices were discussed specific to the customers.

Council Member Grossman made the MOTION, seconded by Council Member Nye, to authorize the Mayor (or his absence, the Vice Mayor) to sign **Resolution No. 1960** adopting by reference amendments to Town Code Articles 9-05, 9-05a and 9-05b to Utility Regulations for Water & Wastewater Service with the amendments proposed by Neil Wadsworth [swapping out the Chromium and Chromium 6 transposed figures], by electronic vote. MOTION carried with 7 ayes and 0 nays.

d. *Consideration of approving the first reading of Ordinance No. 815 approving proposed amendments to Town Code Articles 9-05, 9-05a and 9-05b to Utility Regulations for Water & Wastewater Service by title only on two separate occasions and then place the same on final passage*

Council Member Whiting made the MOTION, seconded by Vice Mayor Anderson, to approve the first reading of **Ordinance No. 815** approving proposed amendments to Town Code Articles 9-05, 9-05a and 9-05b to Utility Regulations for Water & Wastewater Service by title only on two separate occasions and then place the same on final passage with the amendments proposed by Neil Wadsworth [swapping out the Chromium and Chromium 6 transposed figures], by electronic vote. MOTION carried with 7 ayes and 0 nays.

Town Clerk Diane Russell read the ordinance by title only for the first reading.

e. *Consideration of authorizing the Mayor to sign Resolution No. 1961 repealing the separate Town Utility Regulations*

Council Member Whiting made the MOTION, seconded by Council Member Nye to authorize the Mayor (or in his absence, the Vice Mayor) to sign **Resolution No. 1961** repealing the separate Town Utility Regulations, by electronic vote. MOTION carried with 7 ayes and 0 nays.

f. *Consideration of approving the purchase for the Sewer Inspection Van conversion by Quality Vans and Specialty Vehicles under State Contract ADSPO16102779, in the amount of $23,399.74*

Neil showed photos of the van [box truck] proposed for conversion to be used as a sewer inspection van. Cost of the conversion is $23,399.74. This is a budgeted item.

Council Member Nye made the MOTION, seconded by Vice Mayor Anderson, to approve the purchase for the Sewer Inspection Van conversion by Quality Vans and Specialty Vehicles under State Contract ADSPO16102779, in the amount of $23,399.74, by electronic vote. MOTION carried with 7 ayes and 0 nays.

g. *Consideration of approving an agreement with Granite Basin Engineering, Inc. to provide professional design and construction administration services in the amount of $20,000 for the 2016 PRV Rehab Project, CIP # W386*

Neil Wadsworth showed pictures of five (5) 30 year old or older pressure reducing stations (PRV) that are a designated part of the rehabilitation program. Some of them are a part of the old Shamrock Water Company that was purchased back in 1999 and are in very bad shape.

Council Member Grossman made the MOTION, seconded by Vice Mayor Anderson, to approve an agreement with Granite Basin Engineering, Inc. to provide professional design and construction administration services in the amount of $20,000 for the 2016 PRV Rehab Project, CIP # W386, by electronic vote and voice vote. MOTION carried with 7 ayes and 0 nays.

h. *Consideration of approving a budget transfer from the Contingency Funds in the amount of $17,700.00 to Police Criminal Investigations Operating and Capital budgets for Criminal Investigations Computer Forensics Training and Equipment*

Chief Jarrell said this money would be used to purchase a forensics computer, software, hardware and provide training for use of the equipment. This will allow officers to extract info directly without having to wait, sometimes up to a year and a half, on another agency to turn the information back around to the department which makes the data useless. One detective will be trained in operations of the system.

Council Member Mallory made the MOTION, seconded by Council Member Nye, to approve a budget transfer from the Contingency Funds in the amount of $17,700.00 to Police Criminal Investigations Operating and Capital budgets for Criminal Investigations Computer Forensics Training and Equipment, by electronic vote. MOTION carried with 7 ayes and 0 nays.

i. *Consideration of approving a budget transfer from the Contingency Funds in the amount of $5,000.00 to the Police Administration Capital account for IA Pro Professional Standards Software*

Chief Jarrell said this computer software would be used to track intentional or unintentional misconduct within the department before they become "newsworthy" especially as the department grows. With the fifteen or sixteen supervisors overseeing different employees, incidents are hard to track over time. Egregious misconduct of PVPD employees that has gone unnoticed could have opened the town up to liability. Such incidents will be required to be annotated into this system so all supervisors can see the history of any department employee regardless of what supervisor they are working for.

Council Member Nye made the MOTION, seconded by Vice Mayor Anderson, to approve a budget transfer from the Contingency Funds in the amount of $5,000.00 to the Police Administration Capital account for IA Pro Professional Standards Software, by electronic vote. MOTION carried with 7 ayes and 0 nays.

10. *COMMENTS FROM THE PUBLIC*

No comments were forthcoming.

11. *ADJOURNMENT*

Council Member Mallory made the MOTION, seconded by Council Member Marshall, to adjourn, by electronic vote. MOTION carried with 7 ayes and 0 nays. Mayor Skoog adjourned the meeting at 6:52 p.m.

ATTEST:

Diane Russell, Town Clerk

APPROVED:

Harvey Skoog, Mayor

STATE OF ARIZONA)
COUNTY OF YAVAPAI) ss:
TOWN OF PRESCOTT VALLEY)

CERTIFICATE OF COUNCIL MINUTES

I, Diane Russell, Town Clerk of the Town of Prescott Valley, Arizona, hereby certify that the foregoing minutes are a true and correct copy of the Minutes of the Regular Meeting of the Town Council of the Town of Prescott Valley, held on Thursday, April 14, 2016.

I further certify that the meeting was duly called and held and that a quorum was present.

Dated this April 18, 2016

Diane Russell

Diane Russell, Town Clerk