

TOWN OF PRESCOTT VALLEY
WORK STUDY MEETING
MINUTES
May 16, 2013

Library Auditorium
7401 E. Civic Circle
Prescott Valley, Arizona 86314

1. Call to Order

Mayor Skoog called the meeting to order at 5:55 p.m.

2. Roll Call

Present: Council Member Whiting, Mayor Skoog, Council Member Lasker, Council Member Nye, Council Member Anderson, and Vice Mayor Tjiema.

Absent: Council Member Mallory.

3. Parks & Rec Report: Yavapai College NJCAA Tournament Update

Parks & Recreation Director Brain Witty introduced the Athletic Director of Yavapai College, Brad Clifford and announced that Yavapai College will be hosting the men's National Junior College Association (NJCAA) Soccer Tournament in November, 2014. In partnership with Yavapai College, Prescott Valley and Prescott will be hosting this event.

Mr. Clifford gave some background info about the Yavapai College Rough Riders Soccer team. Clifford said the NJCAA men's division soccer tournament is in the last year of the third year hosting cycle. Paradise Valley withdrew from the hosting position a couple of years ago so Yavapai College volunteered and was approved to host this event. The tournament has 12 teams from across the nation, up by four teams from a year ago. Because it is held in the western region, this region will have two teams in the event - hopefully one will be Yavapai College. The event is scheduled for November 18-24, 2014. Each team will need ten hotel rooms for a minimum of four nights. Four of those teams will stay a minimum of seven nights. The first three days of the tournament four pools of three teams will each play the other. The fourth day will be a rest day and then on Saturday the semi final games will be held in Prescott Valley. The championship game will be in Prescott on Sunday. The national tournament is anticipated to have an economic impact of \$800,000 on the area. This is a great opportunity to showcase the college and the both municipalities. Teams will arrive as early as the 16th for the banquet that will be held on campus on the 17th. Play will begin on the 18th. Clifford commented that the soccer field in Prescott Valley is bar none, one of the best in the country. A big thank you goes out to the Prescott Valley recreation department.

Town Manager Larry Tarkowski commented that he recently attended the NJCAA Tennis championships in Tucson. They really ramp up for it.

Clifford commented that he is working with Cableone to get internet access to the fields as they hope to stream both games.

Tarkowski commented that there is only one field in northern Arizona that has the light level to video soccer games which is the Prescott Valley amphitheatre field. Clifford reiterated that this is a wonderful field and one of the best in the country and so well maintained.

Council member Nye commented this is exciting.

4. Management Report: Development Impact Fee Study Update, Ryan Judy

Deputy Town Manager Ryan Judy said Development Impact Fees (DIF) have been assessed by the Town of Prescott Valley since adoption of a recreation fee by Resolution No. 624 on April 27, 1995. The intent is to ensure that “growth pays for growth” and that existing residents are not unduly burdened to pay for new improvements and services needed to accommodate growth. DIFs were most recently revised by Resolution No. 1775 on December 8, 2011.

Over several prior legislative sessions, home builders effectively lobbied for new limits on the ability of cities and towns to collect DIFs. Particularly sweeping changes were adopted by the Legislature through Senate Bill 1525. Among other things, SB 1525 prohibited cities and towns from waiving any fees for non-residential development. It also enacted refund provisions if projects are not completed within a ten (10) year period, established service levels and areas, and limited the types of projects for which DIFs may be assessed at all. DIF studies and rate structures must be updated in accordance with the new requirements by Aug 1, 2014.

To comply with the new statute, on Dec 8, 2011 the Town adopted Ordinance No. 764, patterned after a model ordinance developed by the Arizona League of Cities and Towns (LACT). The League encouraged all cities and towns that charge impact fees to utilize the model ordinance to create uniformity throughout the state. That same date, the Town passed Resolution No. 1775, which eliminated the Civic DIF and extended the moratorium on commercial DIFs until the effective date of the new law.

While we no longer collect a fee, we do continue to spend the existing DIF fund balances down. If the Town is to continue to assess and collect DIFs, it is now time to begin an update to the study. The proposed update is by Red Oak who have done our prior studies and built our water rate models. We have had good success with them. General Fund dollars will not be expended to do this study as the existing Impact Fee balances will be utilized split four ways from Parks, Library, Police and Streets. Impact fees have been very beneficial to the town. The expansion of the police department building was paid entirely from DIF. The attached timeline developed by the League of Arizona Cities and Towns shows the many steps and timeframes that must be followed in order to make sure that fees can be collected on Aug 1, 2014. Any municipality not in conformance will be prohibited from collecting those fees. A third party has to do the study as the legislation prohibits the town from doing its own study.

Town Manager Larry Tarkowski added that the Town has already built its five- and ten-year capital improvement program although it has not been funded nor built. The town will not need

to start from scratch to revisit some of those assumptions. This is not unlike CYMPO's regional plan status.

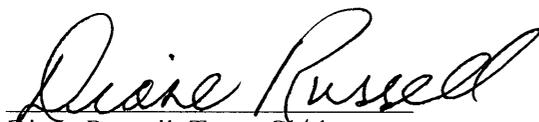
Judy responded to Council member Whiting that the ordinance that we already adopted is based on the model ordinance through the LACT and will provide consistency throughout the state. The rates will change based on the result of the study and as we did the last time we adopted this in 2006, the consultant recommends the top fee that can be accessed from which the Council can back off of if they choose to.

Tarkowski added that we received a copy of a report from the League this week which included an analysis of DIFs that are being assessed by other municipalities around the state. A copy can be made available to council. Prescott Valley is very competitive with our DIFs at \$6,000 with other Yavapai County communities having their DIFs at \$14,000 to \$16,000 per house.

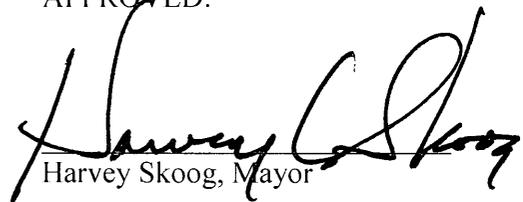
5. Adjournment

Mayor Skoog adjourned the meeting at 6:16 p.m.

ATTEST:


Diane Russell, Town Clerk

APPROVED:


Harvey Skoog, Mayor

STATE OF ARIZONA)
COUNTY OF YAVAPAI) ss:
TOWN OF PRESCOTT VALLEY)

CERTIFICATE OF COUNCIL MINUTES

I, Diane Russell, Town Clerk of the Town of Prescott Valley, Arizona, hereby certify that the foregoing minutes are a true and correct copy of the Minutes of the Work Study Meeting of the Town Council of the Town of Prescott Valley, held on Thursday, May 16, 2013.

I further certify that the meeting was duly called and held and that a quorum was present.

Dated this May 20, 2013


Diane Russell, Town Clerk

