

**TOWN OF PRESCOTT VALLEY
REGULAR COUNCIL MEETING
MINUTES
October 24, 2013**

Library Auditorium
7401 E. Civic Circle
Prescott Valley, Arizona 86314

1. CALL TO ORDER

Mayor Skoog called the meeting to order at 5:30 p.m.

2. INVOCATION-Rabbi Dr. Adele Plotkin, Beit Torah Jewish Congregation

Rabbi Plotkin gave the invocation.

3. PLEDGE OF ALLEGIANCE

Mayor Skoog led in the recitation of the Pledge of Allegiance which was said in unison.

4. ROLL CALL

Present: Mayor Skoog, Vice Mayor Nye, Council Member Whiting, Council Member Mallory,
Council Member Marshall, and Council Member Grossman.

Absent: Council Member Anderson.

Mayor Skoog said former Council member Fran Schumacher passed away on October 23, 2013 and called for a moment of silence in remembrance of Fran. Council members and staff commented that Fran was a dynamic personality who was very supportive of Prescott Valley and the citizenry. Fran served 3 terms from 1999 through 2011 as a Prescott Valley Town Council member and a term as Vice Mayor. She will always be remembered as a strong advocate for this community and there was very little she wasn't willing to take on and tackle. Fran shot from the hip and you always knew where she stood on the issues. She was a feisty lady, with a great sense of humor. Council members enjoyed tormenting her about her being so short. Fran will always be remembered as a dedicated supporter of the Sundog Hockey Team and often wore one of her numerous hockey jerseys to show it. Fran Schumacher was a dedicated and passionate person with a terrific outlook on life. She will definitely be missed as a good friend and advocate for the town.

5. SCHEDULED ANNOUNCEMENTS & PRESENTATIONS

a. Boys & Girls Clubs of Central Arizona

Tabled.

b. Student of the Month

Tabled.

6. PROCLAMATIONS

a. Stand with Israel Day

Town Clerk Diane Russell read the proclamation after which it was presented by Mayor Skoog and Vice Mayor Nye to Pastor Joseph Phillips and Rabbi Dr. Adele Plotkin.

Rabbi Plotkin expressed their appreciation.

7. COMMENTS/COMMUNICATIONS

Town Manager Tarkowski announced that tomorrow begins the Sundog Hockey season and encouraged community members to support their local hockey franchise and celebrate with their fans.

8. CONSENT AGENDA

- a. *Approving the Minutes of October 10, 2013 Council meeting*
- b. *Approving routine destruction of Electronic Records per state approved retention schedule*
- c. *Approving the Monthly Department reports*
- d. *Approving the Monthly Financial report*
- e. *Approving the Monthly Investment report*

Council Member Mallory made the MOTION, seconded by Council Member Grossman, to approve all items listed on the Consent Agenda, by electronic vote. MOTION carried with 6 ayes and 0 nays.

9. NEW BUSINESS (FOR REVIEW, COMMENT, AND/OR POSSIBLE ACTION)

- a. Consideration of the re-appointment of John Yeater to the Planning and Zoning Commission to a term with a renewal date of October 31, 2016

Vice Mayor Nye stated that on October 31, 2013 John Yeater's term on the Planning and Zoning Commission will come due for renewal. He submitted the renewal application letter requesting to

be reappointed. John Yeater was first appointed to the Planning and Zoning Commission on March 28, 2013 to fill a partial term. This reappointment will be John Yeater's 2nd term. In 1995 he served term as a Town of Prescott Valley Council member and then came back later as a P&Z commissioner. His service to the community is much appreciated.

Council Member Grossman made the MOTION, seconded by Council Member Mallory, to reappoint John Yeater to the Planning and Zoning Commission to a term with a renewal date of October 31, 2016, by electronic vote. MOTION carried with 6 ayes and 0 nays.

b. Consideration of the re-appointment of Rick Duskey to the Planning and Zoning Commission to a term with a renewal date of October 31, 2016

Vice Mayor Nye stated that on October 31, 2013 Rick Duskey's term on the Planning and Zoning Commission will come due for renewal. He submitted the renewal application letter requesting to be reappointed. Rick Duskey was appointed to his first term on this Commission on June 12, 2008 and this re-appointment will be his 3rd consecutive term.

Mr. Duskey stated that it was Council member Fran Schumacher who first approached him and his wife Suzanne while in attendance at a town Citizens Academy. She encouraged them to get involved on the Boards and Commissions which they proudly did. Duskey continued that it has been a lot of hard work and he is especially proud of the General Plan 2025 and marijuana ordinance delivered by the commission to the council for consideration.

Council Member Mallory made the MOTION, seconded by Council Member Grossman, to reappoint Rick Duskey to the Planning and Zoning Commission to a term with a renewal date of October 31, 2016, by electronic vote. MOTION carried with 6 ayes and 0 nays.

c. Consideration of the re-appointment of Warner Owen to the Planning and Zoning Commission to a term with a renewal date of October 31, 2016

Vice Mayor Nye stated that on October 31, 2013 Warner Owen's term on the Planning and Zoning Commission will come due for renewal. He submitted the renewal application letter requesting to be reappointed. Warner Owen was first appointed to the Planning and Zoning Commission on September 8, 2011 to fill a partial term. This reappointment will be Warner Owen's 2nd term.

Mr. Owen said he enjoys serving on the commission very much. Last year a great deal of work was done as noted by Mr. Duskey. Council commented that they appreciate what he brings to the table and his service to the community.

Council Member Grossman made the MOTION, seconded by Council Member Mallory, to reappoint Warner Owen to the Planning and Zoning Commission to a term with a renewal date of October 31, 2016, by electronic vote. MOTION carried with 6 ayes and 0 nays.

d. Consideration of awarding a contract for the installation of Hot Melt Crack Seal Materials for the Fiscal Year 2013/2014 to Cactus Asphalt, a division of Cactus Transport, Inc., for the contract amount of \$30,982.50

Public Works Director Norm Davis commented that the tentative budget for Fiscal Year 2013/2014 includes funding for the Crack Seal Maintenance program. The Public Works Department has used this maintenance procedure annually for many years and, due to the increasing amount of engineered pavements and the age of these roadways, they increased the amount of work to more adequately address maintenance needs to extend the life of the road. Areas being cracked sealed now will then be chip sealed in the warm summer months. This award is for the installation only of the materials. Council awarded a purchase order for the acquisition of the materials in a previous action on October 10, 2013. This work will be scheduled to proceed after October 31, 2013 with all work completed by December 13, 2013. Cactus Asphalt, a division of Cactus Transport, Inc. was the apparent low bidder on this program. Notification to the public will be posted through press releases to the local paper and on the Town's website. Affected businesses are to be notified in person prior to work beginning.

Council Member Marshall made the MOTION, seconded by Council Member Whiting, to award a contract for the installation of Hot Melt Crack Seal Materials for the Fiscal Year 2013/2014 to Cactus Asphalt, a division of Cactus Transport, Inc., for the contract amount of \$30,982.50, by electronic vote. MOTION carried with 6 ayes and 0 nays.

5a. Boys & Girls Clubs of Central Arizona

Ms. Kathleen Gillis, Interim Chief Professional Officer and Director of Development for the Boys & Girls Clubs of Central Arizona apologized to council for being late this evening. She said she was saddened at the passing of former Council member Fran Schumacher who was one of the founding members of the Boys & Girls Club. Fran was a passionate and dedicated member of the Club Board of Directors then Advisory Board.

Ms. Gillis expressed her thanks to the council and staff for the Boys and Girls Club refurbishment/remodel this past summer. They will make sure it stays that way. They are grateful for this beautiful environment and will continue to grow the services provided and look to expand the club facility into a recreation center in the future. She commented that it was a pleasure working with Parks and Recreation Director Brian Witty and his professional staff through the process. She also thanked PVPD for getting volunteers to assist them with their Tour de PV Race event to see the runners across the streets safely.

Vice Mayor Nye thanked Kathleen and her staff for what they do for the kids in this town.

10. COMMENTS FROM THE PUBLIC

Scott Helfinstine came forward as a representative of the Prescott Valley Economic Development Foundation (PVEDF) Board of Directors to thank council for their support both on a local level and on the new regional initiative, the Greater Prescott Regional Economic Partnership (GPREP).

11. MOTION TO CONVENE INTO EXECUTIVE SESSION (PER A.R.S. 38-431.03(A)(1) in order to discuss or consult with the attorneys or other designated representatives of the public body regarding, or to otherwise discuss or consider, the following: Annual Review of Magistrate Court Judge

Council Member Whiting made the MOTION, seconded by Vice Mayor Nye, to recess into executive session to discuss or consider the Annual Review of Magistrate Court Judge Keith Carson, by electronic vote. MOTION carried with 6 ayes and 0 nays.

12. *[Recess into Executive Session]*

Mayor Skoog called for a brief recess before convening into the executive session. Executive Session convened at 6:20 p.m.

13. *[Reconvene into Regular Session]*

Council reconvened into Regular Session at 6:37 p.m.

14. *ACTION (IF ANY) RELATED TO EXECUTIVE SESSION ITEMS*

Council member Nye made the Motion, seconded by Council member Whiting, to give Judge Keith Carson a "Far Exceeds" rating along with the affiliated three (3) percent pay increase. Nye added they wished the budget would allow more in recognition of the quality of his work. MOTION carried unanimously.

15. *ADJOURNMENT*

Mayor Skoog adjourned the meeting at 6:38 p.m.



ATTEST:
Diane Russell
Diane Russell, Town Clerk

APPROVED:
Harvey Skoog
Harvey Skoog, Mayor

STATE OF ARIZONA)
COUNTY OF YAVAPAI) ss:
TOWN OF PRESCOTT VALLEY)

CERTIFICATE OF COUNCIL MINUTES

I, Diane Russell, Town Clerk of the Town of Prescott Valley, Arizona, hereby certify that the foregoing minutes are a true and correct copy of the Minutes of the Regular Meeting of the Town Council of the Town of Prescott Valley, held on Thursday, October 24, 2013.

I further certify that the meeting was duly called and held and that a quorum was present.

Dated this October 25, 2013


Diane Russell, Town Clerk