

**TOWN OF PRESCOTT VALLEY
REGULAR COUNCIL MEETING
MINUTES
July 28, 2016**

Library Auditorium/Council Chambers
7401 E. Civic Circle
Prescott Valley, Arizona 86314

1. CALL TO ORDER

Vice Mayor Anderson called the meeting to order at 5:30 p.m.

2. INVOCATION

Rabbi Adele Plotkin of Beit Torah Jewish Congregation gave the invocation.

3. PLEDGE OF ALLEGIANCE

Council member Grossman lead in the recitation of the pledge of allegiance.

4. ROLL CALL

Present: Vice Mayor Rick Anderson, Council members Marty Grossman, Mary Mallory, Stephen Marshall, Lora Lee Nye, and Michael Whiting.

Absent: Mayor Harvey Skoog.

5. SCHEDULED ANNOUNCEMENTS & PRESENTATIONS

a. PVPD Promotion

Chief Jarrell gave everyone an overview of Keven O'Hagan's career as a law enforcement officer after which Vice Mayor Anderson swore him in to his new position promoting him from Corporal to Sergeant. Keven's wife Johanna pinned the new Sergeant badge on his uniform and commented how proud she is of him. Keven thanked the officers present and his family for being so supportive.

6. COMMENTS/COMMUNICATIONS

a. *Initiative Petition Results (2016-INIT 002) – Town Clerk*

Town Clerk Diane Russell gave Council an update about the recently circulated 2016-INIT.002 initiative regarding requiring voter approval of any future sales tax increase(s).

On July 8, 2016, 108 petition sheets containing approximately 1,523 signatures for Initiative Petition No. 2016-INIT 002 were filed with the Town Clerk's Office by Citizens for Government Accountability; Jessica O'Conner, Chairperson. An initial check of the signatures listed on each petition page was conducted in accordance with ARS §19-121.01 and a requisite random sample was requested from the Secretary of State's office based on the remaining 101 pages with 1,418 signatures. A copy of the front of each signature sheet on which a signature included in the random sample fell was delivered to the Yavapai County Recorder's office for verification on July 13, 2016. Official notification of the results was received from the Recorder on July 18, 2016.

The random sample verification completed by the Yavapai County Recorder's office indicated that:

- Sixty-two (62) of the 71 sample signatures were found to be qualified electors
- Nine (9) of the 71 sample signatures were found not to be qualified electors.

A projection from the random sample indicated that thirteen (13) percent of the signatures were ineligible to appear on the 2016-INIT.002 petition. As the remaining signatures contained on the petition 1,234 did meet and exceed the minimum of 1,045 required signatures, the initiative qualifies to be placed on the ballot on November 8, 2016. A certified letter was sent to the Chairperson Jessica O'Connor on July 18 informing her of these results.

Council was notified of these results on July 20 along with the next steps available to them. There are essentially three options at this stage. According to the 2015 League of Arizona Cities and Towns Election Manual:

1. "The governing body may enact the initiative petition as an ordinance and refer the ordinance to a referendum vote."
2. "The governing body may enact the initiative petition without referring it to a referendum vote. In that case, the ordinance is subject to a referendum petition."
3. "The council may decline to enact the initiative petition. In that event, the council may call a special election, if special elections for voting on initiatives have been previously provided by ordinance."

Vice Mayor Anderson asked each member for their thoughts about proceeding. Council member Marshall suggested the initiative language be adopted by ordinance without going to a vote as the majority of the people want Council to go to them for any tax increase. The remainder of the council members thought that the initiative should just be placed on the ballot in November for the vote of the people. Vice Mayor Anderson directed the Town Clerk to place the initiative on the November 8, 2016 General Election ballot for a decision by the voters.

7 CONSENT AGENDA

- a. *Approving the July 7, 2016 Work Study and Special Council meeting minutes, July 14, 2016 Regular Council meeting minutes*
- b. *Approving the disposal of surplus property parcels 6469A and 6470A in Unit 16, plus the*

adjacent 15 foot wide vacated alley way per the bid amount and authorizing the Mayor to sign the escrow documents

- c. Approving the FY 2016-17 Agreement with Trauma Intervention Programs*
- d. Approving the FY 2016-17 Agreement with Prevent Child Abuse*
- f. Authorizing the Police Department to make application for a \$55,391 71 Victim Assistance Grant through the 2016/2017 Arizona Department of Public Safety, Victims of Crime Act Crime requiring 20 percent in matching funds*
- g. Approving a Public Utility Easement for APS across a portion of the Crossroads Town property at the corner of 2nd St and the entrance to Parcel C – Dutch Brothers Coffee*
- h. Approving Accounts Payable*

Council member Stephen Marshall requested that Consent Agenda Item (e) be removed for discussion.

Council member Marshall made the MOTION, seconded by Council member Lora Lee Nye, to approve all items listed on the consent agenda except (e), by electronic and voice vote. MOTION carried with 6 ayes and 0 nays.

- e. Approving the purchase of ammunition from San Diego Police Equipment Company, Inc in the amount of \$32,000 00 utilizing State Contract # ADSPO 14-067867*

Chief Jarrell commented that during budget preparation they plan for their upcoming training needs in addition to supplies they have on hand then budget for those needs accordingly and go out to bid. They accept the lowest bid on the ammunition. Council member Marshall said that explanation answered his question. Council member Nye added that this is one of the needs of the officers to be prepared for any event.

Council member Marshall made the MOTION, seconded by Council member Nye, to approve the purchase of ammunition from San Diego Police Equipment Company, Inc. in the amount of \$32,000 utilizing State Contract #ADSPO 14-067867, by electronic or voice vote. MOTION carried with 6 ayes and 0 nays.

8. *NEW BUSINESS (FOR REVIEW, COMMENT, AND/OR POSSIBLE ACTION)*

- a. Consideration of appointing Jana Truman to the Library Board of Trustees*

Council member Nye said one position on the Library Board of Trustees became open when Bill Dodge resigned effective May 1, 2016. Mr. Dodge was appointed to the Library Board of Trustees on December 3, 2015 to fill an existing term with a renewal date of June 20, 2017.

The vacancy was advertised and one (1) application was received. Vice Mayor Rick Anderson and Councilmembers Lora Lee Nye and Mary Mallory conducted the interview and are recommending the appointment of Jana Truman to fill the vacancy made by Bill Dodge's departure, with a term renewal date of June 30, 2017. Council member Nye read a piece that Jana wrote on her application which read she was interested in this position on this Board because she as a "life-long personal interest in literacy for all ages and family programs". The library board members were present to welcome and support their new member.

Jana commented that she loves the community and wants to do what she can to help especially the youngest citizens. She thanked Council for the opportunity.

Council member Lora Lee Nye made the MOTION, seconded by Council member Mary Mallory, to appoint Jana Truman to the Library Board of Trustees, by electronic and voice vote. MOTION carried with 6 ayes and 0 nays.

b. Consideration of reappointing Joshua Salicos to the Building Board of Appeals

Council member Nye said on July 31, 2016, Joshua Salicos' term on the Building Board of Appeals will come due for renewal. He submitted the renewal application letter choosing to be reappointed. Joshua Salicos was first appointed to a partial term on this board on August 12, 2010 and this re-appointment will be his 4th consecutive term.

Vice Mayor Rick Anderson and Council Members Mary Mallory and Lora Lee Nye are recommending the re-appointment of Joshua Salicos for a term with a renewal date of July 31, 2018.

Council member Mary Mallory made the MOTION, seconded by Council member Lora Lee Nye to reappoint Joshua Salicos to the Building Board of Appeals, by electronic and voice vote. MOTION carried with 6 ayes and 0 nays.

c. Consideration of reappointing Paul Winter to the Building Board of Appeals

Council member Nye said on July 31, 2016, Paul Winter's term on the Building Board of Appeals will come due for renewal. He submitted the renewal application letter choosing to be reappointed. Paul Winter was first appointed to a partial term on this board on August 12, 2010 and this re-appointment will be his 4th consecutive term.

Vice Mayor Rick Anderson and Council Members Mary Mallory and Lora Lee Nye are recommending the re-appointment of Paul Winter for a term with a renewal date of July 31, 2018.

Council member Mary Mallory made the MOTION, seconded by Council member Michael Whiting, to reappoint Paul Winter to the Building Board of Appeals, by electronic and voice vote. MOTION carried with 6 ayes and 0 nays.

d. Consideration of reappointing Steve Jarpe to the Building Board of Appeals

On July 31, 2016, Steve Jarpe's term on the Building Board of Appeals will come due for renewal. He submitted the renewal application letter choosing to be reappointed. Steve Jarpe was first appointed to a partial term on this board on October 26, 2006 and this re-appointment will be his 6th consecutive term.

Vice Mayor Rick Anderson and Council Members Mary Mallory and Lora Lee Nye are recommending the re-appointment of Steve Jarpe for a term with a renewal date of July 31, 2018.

Council member Michael Whiting made the MOTION, seconded by Council member Lora Lee Nye, to reappoint Steve Jarpe to the Building Board of Appeals, by electronic and voice vote. MOTION carried with 6 ayes and 0 nays.

e. Consideration of authorizing the Mayor to sign a reservation of funding and funding agreement with the Arizona Department of Housing accepting \$300,000 in Community Development Block Grant funding

Town Manager Tarkowski congratulated Ryan for bringing back our federal dollars paid through taxes by successfully getting CDBG grants.

Deputy Town Manager Ryan Judy said they have been awarded a CDBG \$300,000 grant. That amount combined with \$350,000 in Development Impact Fee Funds will be used for drainage control, widening, adding curb and gutter and street lights to Lake Valley Rd. which sees a lot of traffic and has a tendency to flood during storms. General Fund monies will not be used.

Council member Mallory complimented Judy for the great job he does with these grants.

Council member Marty Grossman made the MOTION, seconded by Council member Michael Whiting, to authorize the Mayor (or in his absence, the Vice Mayor) to sign a reservation of funding and funding agreement with the Arizona Department of Housing accepting \$300,000 in Community Development Block Grant funding, by electronic and voice vote. MOTION carried with 6 ayes and 0 nays.

f. Consideration of awarding a construction contract to the lowest responsive bidder, CLM Earthmovers LLC, in an amount of \$1,219,750.30, AND approve Change Order Number One reducing the contract by \$90,356.25, AND approve a budget transfer as detailed in the Fiscal Analysis; Bob Edwards Park, CIP # P252

Parks & Recreation Director Brian Witty said this project was shelved in 2008 due to the economy and is now being brought forward. On May 19, 2016, the Town Council approved a new professional services agreement with Civiltec Engineering, Inc. to update the design and provide some construction oversight services. The Town Council will be asked to consider awarding three separate contracts: a construction contract, purchase of the athletic field lighting,

and restroom construction. A new electrical service from APS will also need to be extended to service the new park.

The park should be completed by November 1 of this year. Two items, the playground and ramada, will be eliminated until a future date thereby reducing the cost of the project. Three additional elements will be brought forth in a lighting system, a prefabricated restroom and utility services to the site. Grant funding and/or General Funds will be used for those additions. This new park will include a lighted athletic field, walking path, restroom, trees and landscaping, irrigation, and asphalt pavement parking lot with lights. The park will have a natural turf for recreation with a secondary use as a water retention basin for storm water similar to the athletic fields and golf courses usage in Scottsdale. Council members pointed out that former Council member Bob Edwards had big dreams and a big heart and was a huge supporter of sports and athletics, and recreational areas offering those opportunities. Bob Edwards's wife is happy to see this move forward in Bob's memory.

Board member Michael Whiting made the MOTION, seconded by Board member Mary Mallory, to award a construction contract to the lowest responsive bidder, CLM Earthmovers LLC, in an amount of \$1,219,750.30, AND approve Change Order Number One reducing the contract by \$90,356.25, AND approve a budget transfer as detailed in the Fiscal Analysis; Bob Edwards Park, CIP # P252, by electronic and voice vote. MOTION carried with 6 ayes and 0 nays.

g. Consideration of approving the purchase of the 'turn-key' MUSCO athletic field lighting system in the amount of \$287,000 via a NJPA cooperative contract for Bob Edwards Park

Parks & Recreation Director Brian Witty said this is a fabulous integrated lighting system like the one at Mountain Valley Park soccer field. It is a remote controlled system with timers and dark sky ordinance compliant. It is the newest generation of sports athletic field lighting systems and 100 percent LED - dramatically dropping the operational costs. Witty responded to Council that the residents are excited to have the park there and were invited to view similar lighting at Mountain Valley Park.

Council member Lora Lee Nye made the MOTION, seconded by Council member Marty Grossman, to approve the purchase of the 'turn-key' MUSCO athletic field lighting system in the amount of \$287,000 via a NJPA cooperative contract for Bob Edwards Park, by electronic and voice vote. MOTION carried with 6 ayes and 0 nays.

Witty invited the Council and general public to attend a ground breaking ceremony for Bob Edwards Park on August 6 at 9:00 a.m.

h. Consideration of approving the purchase of six (6) new police vehicles on state contract in the total budgeted amount of \$290,228.96

Chief Bryan Jarrell commented that these are a combination of replacement vehicles and vehicle needs for the additional police officers in the department. Mechanical and repair histories are reviewed prior to deciding on vehicles. Peoria Ford, on state contract, was the low bidder.

Council member Marshall questioned what other vehicles are considered. Chief Jarrell responded that very few manufacturers make police ready packages and vehicles big enough to hold all the equipment they need other than a Tahoe or Explorer. The Tahoes are more expensive than the Explorers and don't last any longer. The Explorers perform well and the officers like them. A request for 2016 models may not be viable as state contract looks at the upcoming year models. However, they were able to purchase an unwanted DPS 2016 model vehicle using \$21,000 from insurance proceeds, plus an additional \$30,000 in Governor's Office of Highway Safety funds.

Council member Stephen Marshall made the MOTION, seconded by Council member Michael Whiting, to approve the purchase of six (6) new police vehicles on state contract in the total budgeted amount of \$290,228.96, by electronic and voice vote. MOTION carried with 6 ayes and 0 nays.

1 Consideration of approving the Intergovernmental Agreement with Yavapai County for roadway improvements to an unimproved ingress/egress easement as an extension of Viewpoint Drive

Public Works Director Norm Davis said this dirt roadway has been in place many years with minimal maintenance. Poquito Valley residents requested that this dirt section of road be improved. Yavapai County Supervisors have agreed to improve the 2,300 feet of roadway to bring it up to pavement standards. Existing floodplain requires that a low water crossing be installed, funded with flood control dollars. The Town arranged for the necessary easements and will maintain the road as per the IGA. Town staff is not aware of the start date of the project.

Michelle Duray thanked council for assisting them in making this happen saying, "The road is hideous with the last two rains."

Council said it feels good to be good neighbors and they appreciate hearing from the residents.

Council member Stephen Marshall made the MOTION, seconded by Council member Mary Mallory, to approve the Intergovernmental Agreement with Yavapai County for roadway improvements to an unimproved ingress/egress easement as an extension of Viewpoint Drive, by electronic and voice vote. MOTION carried with 6 ayes and 0 nays.

J Consideration of approving Change Order #1 to the Construction Contract with Earth Resources Corporation for an increase in the amount of \$17,329 95 - PRV Rehab Project

Engineer Randy Perham said additional equipment will need to be purchased and installed by the contractor in order to continue with the PRV rehabilitation at the Lakeshore site due to unforeseen field conditions of two worn out valves. Eleven or twelve thousand dollars of the change order are for the necessary parts.

Council member Marty Grossman made the MOTION, seconded by Council member Michael Whiting, to approve Change Order #1 to the Construction Contract with Earth Resources

Corporation for an increase in the amount of \$17,329.95 - PRV Rehab Project, by electronic and voice vote. MOTION carried with 6 ayes and 0 nays.

9 COMMENTS FROM THE PUBLIC

1. Chairperson of the Prescott Valley Economic Development Foundation Jeri Kooiman reported that the Foundation had Keith Watkins from the Arizona Commerce Authority gave them a breakdown of the progress they are making and dollars spent. PVEDF has some exciting things coming forward real soon. Mike Parades is an amazing director for PVEDF and brought it up to a new level of contacts. Her goal for the foundation is membership. She thanked Council for their support.
2. Sandi Marshall a homeowner and resident of Quailwood Meadows. She received in excess of 200 signatures for a Quailwood crosswalk petition. They are asking that crosswalks and signs be replaced in four areas (Vidal, Villa & Escobar Streets and Quailwood Parkway and schools) in the community that were covered over in resurfacing of Bradshaw Mtn. Road. Adults and children crossing to the Community Center or on their way to school have to cross the road without pedestrian crosswalks or warning signs. Drivers exceed the 35 mph routinely and pass school buses. There have been a lot of near accidents and misses. Vice Mayor Anderson said he would pass her contact information along to the Town Manager to look into. Town Manager Tarkowski asked that she speak with Norm Davis. He thought that the crosswalk at the community center was painted today. Davis responded that they were unable to get to it today. Tarkowski said it is on our paint contractor's schedule. He again referred her to Norm Davis.
3. Pat Cussler a Stoneridge resident thanked Chief Jarrell for the presentation last night in Stoneridge. It was very informative.
4. Terry Finney said he is glad to see the town is spending the 1/2 cent sales tax money on Viewpoint and Roundup. Good to see the money is being well spent. He extended kudos to Parks & Rec for the turf care at the Civic Center. He had several suggestions – do something about the landscaping behind the NAU facility next to Lakeshore. It looks terrible. He would like to see it get cleaned up. Mr. Finney made several more suggestions. Vice Mayor Anderson asked him to document a list of his suggestions and get with the Town Manager.

10 ADJOURNMENT

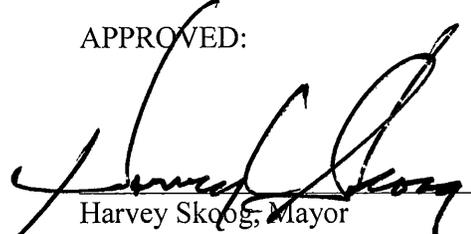
Council member Mary Mallory made the MOTION, seconded by Council member Michael Whiting, to adjourn, by electronic and voice vote. MOTION carried with 6 ayes and 0 nays.

Vice Mayor Anderson adjourned the meeting at 7:00 p.m.

ATTEST:


Diane Russell, Town Clerk

APPROVED:


Harvey Skoog, Mayor

STATE OF ARIZONA)
COUNTY OF YAVAPAI) ss:
TOWN OF PRESCOTT VALLEY)

CERTIFICATE OF COUNCIL MINUTES

I, Diane Russell, Town Clerk of the Town of Prescott Valley, Arizona, hereby certify that the foregoing minutes are a true and correct copy of the Minutes of the Regular Meeting of the Town Council of the Town of Prescott Valley, held on Thursday, July 28, 2016.

I further certify that the meeting was duly called and held and that a quorum was present.

Dated this July 29, 2016


Diane Russell, Town Clerk

