

**TOWN OF PRESCOTT VALLEY  
WORK STUDY MEETING  
MINUTES  
May 19, 2016**

Library Auditorium/Council Chambers  
7401 E. Civic Circle  
Prescott Valley, Arizona 86314

1. Call to Order

Mayor Skoog called the meeting to order at 6:00 p.m.

2. Roll Call

Present: Mayor Skoog, Vice Mayor Anderson, Council Member Grossman, Council Member Mallory, Council Member Marshall, and Council Member Whiting.

Absent: Council member Nye

3. Proclamation \* Poppy Days

Deputy Town Clerk June Catanzarite read the Poppies Days proclamation that was accepted by American Legion members Carm Staker and Sally Bosch. Vice Mayor Anderson and Council member Mallory expressed their appreciation. Council member Grossman will be at Ace Hardware on Friday and Carm Staker will be at Safeway on Saturday with poppies. The poppy girls distributed poppies to council members and audience members.

4. Discussion: Proposed \$10,000 contribution to MATFORCE

Town Manager Larry Tarkowski introduced the MATFORCE discussion. The Town has received a request for a \$10,000 contribution and the letter was forwarded to the Cities of Prescott, Cottonwood, Sedona and other communities in the area about the renewal of their grant funding. Our 2016/17 budget has been set so any additional funds we would need to go to contingency and then transfer to non-departmental if council chooses to go down that path.

Merilee Fowler, Executive Director said that MATFORCE is celebrating 10 years in Yavapai County. Fowler explained that the reason they are asking for some financial assistance is that the State of Arizona has made unexpected cuts in their prevention funding without any notice. The reduction will be \$10,000 cut this year and then 40 percent cut next year and then after that no funding will be available. MATFORCE does many things and is very comprehensive. Their focus is substance abuse and drug prevention education especially for heroin. Education Director

Kelly Lee distributed materials to council showing the success in numbers that MATFORCE has achieved. MATFORCE is actively seeking other sources of grant funding.

Council members commented that they fully support MATFORCE and are willing to help with honoring this request for funds. They are concerned that the funding is disappearing. They asked Fowler to bring them some information on their priorities before the \$10,000 is given.

Tarkowski confirmed that this is a one-time request as a bridge to assist them. He recommends that we bring it back to the first meeting in June so that we have time to review the specifics. Mayor and Council members agreed. (MATFORCE brochure attached to minutes)

5. Discussion: West Yavapai Guidance Clinic Permit Fee Waiver

Town Manager Larry Tarkowski stated that West Yavapai Guidance Clinic is in process of building a new hospital in PV at Eastridge where a building is being renovated. Police can use the facility to escort people for assistance to avoid incarceration. This will be a new industry that will create about 20 new jobs. The town often incentivizes new businesses. The town will consider rebating the fees for tenant improvements of no greater than \$20,000.

Chief Bryan Jarrell added that the new facility is modeled after a hospital in Phoenix. The police department can admit someone for mental health treatment instead of being entered into the justice system. He hopes it will aid as a juvenile diversion from entering the justice system in the future as so many cases are really mental health issues not criminal.

Council members agreed that the diversion of receiving mental health assistance is very much needed in our community and they fully support it and see it as a positive and it holds value in many respects. Tarkowski added that the “payback” will be significant in both human and monetary benefits. Chief Jarrell added that he is 100% behind early prevention.

Council members Mallory, Marshall and Whiting added comments about the need for this type of facility in our community. Early intervention and prevention is the key in helping people with mental health issues.

Vice Mayor Anderson and Council member Grossman spoke to clarify that council has waived permits fees in the past and it is appropriate for this facility.

Mayor Skoog added that everyone is in support and to bring the item back to the next meeting.

6. Discussion: Award of Contracts for Annual Public Works Materials & Supply Programs

Public Works Director Norm Davis highlighted the awards of the annual contracts for the next fiscal year. He is very pleased with the results and the continued use of local contractors who provide great services at competitive prices. He will bring back the contracts for approval at the next meeting.

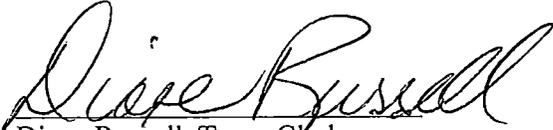
7. Discussion: Change Orders for Renewal of Annual Contracts: Fuel, Landscape, Street Striping, Street Sweeping and Janitorial Services

Public Works Director Norm Davis is happy to report the renewal of annual contracts with no increases in prices. Council members added they are pleased with the results and timing of the contracts so work can begin with the new budget year in July.

8. Adjournment

Mayor Skoog adjourned the meeting at 6:46 p.m.

ATTEST:

  
Diane Russell, Town Clerk

APPROVED:

  
Harvey Skoog, Mayor

STATE OF ARIZONA)  
COUNTY OF YAVAPAI) ss:  
TOWN OF PRESCOTT VALLEY)

CERTIFICATE OF COUNCIL MINUTES

I, June Catanzarite, Deputy Town Clerk of the Town of Prescott Valley, Arizona, hereby certify that the foregoing minutes are a true and correct copy of the Minutes of the Work Study Meeting of the Town Council of the Town of Prescott Valley, held on Thursday, May 19, 2016.

I further certify that the meeting was duly called and held and that a quorum was present.

Dated this May 25, 2016

  
June Catanzarite, Deputy Town Clerk

