

**TOWN OF PRESCOTT VALLEY
REGULAR COUNCIL MEETING MINUTES
June 25, 2009**

*Magistrate Court/Council Chambers
Town of Prescott Valley
7501 E. Civic Circle
Prescott Valley, AZ 86314
5:30 p.m.*

1. *CALL TO ORDER*
2. *INVOCATION – Father Dan Vollmer, St Germaine Catholic Church*
3. *PLEDGE OF ALLEGIANCE*
4. *ROLL CALL*

The meeting was called to order by Mayor Skoog at 5:30 p.m. in the Magistrate Courtroom/Council Chambers. Father Dan Vollmer of St. Germaine Catholic Church gave the Invocation after which the Pledge of Allegiance was said in unison as led by Father Vollmer. Mayor Skoog presented a Certificate of Appreciation to Father Vollmer. The following Council members were present for roll call.

Harvey Skoog	Mayor
Lora Lee Nye	Vice Mayor
Harold Wise	Council member
Fran Schumacher	Council member
Richard Anderson	Council member

Absent: Council members Mike Flannery and Patty Lasker

5. *ANNOUNCEMENTS & PRESENTATIONS*

a. Chamber of Commerce introduction of new members, Marnie Uhl
Gloria Grose, Membership Director from the Chamber of Commerce introduced Southwest Auto Clinic and the owner, Jay Krause.

6. *COMMENTS/COMMUNICATIONS*

No Comments were forthcoming.

7. *CONSENT AGENDA*

- a. Liquor Licenses & Permits*
Approving a new Series 9 (Liquor Store) Liquor License for the CVS Pharmacy #5983 located at 3025 N. Windsong Drive; Jason B. Morris, applicant
- b. Approving the routine destruction of records per State-Approved Retention Schedule*
- c. Authorizing the Mayor to sign **Resolution No. 1650** allowing the Town to purchase supplies and services from Council*
- d. Approving a budget transfer to allow for the purchase of a replacement unit for Channel 15*

- e. *Approving a budget transfer from Capital Budget to Operating Budget for dispatch services expenses in the amount of \$42,000*
- f. *Approving the fiscal year 2009-10 agreement with Prescott Area Coalition for Tourism*
- g. *Approving the fiscal year 2009-10 agreement with Prevent Child Abuse*
- h. *Approving the fiscal year 2009-10 agreement with Trauma Intervention Program*
- i. *Approving the revised agreement with the Prescott Valley Chamber of Commerce reducing the funding level by 15 percent for fiscal years 2009-2010 and 2010-2011*
- j. *Approving the revised agreement with the Prescott Valley Economic Development Foundation reducing the funding level by 15 percent for fiscal year 2009-2010*
- k. *Approving Departmental Monthly Statistical Reports:*
 - Community Development*
 - Library*
 - Parks and Recreation*
 - Public Works*
 - Town Clerk*
- l. *Monthly Financial Report*
- m. *Council Investment Report*
- n. *Approving Accounts Payable for June 5-18, 2009*

MOTION was made by Vice Mayor Nye and seconded by Council member Schumacher to approve the Consent Agenda as read by roll call vote. MOTION carried with 5 ayes and 0 nays.

8. *UNFINISHED BUSINESS (FOR ACTION)*

- a. *Consideration of approving the second reading, by title only, and passage of **Ordinance No. 733** approving ZMC09-003 to allow the development of Phase I & II of Viewpoint Apartments*

Mayor Skoog asked Town Clerk Diane Russell to read **Ordinance No. 733** for the second reading. The Mayor asked "Shall the Ordinance Pass?" Council voted electronically with a result of 5 ayes and 0 nays to pass **Ordinance No. 733** to approve ZMC09-003 to allow the development of Phase I & II of Viewpoint Apartments.

9. *NEW BUSINESS (FOR REVIEW, COMMENT, AND/OR POSSIBLE ACTION)*

- a. *Public Hearing*
 - Open Public Hearing*

Mayor Skoog declared the Public Hearing open.

Proposed Expenditure Limitation and Budget for Fiscal Year 2009-2010

Town Manager Larry Tarkowski commented about how well the staff worked to achieve the new budget. Management Services Director Bill Kauppi presented slides to highlight budget items on the screens. The budget is \$71,104,613.

Close Public Hearing

No public comments were forthcoming. Mayor Skoog declared the public hearing closed.

- b. Consideration of authorizing the Mayor to sign **Resolution No. 1651** adopting the final expenditure limitation and budget for Fiscal Year 2009-2010*

MOTION was made by Council member Wise and seconded by Council member Anderson to authorize the Mayor to sign **Resolution No. 1651** adopting the final expenditure limitation and budget for Fiscal Year 2009-2010 by electronic vote. MOTION carried with 5 ayes and 0 nays.

- c. Consideration of entering the proposed Animal Sheltering Service Agreement with the Yavapai County Humane Society to provide animal shelter services*

Chief of Police Jim Maxson introduced Sergeant Brandon Bonney who spoke about the proposed agreement. He commented that there are many more animals in Prescott Valley because of the increase in the population in town.

Public Comments:

1. Nancy Vargo, President of United Animal Friends asked council to table the agreement for tonight because UAF supports no-kill shelters as opposed to the Humane Society. Vargo stated that she believes UAF can do a better job saving animals and save the Town approximately \$20,000.
2. Dwayne Adams from the Yavapai County Humane Society defended his shelter's adoption rate and policies. Adams stated that his agency is very proud of their adoption rates. The adoption rate is up 300 percent over last year. The Humane Society will continue to save both animals and money for the Town of Prescott Valley.
3. Tammy Sees questioned the policy of United Animal Friends on spaying and neutering of pets.
4. Nancy Vargo commented that all animals are altered before adoption through UAF.

Vice Mayor Nye questioned Nancy Vargo about how United Animal Friends could propose providing the service without a business plan or location. Vargo responded that UAF is in good shape financially. They have volunteers to find foster homes for animals and provide medications.

Council member Schumacher asked if UAF could be ready with a proposal for next year because right now the council will have to sign the agreement for services beginning on July 1, 2009.

Public Comments:

5. Suzanne Applegate of Kennel Kamp Village spoke in support of Yavapai County Humane Society.
6. Jenny Zornes commented that she agrees with Applegate in support of the Humane Society.

Chief Maxson encouraged United Animal Friends to come back next year for consideration of providing animal sheltering services for the Town.

Council member Anderson commented that since the work study he has gathered more information that has made him comfortable with the proposed agreement.

MOTION was made by Council member Schumacher and seconded by Vice Mayor Nye to authorize the Mayor to approve a contract to enter into an Animal Sheltering Service Agreement with the Yavapai County Humane Society to provide animal shelter services, by electronic vote. MOTION carried with 5 ayes and 0 nays.

Vice Mayor Nye encouraged United Animal Friends to return next year for consideration of their services.

- d. Consideration of approving the purchase of the Children's Interactive Wall system from the Burgeon Group in the amount of \$35,000 for the new Library (CIP#F207)*

Capital Projects Coordinator Kim Moon presented sample layouts and pictures of the children's interactive wall that are appropriate for ages 0 to 5 years. Moon commented that the cost to the town would be 50 percent of the \$35,000 cost with the other 50 percent coming from grants from the state. Children's Librarian Ann Pieszak has worked with the Burgeon Group to incorporate concepts that are used to enhance the learning skills for preschool age children.

MOTION was made by Vice Mayor Nye and seconded by Council member Schumacher to approve the purchase of the Children's Interactive Wall system from the Burgeon Group in the amount of \$35,000 for the new Library (CIP#F207) by electronic vote. MOTION carried with 5 ayes and 0 nays.

- e. Consideration of approving the purchase of the Granicus modules for Votecast Server System and Minutes Maker in an amount up to \$45,000*

Kim Moon introduced Casey Danner, IT Manager and P J Schnieder of Granicus to speak about Votecast Server and Minutes Maker. Moon brought it to the Mayor's attention that the amount of the purchase will be \$47, 212.37. Danner explained the improvements to the voting system and the addition of minutes making software. Schnieder stated that Prescott Valley will be the first community in Arizona to use the new voting system and the Town has been given a significantly discounted price on the module.

MOTION was made by Council member Wise and seconded by Council member Anderson to approve the purchase of the Granicus modules for Votecast Server System and Minutes Maker in an amount up to \$47,212.37 by electronic vote. MOTION carried with 5 ayes and 0 nays.

- f. Consideration of approving the agreement with Civiltec Engineering, Inc., in the amount of \$89,920.00 for design and construction period services for the Mountain Valley Park Turf Expansion Project (CIP#P303.2)*

Utilities Directors Neil Wadsworth presented the contract with Civiltec. Parks & Recreation Director Brian Witty showed diagrams on screen for the Mountain Valley Park Turf area.

Witty explained the versatility of the artificial turf for all types of weather conditions and opportunities for a variety of sport uses. Lighting and bleachers will be added at a later date. Council member Wise asked about the life of the artificial turf. Witty commented that it appears to be an eight-year warranty. Wise also asked about the savings of water. Wadsworth stated that although he does not have specific figures, it appears that the saving in water costs will pay for the turf. Larry Tarkowski stated that as a soccer referee the turf he has seen at the high school is very durable and very comfortable to run and/or fall upon.

MOTION was made by Vice Mayor Nye and seconded by Council member Schumacher to authorize the Mayor to sign the agreement with Civiltec Engineering, Inc., in the amount of \$89,920.00 for design and construction period services for the Mountain Valley Park Turf Expansion Project (CIP#P303.2) by electronic vote. MOTION carried with 5 ayes and 0 nays.

g. Consideration of approving the Amendment to IGA/JPA with ADOT for Bison Lane MUP- CIP# S171 and HDR Contract for Administrative Services

Public Work Director Norm Davis reported that since this project had been delayed the benefit is that it is now being paid for entirely with T-Grant federal funding, saving over \$125,000. Federal funds also paid for \$33,000 for reporting of HDR administrative services. Davis showed drawings of the Multi-use Path. The path will be greatly used through-out the community.

MOTION was made by Council member Wise and seconded by Council member Anderson to approve the Amendment to IGA/JPA with ADOT for Bison Lane MUP- CIP# S171 and HDR Contract for Administrative Services by electronic vote. MOTION carried with 5 ayes and 0 nays.

10. COMMENTS FROM THE PUBLIC

No comments were made from the public.

11. ADJOURNMENT

MOTION was made by Vice Mayor Nye and seconded by Council member Schumacher to adjourn the meeting by electronic vote. MOTION carried with 5 ayes and 0 nays. Mayor Skoog adjourned the meeting at 6:55 p.m.

ATTEST:

APPROVED:

Diane Russell, Town Clerk

Harvey Skoog, Mayor

STATE OF ARIZONA)
COUNTY OF YAVAPAI)ss:
TOWN OF PRESCOTT VALLEY)

CERTIFICATE OF COUNCIL MINUTES

I, June Catanzarite, Town Clerk Department of the Town of Prescott Valley, Arizona, hereby certify that the foregoing minutes are a true and correct copy of the Minutes of the Regular Meeting of the Town Council of the Town of Prescott Valley, held on Thursday, June 25, 2009.

I further certify that the meeting was duly called and held and that a quorum was present.

Dated this 1st day of July, 2009

June Catanzarite, Town Clerk Department