

**TOWN OF PRESCOTT VALLEY
REGULAR COUNCIL MEETING
MINUTES
July 9, 2015**

Civic Center Court Room
7501 E. Civic Circle
Prescott Valley, Arizona 86314

1. CALL TO ORDER

Mayor Skoog called the meeting to order at 5:30 p.m.

2. INVOCATION

Pastor Don Tjiema of Mountain Valley Church of God gave the invocation.

3. PLEDGE OF ALLEGIANCE

Pastor Don Tjiema led in the recitation of the Pledge of Allegiance.

4. ROLL CALL

Present: Council Member Grossman, Council Member Marshall, Council Member Mallory,
Council Member Whiting, Vice Mayor Anderson, Mayor Skoog, and Council Member
Nye.

5. SCHEDULED ANNOUNCEMENTS & PRESENTATIONS

a. Hungry Kids, HUSD - Carl Brown

Carl Brown representing the Hungry Kids Project from Humboldt Unified School District passed out a flyer and told the council about the program. The food is provided for weekend meals of 2 breakfasts, 2 lunches and 2 dinners. They average 167 students in 10 schools in the district. They need to raise \$30,000 during July to stock the pantries for the start of the school year. Donations can be sent to HUSD Hungry Kids Project at PO Box 25606, Prescott Valley, AZ 86312. Pass the word that weekend food makes a difference. They have lots of canned food items in stock; cash is needed for fresh foods.

b. Prevent Child Abuse, PCA of AZ - Clair Louge

Clair Louge from Prevent Child Abuse of Arizona stated that the blue pinwheel is the national symbol of the healthy happy child.

The 3,000 pinwheels were not placed on the Civic Center lawn in April this year because they did not arrive in time due to a dock strike in California. Twenty-four various businesses in Prescott Valley displayed a dozen pinwheels at their locations in support. Clair showed some pictures of pinwheels placed around PV and of the large display in 2014. She distributed pinwheels to the council and thanked them for their ongoing support of Prevent Child Abuse. Council member Nye added that at the League of Cities and Towns conference last fall they made a presentation about the pinwheels and Prescott Valley “won”.

c. Retirement of K9 Kio

Deputy Police Chief James Edelstein read the impressive biography about K9 Kio who is retiring after 5 years of service to the PVPD. Kio was involved with over 500 arrests, 837 lbs. of illegal drugs worth \$285,000 and 216 vehicle seizures. Edelstein presented a plaque of appreciation to Officer Paul Hines (Kio’s handler) who thanked everyone for their support for the past 10 years he has been in the K9 unit.

d. Chamber of Commerce Introductions

Membership Director Zack Hurt introduced two chamber member businesses.

1. Boot Barn’s new store manager Jackie Riemann said she came to the PV store from Scottsdale. They are located on 7321 Pav Way, phone 772-6665 and the website is www.bootbarn.com. They can do special orders if they don’t have what you want at their store. They are getting involved in the community with horse rescue programs, veteran support groups and food drives.
2. Chano's Tire Service is a mobile tire service owned by Michael and Charmaine Smith and her parents. They are based from 6324 Wildhorse Drive, phone 713-2006 and are on Facebook and Twitter. They have been in business since 2000 and service all large trucks and RVs and their son has begun working with them making it three generations.

e. Chamber of Commerce Good News Announcement

Chamber President Marnie Uhl proudly announced that the Prescott Valley Chamber of Commerce has been recognized with a 3-Star Certificate of Accreditation from the United States Chamber of Commerce for its sound policies, effective organizational procedures, and positive impact on the community. It was a long process to become accredited and her whole staff worked very hard for the achievement. There are only three chambers in the state of Arizona that are accredited. The accreditation is good for 5 years and they plan to reapply for 4- Star at that time.

Marnie also honored Mark Stone from Channel 9 with a President’s Choice Award for all the television filming they do for the Chamber. Duane Prince was also given his award yesterday.

f. PVPD New Employee Introductions

Deputy Police Chief Edelstein introduced two new police officers, Caleb Cozens and Carl Leithead who recently joined the department. Edelstein read brief biographies for each officer. Cozens came to us from Chino Valley and is proud to be here in PV. Leithead is a Prescott Valley native and is excited to work for his hometown.

6. COMMENTS/COMMUNICATIONS

Council member Lora Lee Nye thanked everyone who supported her during her recent recovery from knee surgery, with a special thank you to Nancy Smith.

7. CONSENT AGENDA

- a. *Approving the June 18 Work Study and June 25, 2015 Council meeting minutes*
- b. *Approving the Agreement for Professional Services with Dava & Associates for engineering design and construction administration services in an amount of up to \$38,900 for the Windsong Drive Pedestrian Improvements, CIP # S371 (CDBG)*
- c. *Reject the bids for annual Swath Mowing services*
- d. *Approving the submittal of a Drought Resiliency Project Grant application to the U.S. Bureau of Reclamation as fiscal agent for the Upper Verde River Watershed Protection Coalition*
- e. *Approving the purchase of a Management/Council Pool Vehicle in the amount of \$30,408.06*
- f. *Approving Accounts Payable*

Council Member Marshall made the MOTION, seconded by Council Member Whiting, to approve the consent agenda by voice vote. MOTION carried with 7 ayes and 0 nays.

8. NEW BUSINESS (FOR REVIEW, COMMENT, AND/OR POSSIBLE ACTION)

- a. Consideration of appointing Jimmy Cox to the Municipal Property Corporation Board to a term with a renewal date of November 18, 2017

Council member Nye stated that one position on the Municipal Property Corporation Board became open when Carmelite Staker resigned effective November 18, 2014. Ms. Staker was first appointed to the Municipal Property Corporation Board on January 12, 2006 to fill an existing term and then reappointed to two more consecutive terms with the last term with a renewal date of November 18, 2014.

The vacancy was advertised and one application was received. Council members Nye and Mallory and Vice Mayor Anderson conducted the interview and are recommending the appointment of Jimmy Cox to fill the vacancy made by Carmelite Staker's departure, with a term renewal date of November 18, 2017.

Vice Mayor Anderson and Council member Mallory added that Jimmy Cox comes to us with a lot of experience and think he will serve us well.

Jimmy Cox came forward to thank the council for the appointment and he is looking forward to serving the Town of Prescott Valley.

Vice Mayor Anderson made the MOTION, seconded by Council Member Mallory, to appoint Jimmy Cox to the Municipal Property Corporation Board to a term with a renewal date of November 18, 2017, by voice vote. MOTION carried with 7 ayes and 0 nays.

b. Consideration of approving the Agreement with Lyon Engineering in an amount of \$99,870.00 for the Viewpoint Drive Floodplain Channelization, Phase 1 - CIP # S168.5

Public Works Director Norm Davis showed exhibits of the channelization project on screen. He explained that the most recent project for the Viewpoint Corridor included a study to redefine the Viewpoint Drive Floodplain through detailed analysis of 100 year storm event flows and to re-map floodplain profiles and geometry. The study also included 30% design plans for stormwater management improvements for future Viewpoint Drive widening between Long Look Drive and Roundup Drive.

This project will continue the momentum by utilizing the same engineer (Lyon Engineering) and previous 30% design plans to produce 100% stormwater management plans incorporating a drainage channel between Spouse Drive and Manley Drive. It is anticipated that this channel construction will be completed in three phases with the first phase to begin in about October. They are really looking forward to completing the project.

In response to Council member Whiting's query about the timeline, Davis said that the next two phases will be completed within the next three years.

Vice Mayor Anderson made the MOTION, seconded by Council Member Whiting, to approve the Professional Services Agreement with Lyon Engineering in an amount of \$99,870.00 for the first phase of the Viewpoint Drive floodplain project, by voice vote. MOTION carried with 7 ayes and 0 nays.

c. Consideration of approving an Amendment to the Town Engineer Agreement in the total amount of \$77,000.00 for the Glassford Hill Road and Long Look Drive Intersection Improvement Project - CIP # S379

Public Works Director Norm Davis stated that they wish to approve an amendment to the agreement with Dava & Associates for design of the Glassford Hill and Long Look intersection which is in need of improvement due to increased traffic. He showed several slides of the

intersection on screen. Further widening the intersection was included in the Town of Prescott Valley Development Impact Fee Report based on available development impact fees collected from new development. There has also been ongoing discussion about a possible “left turn in only” just to the north on Glassford Hill at Tuscany Way to the west based on the expanding subdivision phases of Granville. It too would be eligible for funding with available development impact fees.

Council Member Grossman made the MOTION, seconded by Council member Nye, to approve an Amendment to the Town Engineer Agreement with Dava & Associates in the total amount of \$77,000.00, by voice vote. MOTION carried with 7 ayes and 0 nays.

d. Consideration of accepting an ACJC of a FY 2016 Award in the amount of \$408,756.00 under the Drug, Gang and Violent Crime Control Grant Program for PANT Task Force operations

Deputy Police Chief James Edelstein said that we are here to consider accepting the ACJC Grant Award in the amount of \$408,756 which will be administered by our Management Services Department for PANT. The Partners against Narcotics Trafficking Task Force is a multi-agency unit dedicated to the enforcement of narcotics laws and the suppression of criminal gang activities. Through interagency cooperation, the PANT Task Force is able to focus on identifying targets and initiating investigations involving, manufacturing, sale or distribution of narcotics or dangerous drugs in Yavapai County. The task force also provides support services and resources to other Yavapai County agencies that become involved in narcotic investigations. It is through this partnership among agencies and communities that the PANT Task Force has attained continued successful interdiction, apprehension and prosecution of subjects involved in the illicit drug trade in Yavapai County.

Each participating agency provides staff and resources for operation of the PANT Task Force. In addition, each year the task force submits application to the Arizona Criminal Justice Commission (ACJC) to receive funding assistance for personnel and other operating expenses. Administration of grant funding received is determined by the PANT Task Force Committee. In early 2010, it was decided that Prescott Valley would administer the terms of the current and future ACJC grant awards.

He and his staff recommend approving the Drug, Gang and Violent Crime Control FY 2016 Grant Award #DC-16-011.

Council member Whiting commented that he is happy to see us using grants again and thanked those who work on paperwork to obtain them.

Commander Nathan Oppenshein from PANT was also present and he thanked the Town for accepting this grant.

Council Member Mallory made the MOTION, seconded by Council Member Grossman, to accept the Drug, Gang and Violent Crime Control FY 2016 Grant Award #DC-16-011, by voice vote. MOTION carried with 7 ayes and 0 nays.

e. Consideration of authorizing the Mayor to sign Resolution No. 1924 revising Town Policy 1-07 Town Facilities Usage

Town Attorney Ivan Legler said that months ago in work study staff talked to council about e-cigarettes. Tonight's Resolution is to go forward with making changes to prohibit the use of e-cigarettes on Town facilities. The Resolution will also revise town policies concerning the use of fireworks and to designate areas on the Civic Center campus for public forum usage.

Council member Marshall asked about a clarification on where the e-cigarettes can be used. Legler added that it would be the same as the regular smoking distances set by state law. Council member Mallory added that the distance is 20 feet per state law. Council member Nye added that e-cigarettes are very offensive to many people and we do not know yet their long term effects.

Council Member Whiting made the MOTION, seconded by Council Member Mallory, to authorize the Mayor (or, in his absence, the Council member) to sign Resolution No. 1924 approving the revised Town Policy No. 1-07 Town Facilities Usage (including Appendix A "Civic Center Public Forum Areas"), by voice vote. MOTION carried with 7 ayes and 0 nays.

f. Approving a new Series 9 Liquor Store License Application for Haggen located at 7450 E. State Route 69; Patrick J. Paul, applicant

Council member Mallory recused herself from the discussion and vote on both this Haggen agenda item and the following agenda item due to a conflict of interest.

Deputy Town Clerk June Catanzarite stated that the two liquor licenses for Haggen are being considered for approval and will need two separate votes. The first vote is for the Series 9 Liquor Store license and the second is for the Series 9S which is a Sampling Privileges license.

Council Member Grossman made the MOTION, seconded by Council Member Marshall, to recommend approval of a Series 9 Liquor Store License for Haggen, by voice vote. MOTION carried with 6 ayes and 0 nays.

g. Approving a new Series 9S Sampling Liquor License Application for Haggen located at 7450 E. State Route 69; Patrick J. Paul, applicant

Council Member Grossman made the MOTION, seconded by Council Member Whiting, to recommend approval of a Series 9S Sampling Privileges for Haggen, by voice vote. MOTION carried with 6 ayes and 0 nays.

9. COMMENTS FROM THE PUBLIC

1. David James came forward to speak about his new part time job at the new Men's Warehouse store in Prescott Valley. He used to work at Tim's Auto Group but retired about 10 years ago. He is very pleased to have Men's Warehouse in Prescott Valley, located in the Crossroads Shopping Center. They are the only complete men's store

within 85 miles. They have a tailor on premises and they do wedding attire and sell leisure wear. He thanked Council member Grossman for shopping at the store and telling him of the opportunity to come to speak. They have been open 2 weeks and their hours are Monday thru Saturday 10 to 9 and Sundays 11 to 6.

2. Chief Scott Freitag from Central Yavapai Fire District (CYFD) advised every one about the joint board meeting to be held on July 29th at 4 p.m. concerning the recommended blending of the Chino Valley Fire District with CYFD. The meeting will be held at the CYFD Training Academy facility. The public is invited to attend.

10. ADJOURNMENT

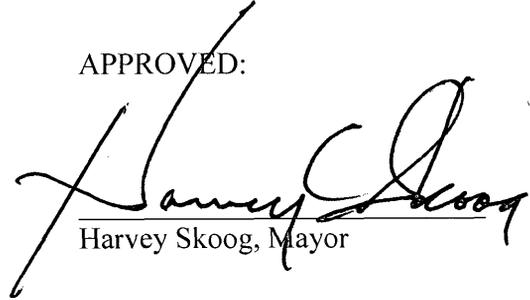
Council Member Marshall made the MOTION, seconded by Council member Nye, to adjourn, by voice vote. MOTION carried with 7 ayes and 0 nays.

Mayor Skoog adjourned the meeting at 6:47 p.m.

ATTEST:


Diane Russell, Town Clerk

APPROVED:


Harvey Skoog, Mayor

STATE OF ARIZONA)
COUNTY OF YAVAPAI) ss:
TOWN OF PRESCOTT VALLEY)

CERTIFICATE OF COUNCIL MINUTES

I, June Catanzarite, Deputy Town Clerk of the Town of Prescott Valley, Arizona, hereby certify that the foregoing minutes are a true and correct copy of the Minutes of the Regular Meeting of the Town Council of the Town of Prescott Valley, held on Thursday, July 9, 2015.

I further certify that the meeting was duly called and held and that a quorum was present.

Dated this July 15, 2015


June Catanzarite, Deputy Town Clerk

