

**TOWN OF PRESCOTT VALLEY  
REGULAR COUNCIL MEETING  
MINUTES  
May 23, 2013**

Library Auditorium  
7401 E. Civic Circle  
Prescott Valley, Arizona 86314

1. CALL TO ORDER

Mayor Skoog called the meeting to order at 6:12 p.m.

2. ROLL CALL

Present: Vice Mayor Tjiema, Mayor Skoog, Council Member Lasker, Council Member Anderson, and Council Member Whiting.

Absent: Council Member Mallory and Council Member Nye.

3. SCHEDULED ANNOUNCEMENTS & PRESENTATIONS

a. Library - Mrs. Macewicz

Library Director Stuart Mattson along with Nancy Smith and Suzanne Duskey of the Arts & Culture Committee and the Council members thanked Ms. Claire Macewicz for her generous contribution of the 'Wind Swept' sculpture in front of the library; artist Russell Marohnic. Ms. Macewicz commented that she purchased it because she just didn't want the sculpture to be taken away from the library.

b. Prescott Bird Busters

Parks & Recreation Director Brian Witty introduced the 'Prescott Bird Busters' group which is a Trap and Skeet Club of 41 youth members ranging from age 9 to 12<sup>th</sup> grades. Thirty-five percent of the team hails from Prescott Valley. They travel all over the state to participate in the 3 clay target sports of trap, skeet and sporting clays. The attendees wore the medals and carried the trophies they had won in State competitions. Witty gave a detailed overview of all the competitions they have competed in and the standings they achieved in those competitions. They presented the Mayor with a T-shirt and clay targets to the council members. They will be holding a fund raising spaghetti dinner at Life Point Church on Friday June 21<sup>st</sup> to raise the \$11,000 to cover costs of travel to the next level of competition.

c. PVPD - Tom Grant and Ed Bills

Interim Chief James Edelstein recognized Detective Ed Bills with a letter from the Surprise PD Chief Frasier which expressed appreciation to Det. Ed Bills for professional assistance in an investigation of a child molestation case. A Certificate of Appreciation was presented to Bills from Chief Frasier. Det. Bills said it has been a pleasure working with the PVPD and the good people there. Council thanked him for the good work he has done and continues to do and expressed their pride in the PD.

Interim Chief James Edelstein recognized Corporal Tom Grant with a Police Chief Commendation when on his own time he checked out a vehicle with a single occupant in it. In doing so, he may have saved the life on one of our citizens, an officer or even an innocent bystander who could have been caught up in the incident he prevented. The driver of the vehicle was a distraught suicidal person with a gun in the vehicle. Grant successfully separated her from the gun. She had intended to end her life and was waiting for an officer to contact her and use the officer to do that. Unknowingly, but certainly not by chance, Corporal Grant prevented what could have been a major tragedy. His dedication to this community, duty and his caring personality are evident in the way this incident unfolded. Our community and agency are fortunate to have him in our service.

Council members thanked Edelstein for bringing this to the attention of our citizens and to the department. This was a great example of professionalism that we take for granted. Our community expects our officers to go way beyond, but this has exceeded expectations. Grant is deserving of much more than just a thank you.

Grant thanked the Chief and Council for everything they do to support them. Grant introduced his family members and neighbor in attendance.

4. PROCLAMATIONS

a. Poppy Day

Town Clerk Diane Russell read the proclamation after which it was presented to American Legion Auxiliary members Carm Staker and Sally Fine. Jada and Jordy Birch distributed poppies to the Council members and staff.

b. Management Week

Town Clerk Diane Russell read the proclamation after which it was presented to Mary Brickman with Lockheed Martin and Kyle Weirauch, President of the Lockheed Leadership Association. This is the third year they have done this. They present a \$1,000 scholarship to high school seniors each year. An application for the scholarship is due by next Friday, May 31 for those interested. Weirauch thanked Council for their support.

c. Public Works Week

Town Clerk Diane Russell read the proclamation after which it was presented to Ken Stanton, Public Works Operations Manager. Ken said the proclamation sounds like more than he does. He continued with, if he does his job right, nobody notices. If he does his job wrong, everybody notices. He concluded by saying “that it is a privilege to work for an agency which believes and supports us and gives us what we need to get the job done. He is in his 33<sup>rd</sup> year working in public works which has been a privilege and an honor and thanks for recognizing their field” [of work].

Council member Lasker corrected Stanton commenting that Council members periodically get letters and emails from the public saying he did his job right. When they take the time to let us know what a good job that Ken and his crew do - that is remarkable. People will quickly complain and are usually slow to compliment. They are doing a great job.

5. COMMENTS/COMMUNICATIONS

Council member Anderson announced that two weeks from tonight will begin the Movies under the Stars program at the amphitheatre beginning at 7:30 p.m. June 6<sup>th</sup>. They will show the movie We Bought a Zoo compliments of the Mingus Mountain Academy.

Vice Mayor Tjiema announced that the Mountain Valley Aquatics Center will be open May 25<sup>th</sup> thru August 3<sup>rd</sup>. Saturday, May 25<sup>th</sup> the pool will be open from 1:00 – 4:30 p.m.

6. CONSENT AGENDA

- a. *Approving Minutes of May 9, 2013 Council meeting*
- b. *Approving a new Series 10 Liquor License Application for Carniceria Latina Partnership located at 8147 E. Spouse Drive; Ascension Terriquez Salcido, applicant*
- c. *Approving the Department Reports*
- d. *Approving the Financial Report*
- e. *Approving the Investment Report*
- f. *Approving the Quarterly TPT tax report*
- g. *Approving Accounts Payable for April 27 thru May 10, 2013*
- h. *Approving an Agreement for Professional Services with Red Oak Consulting in an amount not to exceed \$86,800 for a Development Impact Fee Study Update*

Vice Mayor Tjiema made the MOTION, seconded by Council Member Lasker, to approve all items listed on the Consent Agenda, by electronic vote. MOTION carried with 5 ayes and 0 nays.

7. NEW BUSINESS (FOR REVIEW, COMMENT, AND/OR POSSIBLE ACTION)

- a. Consideration of authorizing the Mayor to sign Resolution No. 1832, adopting the Tentative Budget for the Town of Prescott Valley for Fiscal Year 2013-14, and giving notice of a public hearing to be held on June 27, 2013

Management Services Director Bill Kauppi pointed out that we had a work study at the beginning of the month at which no changes were made to the proposed budget. The budget was set at \$62,433,082 which is a \$4.2 million decrease from last year.

This is the first step in approving the annual budget. With Council's approval this evening the budget cannot be increased, although it can be decreased. Following the public hearing on June 27, 2013, the budget will be considered for formal adoption. Once that occurs, the budget will be set for the next fiscal year. Condensed versions of the budget are available in the Library, at the Town Manager's office and on the website.

Council member Whiting commented that he presented similar information to the CYFD as they are going through their budget process. He was proud to say that when we compare this budget with last year's and compared to five years ago at \$111.5 million we are almost half of that budget. Our community cannot ask for more as we have not experienced impacts to services a lot other than the library and pool which were reduced use by a day.

Vice Mayor Tjiema made the MOTION, seconded by Council Member Lasker, to authorize the Mayor (or, in his absence, the Vice Mayor) to sign Resolution No. 1832, adopting the Tentative Budget for the Town of Prescott Valley for Fiscal Year 2013-14, and giving notice of a public hearing on June 27, 2013, by electronic vote. MOTION carried with 5 ayes and 0 nays.

- b. Consideration of authorizing the Mayor to sign Resolution No. 1833 approving the Restated District Development, Financing Participation and Intergovernmental Agreement with SRCFD, Uninvest, and the property trust

Town Attorney Ivan Legler stated that this is the second step of the action that was taken by the CFD Board just moments ago.

Council Member Lasker made the MOTION, seconded by Vice Mayor Tjiema, to authorize the Mayor (or, in his absence, the Vice Mayor) to sign Resolution No. 1833 approving the Restated District Development, Financing Participation and Intergovernmental Agreement with SRCFD, Uninvest, and the property trust, by electronic vote. MOTION carried with 5 ayes and 0 nays.

- c. Consideration of authorizing the Mayor to sign Resolution No. 1834 approving the 2013 Governor's Office of Highway Safety Buckle Up Arizona Enforcement Grant Contract # 2013-OP-024 and accept the grant award

Interim Chief Edelstein detailed the three grants which they receive almost annually in traffic enforcement, impaired driving and education to reduce collisions and incidents of impaired driving in Prescott Valley. The first grant is a \$3,000 grant from the Governor's Office of Highway Safety that would be used over the course of a couple of weeks for payroll purposes to put officers on the street enforcing seat belt and child passenger enforcement. The second grant is \$10,000 to be used for personnel costs for officers conducting enforcement details and education (DUI enforcement). The third grant is \$5,763.55 which will pay for equipment to assist in the detection of impaired drivers (portable breath testers, mouth pieces and blood kits). There is no fiscal impact to the town for these three grants. The grants were written and completed thanks to the efforts of Lt. Wayne Nelson, Sgt. Mark Postula, Cpl. Mike Morris and Administrative Assistant Laura Valenzuela.

Council member Whiting commented how much he enjoys seeing grants submitted that have no fiscal impact to the town but allow us to go into the community and upgrade our enforcement efforts or supplement them. He appreciates the efforts of the officers named. With the fiscal responsibility the Council has to take, they appreciate the efforts.

Vice Mayor Tjiema made the MOTION, seconded by Council Member Anderson, to authorize the Mayor (or, in his absence, the Vice Mayor) to sign Resolution No. 1834 approving the 2013 Governor's Office of Highway Safety Buckle Up Arizona Enforcement Grant Contract # 2013-OP-024 and accept the grant award, by electronic vote. MOTION carried with 5 ayes and 0 nays.

- d. Consideration of authorizing the Mayor to sign Resolution No. 1835 accepting the Governor's Office of Highway Safety 2013 Arizona DUI Task Force Grant award Contract #2013-164-046

No comments were forthcoming as this was already explained in detail.

Council Member Lasker made the MOTION, seconded by Council Member Whiting, to authorize the Mayor (or, in his absence, the Vice Mayor) to sign Resolution No. 1835 accepting the GOHS Contract 2013-164-046, by electronic vote. MOTION carried with 5 ayes and 0 nays.

- e. Consideration of authorizing the Mayor to sign Resolution No. 1836 accepting the Governor's Office of Highway Safety 2013 Highway Safety Plan Grant award DUI Enforcement, Equipment, and Education Contract #2013-164-045

No comments were forthcoming as this was already explained in detail.

Vice Mayor Tjiema made the MOTION, seconded by Council Member Anderson, to authorize the Mayor (or, in his absence, the Vice Mayor) to sign Resolution No. 1836 accepting the GOHS Contract 2013-164-045, by electronic vote. MOTION carried with 5 ayes and 0 nays.

f. Consideration of authorizing the Mayor to sign Resolution No. 1837 revising the Town's administrative fees to delegate authority to the Police Department to set fees from time to time by General Orders

Interim Chief James Edelstein commented that they perform a lot of different functions that they have not historically charged for. Fingerprinting is such a service they provide free on Tuesdays and Thursday often times having 20 or 30 people to be processed. Some supplies and time is affiliated with the service. Prescott Valley is the only known municipality that does not charge a fee for this service. This action gives the PD the authority through General Orders to set fees to collect for those costs.

Council members said it is a user fee and we have fiduciary duty to recover those costs for the service.

Vice Mayor Tjiema made the MOTION, seconded by Council Member Whiting, to authorize the Mayor (or, in his absence, the Vice Mayor) to sign Resolution No. 1837 revising the Town's administrative fees to delegate authority to the Police Department to set fees from time to time by General Orders, by electronic vote. MOTION carried with 5 ayes and 0 nays.

8. COMMENTS FROM THE PUBLIC

No comments were forthcoming.

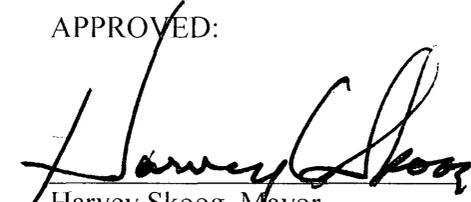
9. ADJOURNMENT

Council Member Whiting made the MOTION, seconded by Council Member Anderson, to adjourn, by electronic vote. MOTION carried with 5 ayes and 0 nays. Mayor Skoog adjourned the meeting at 7:08 p.m.

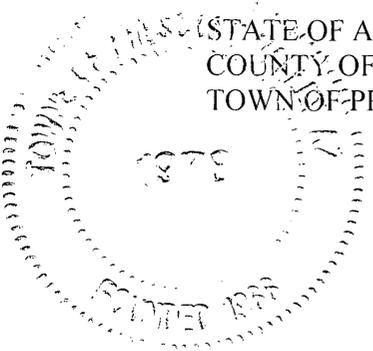
ATTEST:

  
Diane Russell, Town Clerk

APPROVED:

  
Harvey Skoog, Mayor

(STATE OF ARIZONA)  
COUNTY OF YAVAPAI) ss:  
TOWN OF PRESCOTT VALLEY)



CERTIFICATE OF COUNCIL MINUTES

I, Diane Russell, Town Clerk of the Town of Prescott Valley, Arizona, hereby certify that the foregoing minutes are a true and correct copy of the Minutes of the Regular Meeting of the Town Council of the Town of Prescott Valley, held on Thursday, May 23, 2013.

I further certify that the meeting was duly called and held and that a quorum was present.

Dated this May 28, 2013

  
Diane Russell, Town Clerk