

**TOWN OF PRESCOTT VALLEY  
REGULAR COUNCIL MEETING  
MINUTES  
August 9, 2012**

Library Auditorium  
7401 E. Civic Circle  
Prescott Valley, Arizona 86314

1. CALL TO ORDER

Mayor Skoog called the meeting to order at 5:30p.m.

2. INVOCATION

Pastor Pamela Phillips gave the invocation and was presented a Certificate of Appreciation by Vice Mayor Tjiema.

3. PRESCOTT VALLEY POLICE DEPARTMENT COLOR GUARD PRESENTS COLORS

The Police Color Guard presented the US Flag and the Arizona State Flag.

4. PLEDGE OF ALLEGIANCE

The Police Color Guard led the audience in reciting the Pledge of Allegiance.

5. PRESCOTT VALLEY POLICE DEPARTMENT PROMOTION CEREMONY

Mayor Skoog administered the Oath of Office to Corporal Emilio Rodriquez.

Deputy Town Clerk June Catanzarite read the biography and list of accomplishments written for Corporal Rodriquez. Chief Bill Fessler presented the new badge to Mrs. Rodriquez to pin upon her husband. Chief Fessler then congratulated Rodriquez and thanked him for his police service and his military service.

All the council members thanked and commended Corporal Rodriquez for his service to our country and to the police department. Corporal Rodriquez thanked the Mayor and Council members and presented an Arizona flag to the town that he had flown over Kabul, Afghanistan.

6. RECESS FOR REFRESHMENTS

Mayor Skoog recessed the meeting at 5:45p.m. for refreshments.

7. RECONVENE

Mayor Skoog reconvened the meeting at approximately 6:00p.m.

8. ROLL CALL

Present: Vice Mayor Tjiema, Mayor Skoog, Council Member Mallory, Council Member Nye ,  
Council Member Anderson, and Council Member Whiting.

Absent: Council Member Lasker

9. SCHEDULED ANNOUNCEMENTS & PRESENTATIONS

No comments or announcements were made.

a. Chamber of Commerce

Gloria Grose of the Prescott Valley Chamber of Commerce introduced two new business members. Each owner spoke briefly about their business.

1. Certified Life Coaching-Norm Betrue
2. The Cut Above Hair Salon-Miranda Stoneburner

10. CERTIFICATES

a. Certificate of Appreciation to Laura Valenzuela for 15 years of service

June Catanzarite read the accolades written for Laura Valenzuela. Mayor Skoog presented Laura with a Certificate of Appreciation, a 15-year pin and a gift card. Chief Fessler, Commander Edelstein, Candi McElhaney, and Art Askew thanked Laura for her service to the police department.

Council members Anderson, Whiting, Mallory, Nye and Vice Mayor Tjiema commended and thanked Laura for her hard work and years of service.

Laura thanked everyone for their kind words.

b. Certificate of Appreciation to Boyd Robertson for 5 years of service

June Catanzarite read the accolades written for Boyd Robertson. Mayor Skoog presented Boyd with a Certificate of Appreciation and a 5-year pin.

Norm Davis, Ken Stanton, Richard Parker and Ruth Mayday spoke about Boyd and his having to “wear two hats” as he works with Public Works and Community Development staff. Brian Witty also congratulated Boyd and thanked him for his work with the parks department.

Council members Nye and Mallory thanked Boyd for his 5 years of dedicated service to the town. Boyd thanked everyone.

11. COMMENTS/COMMUNICATIONS

No comments were forthcoming.

12. CONSENT AGENDA

- a. *Approval of Minutes of July 26 Regular and Executive Sessions, July 19, 2012 Work Study Session*
- b. *Approval of a Permanent Extension of Premises for the Rockin Horse Saloon located at 6851 E. First St.; Richard Schauwecker, applicant/owner*
- c. *Approval of moving funds from the Fiscal Year 2011-12 contingency account to cover Fiscal Year 2011-12 year deficits*
- d. *Approving Accounts Payable for July 16 through July 31, 2012*

Council Member Whiting made the MOTION, seconded by Council Member Anderson, to approve all items listed on the Consent Agenda, by electronic vote. MOTION carried with 6 ayes and 0 nays.

13. NEW BUSINESS (FOR REVIEW, COMMENT, AND/OR POSSIBLE ACTION)

- a. *Consideration of appointing Gary Kyle to the Board of Adjustments to a term with a renewal date of January 31, 2015*

Vice Mayor stated that one position became available when Warner Owen resigned September 8, 2011. Mr. Owen was appointed to a partial term on the Board of Adjustments on May 26, 2011 with a renewal date of January 31, 2012. Following his resignation the position was consistently advertised and remained vacant. A second position became available when Vincent Lombardi resigned June 24, 2012. Mr. Lombardi was first appointed to a partial term on the Board of Adjustments in April 2004 with a renewal date of January 31, 2005. He was reappointed to 3 more consecutive terms with the last term having a renewal date of January 31, 2014. Both positions on the Board of Adjustments were advertised and two applications were submitted. Vice Mayor Tjiema, Council members Nye and Whiting conducted the interview and recommend the appointment of Gary Kyle to fill the term on the Board of Adjustments made open by Warner Owen's resignation with a renewal date of January 31, 2015.

Gary Kyle came forward to accept his appointment to the Board of Adjustments and thank the council for their consideration.

Council Member Whiting made the MOTION, seconded by Vice Mayor Tjiema, to appoint Gary Kyle to the Board of Adjustments to a term with a renewal date of January 31, 2015, by electronic vote. MOTION carried with 6 ayes and 0 nays.

- b. *Consideration of appointing Gary Roberts to the Board of Adjustments to a term with a renewal date of January 31, 2014*

Council member Whiting stated that one position became available when Warner Owen resigned September 8, 2011. Mr. Owen was appointed to a partial term on the Board of Adjustments on May 26, 2011 with a renewal date of January 31, 2012. Following his resignation the position was consistently advertised and remained vacant. A second position became available when Vincent Lombardi resigned June 24, 2012. Mr. Lombardi was first appointed to a partial term on the Board of Adjustments in April 2004 with a renewal date of January 31, 2005. He was reappointed to 3 more consecutive terms with the last term having a renewal date of January 31, 2014. Both positions on the Board of Adjustments were advertised and two applications were submitted. Vice Mayor Tjiema, Council members Nye and Whiting conducted the interviews and recommend the appointment of Gary Roberts to fill the term on the Board of Adjustments made open by Vincent Lombardi's resignation with a renewal date of January 31, 2014.

Gary Roberts came forward to accept his appointment to the Board of Adjustments and thank council for their consideration. He stated that he and his wife had made Prescott Valley their final home and he is happy to serve.

Vice Mayor Tjiema made the MOTION, seconded by Council Member Nye, to appoint Gary Roberts to the Board of Adjustments to a term with a renewal date of January 31, 2014, by electronic vote. MOTION carried with 6 ayes and 0 nays.

*c. Consideration of reappointing Joshua Salicos to the Building Board of Appeals to a term with a renewal date of July 31, 2014*

Council member Nye stated on July 31, 2012 Joshua Salicos' term came due for renewal on the Building Board of Appeals. He submitted the renewal application letter choosing to be reappointed. Joshua Salicos was appointed to his first term on the board in August 2010 to replace Elmer Claycomb who resigned. This re-appointment will be Joshua Salicos' 2nd consecutive term. Vice Mayor Tjiema and Council members Nye and Whiting are recommending the re-appointment of Joshua Salicos' to a term with a renewal date of July 31, 2014.

Joshua Salicos came forward to accept his re-appointment to the Building Boards of Appeals. Salicos stated he is here whenever they need him.

Council Member Nye made the MOTION, seconded by Vice Mayor Tjiema, to re-appoint Joshua Salicos to the Building Board of Appeals to a term with a renewal date of July 31, 2014, by electronic vote. MOTION carried with 6 ayes and 0 nays.

*d. Consideration of reappointing Paul Winter to the Building Board of Appeals to a term with a renewal date of July 31, 2014*

Vice Mayor stated on July 31, 2012 Paul Winter's term came due for renewal on the Building Board of Appeals. He submitted the renewal application letter choosing to be reappointed. Paul Winter was appointed to his first term on the board in August 2010 to replace Jim Fletcher who resigned. This re-appointment will be Paul Winter's 2nd consecutive term. Vice Mayor Tjiema

and Council members Nye and Whiting are recommending the re-appointment of Paul Winter to a term with a renewal date of July 31, 2014.

Paul Winter came forward to accept his re-appointment to the Building Board of Appeals. Winter said he has lived in Prescott Valley for 35 years when there were more antelope than people. He is happy to continue to serve the town.

Council Member Whiting made the MOTION, seconded by Council Member Mallory, to re-appoint Paul Winter to the Building Board of Appeals to a term with a renewal date of July 31, 2014, by electronic vote. MOTION carried with 6 ayes and 0 nays.

*e. Consideration of reappointing Steve Jarpe to the Building Board of Appeals to a term with a renewal date of July 31, 2014*

Council member Whiting stated on July 31, 2012 Steve Jarpe's term came due for renewal on the Building Board of Appeals. He submitted the renewal application letter choosing to be reappointed. Steve Jarpe was appointed to his first term on the board in October 2009 to replace John Lightfoot who resigned. This re-appointment will be Steve Jarpe's 4th consecutive term. Vice Mayor Tjiema and Council members Nye and Whiting are recommending the re-appointment of Steve Jarpe to a term with a renewal date of July 31, 2014. Council member Whiting noted that it is good to have people who continue to serve on the boards rather than having to educate and train new members.

Steve Jarpe came forward to accept his re-appointment to the Building Board of Appeals. Council member Nye asked Jarpe to give an example of an appeals case. Jarpe recalled a complaint case that was actually resolved by working with the town staff to come to a good solution.

Richard Parker commented that the board will be seeing important changes as the town adopts the newly updated building codes. There will be lots of work coming up for all the boards.

Council Member Whiting made the MOTION, seconded by Vice Mayor Tjiema, to re-appoint Steve Jarpe to the Building Board of Appeals to a term with a renewal date of July 31, 2014, by electronic vote. MOTION carried with 6 ayes and 0 nays.

*f. Consideration of approving the reading of Ordinance No. 769 by title only on two separate occasions, and then place the same on final passage adopting language to change the Business License Section of Town Code section 8-02-090 Refusal or Revocation of License*

Tax Auditor Sarah Herzog presented the ordinance to change the business license section of town code to make it possible to revoke or not renew a business license for non-payment of transaction privilege taxes. Herzog noted that the proposed changes had been discussed at work study on July 19<sup>th</sup>. As a program city, Prescott Valley transaction privilege taxes are collected by the Arizona Department of Revenue. The majority of businesses do pay their taxes. Only a small minority of taxpayers choose not to comply. Liens and payment plans are used already to collect

delinquent taxes. This ordinance will provide another tool to aid in collection procedures. The town could seek an injunction through Superior Court if the business continues to operate a business without a license after it has been revoked for non-payment of taxes.

Town Attorney Ivan Legler recognized Sarah and Steven Zraick and also Carol Cornell for their hard work to find a good solution.

Vice Mayor Tjiema and Council member Anderson commented strongly to say how unfair it is to the businesses that do pay their taxes to compete with those who do not pay. Council member Nye wished that it was legal and ethical to post and reveal the names of the businesses that are in violation of the tax code. She too feels very strongly about the undue advantage the non-paying businesses have over the businesses that pay on time.

Council Member Anderson made the MOTION, seconded by Council Member Mallory, to read Ordinance No. 769 by title only on two separate occasions, and then place the same on final passage, by electronic vote. MOTION carried with 6 ayes and 0 nays. Mayor Skoog instructed June Catanzarite to read Ordinance No. 769 by title only for the first reading.

g. Consideration of authorizing the Mayor to sign Resolution No. 1802 approving and adopting the final draft of the General Plan 2025

Community Development Director Richard Parker preceded his introduction of the members of the Planning and Zoning Commission by thanking all the citizens who came to all the meetings that were held to help draft the General Plan 2025. Chairman Rick Dusky and Vice Chairman Jack Smith came forward to thank the staff and the public for all the contributions to the General Plan 2025. Smith encouraged everyone to go the town website [www.pvaz.net](http://www.pvaz.net) to read the plan.

Council member Anderson commented that tonight was sort of a letdown for the vote after all the hard work and efforts that have brought this document together. He can't imagine any other town that goes to the effort. Parker responded to say that it is not over because it goes to a public vote in March 2013. Council member Nye commented to encourage citizens to get involved and become knowledgeable as it can only improve the quality of life here. Council members Whiting and Mallory both added that they will rely on the new plan heavily for many future decisions. Vice Mayor Tjiema added that he appreciates all the hard work that went into the document and looks forward to the March 2013 election.

Council Member Whiting made the MOTION, seconded by Council Member Mallory, to authorize the Mayor (or in his absence, the Vice Mayor) to sign Resolution No. 1802 approving the General Plan 2025 final draft, by electronic vote. MOTION carried with 6 ayes and 0 nays.

h. Consideration of authorizing the Mayor to sign Resolution No. 1803 adopting the 2012 Housing Rehabilitation Guidelines

Planner Ruth Mayday presented the updated Housing Rehabilitation Guidelines. She added there are some policy changes addressing bankruptcies and foreclosures, and also reverse mortgages in this annual update as well as some language changes. In the past three years, over one million

dollars have been used to upgrade over fifty homes in Prescott Valley. The program helps many families who would not otherwise have safe housing.

Council member Nye commented that she has seen some of the deplorable conditions that have been corrected through this rehab program. She commended Ruth and the staff who carefully manage the funds and complete the proper paperwork according to guidelines.

Council Member Whiting made the MOTION, seconded by Vice Mayor Tjiema, to authorize the Mayor (or in his absence, the Vice Mayor) to sign Resolution No. 1803 adopting the 2012 Housing Rehabilitation Guidelines , by electronic vote. MOTION carried with 6 ayes and 0 nays.

- i. Consideration of approving award of a construction contract to Danson Construction, LLC, in the bid amount of \$209,000.00 for construction of the Civic Center Remodel Project (CIP # F322)

Capital Projects Coordinator Kim Moon introduced Harper Sharp of Danson Construction. Seven bids were received for the project with Danson Construction being the lowest bid at \$209,000.00. The Civic Center Remodel Project is ready to go and will begin soon.

Town Manager Larry Tarkowski explained how the funds have become available for the remodeling through development impact fees and that growth pays for growth. The plans were made back in 1997 that when the library moved out of the third floor of the Civic Center and into the new building, the vacant space would be renovated to expand town offices.

Vice Mayor Tjiema made the MOTION, seconded by Council Member Mallory, to approve awarding a construction contract to Danson Construction, LLC, in the bid amount of \$209,000.00 for construction of the Civic Center Remodel Project (CIP # F322) , by electronic vote. MOTION carried with 6 ayes and 0 nays.

- j. Consideration of approving a donation of \$10,000.00 to the Yavapai Humane Society for a portion of an impending building expansion at the animal shelter

Executive Director of the Yavapai Humane Society Ed Boks addressed the council to thank them for inviting him back to this meeting. Tarkowski shared that information was brought forth at the recent work study presentation by YHS to request a donation from the town to help build additional facilities.

Council Member Anderson made the MOTION, seconded by Council Member Mallory, to approve the donation of \$10,000.00 to the Yavapai Humane Society for a portion of an impending building expansion at the animal shelter and approve the transfer from the General Fund contingency account, by electronic vote. MOTION carried with 6 ayes and 0 nays.

After the vote, Boks invited council to take a tour of the animal shelter. Tarkowski suggested to council that perhaps it could be arranged to make a work study field trip to YHS.

#### 14. COMMENTS FROM THE PUBLIC

Peggy Christenson, a StoneRidge resident commented about the speeding traffic in her neighborhood. She stands out by the road holding a sign saying 25. She would like something to be done due the dangers of the speeding. Tarkowski asked her to speak directly to Chief Fessler (who was in the audience) to address her concerns.

Marty Grossman of the PV Police Foundation spoke about the success of National Night Out. There is a meeting of the foundation on Monday at night 6:00 p.m. at the police department training room and you don't have to be a member to attend. He also invited everyone to attend the upcoming Mystery Dinner and Silent Auction at the StoneRidge Grill on Saturday October 13. Tickets are available for \$40 each. More information is on their Facebook page.

15. ADJOURNMENT

Council Member Mallory made the MOTION, seconded by Council Member Whiting, to adjourn, by electronic vote. MOTION carried with 5 ayes and 0 nays and 1 abstain. Council Member Anderson abstained. Mayor Skoog adjourned the meeting at 7:27 p.m.

ATTEST:

APPROVED:

\_\_\_\_\_  
Diane Russell, Town Clerk

\_\_\_\_\_  
Harvey Skoog, Mayor

STATE OF ARIZONA)  
COUNTY OF YAVAPAI) ss:  
TOWN OF PRESCOTT VALLEY)

CERTIFICATE OF COUNCIL MINUTES

I, June Catanzarite, Deputy Town Clerk of the Town of Prescott Valley, Arizona, hereby certify that the foregoing minutes are a true and correct copy of the Minutes of the Regular Meeting of the Town Council of the Town of Prescott Valley, held on Thursday, August 9, 2012.

I further certify that the meeting was duly called and held and that a quorum was present.

Dated August 15, 2012

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June Catanzarite, Deputy Town Clerk