

**TOWN OF PRESCOTT VALLEY
WORK STUDY MEETING
MINUTES
August 16, 2012**

Library Auditorium
7401 E. Civic Circle
Prescott Valley, Arizona 86314

1. Call to Order

Mayor Skoog called the meeting to order at 5:30 p.m.

2. Roll Call

Present: Mayor Skoog, Council Member Nye, Vice Mayor Tjiema, Council Member Mallory, Council Member Whiting, and Council Member Anderson.

Absent: Council Member Lasker.

3. Discussion regarding an Intergovernmental Agreement with Yavapai County for the Agua Fria Floodplain Revision & Unit 16 Stormwater Mitigation Study - CIP # E340 and Western Boulevard Storm Water Management Improvement Project - CIP# E328.3

Public Works Director Norm Davis stated that the Yavapai County Flood Control District (YCFCD) levies a tax countywide for storm water management projects to improve storm water conveyance. The Town has been approved for \$500,000 of funding this FY 2012/13 budget year. This year's projects include the completion of Western Blvd. Phase III and the Agua Fria Floodplain Revision Study (\$225,000). This request is for acceptance of \$275,000 of funding for Phase 3 of the Western Blvd. Storm Water Management Improvement Project and for approval of the Intergovernmental Agreement with Yavapai County in the amount of \$225,000 for funding of the Agua Fria Floodplain Revision Study. Davis showed a map indicating the three phases of the Unit 16 Stormwater Mitigation Study project and indicated the area slated for work this year. Davis showed photos of the completed areas in Phase I and II, complete with before and after photos. This year \$275,000 will finish off Phase 3 of this project.

The Agua Fria Floodplain Drainage will be studied this year for future treatment at the Robert Road crossing at Roundup Drive. Master planning and scoping of this area will be completed for future projects. The Viewpoint Drive drainage area will also be looked at for potential future work.

Supervisor Tom Thurman stated he is proud of the drainage improvement district as far as flood control. Not only does it keep water out of someone's back yard, but it also provides safe connectivity on the roads to those areas. This is one of the tax districts that we see on our property tax bill. If people are in a flood prone area they should be cognizant of the fact that home owner's insurance does not cover floods; only FEMA provides flood insurance. This

Intergovernmental Agreement is a good marriage between Yavapai County and the Town of Prescott Valley.

4. Discussion regarding the proposed TOWN FACILITIES USAGE POLICY pertaining to Artwork Displays

Parks and Recreation Director Brian Witty said this policy would be applied solely for interior public art displays at the Civic Center and the Library and an addition to the existing Facilities Use Policy. The policy would allow a 30 to 60 display period with sale opportunities available to the artists with 20 percent of the proceeds coming back into the program. The Town would be held harmless as this is a public display. The big components of the program can be found under Item D of the usage policy listing the criteria and requirements for display of art pieces through this program. Nancy Smith, Arts and Culture Commission member, stated that a review committee will review the art submissions prior to them being placed on display. Historic collections may also be displayed by our citizens.

5. Discussion regarding the request to purchase a new combination sewer cleaner for the Utilities Department

Utilities Director Neil Wadsworth showed photos of the proposed piece of equipment for purchase. The machine 'jets' water through the sewer pipe and the vacuum part sucks the debris out of the pipe. This vehicle will allow for better routine maintenance of the system. This is a planned purchase through a Coop meaning it would not have to go out to bid. \$300,000 is budgeted, but with the additional options selected plus tax, an additional \$60,000 is needed. Additional money is available from budgeted monies in the budget.

6. Discussion regarding proposed policy changes for implementation of the Supplemental Benefit Plan by Human Resources

Human Resources Director Karen Reed gave the background information that initiated the state mandated requirement for the Supplemental Benefit Plan (SBP) for Police Officers injured on the job. Reed proposes to expand that benefit plan to all full-time town employees regardless of their job description injured after August 2, 2012, not just the police officers. She provided the fiscal impacts of this proposition noting that the town would have to make both the employer and employee payments for retirement benefits while they are out. For example, a 2-year history of Police Department injured employees indicates 1,900 lost work hours. Based on the 1,900 hours and their average salary and a 9.55 percent retirement contribution rate this equals an additional payment of \$5,000 a year cost to the town for SBP. Reed continued with the importance of light duty opportunities for recovery of injured employees. If an employer offers light duty and the employee refuses it, they lose their right to worker's compensation benefits. Therefore, they will lose their right to the supplemental benefit plan too. Reed will be meeting with South West Risk next week to work out the details and coordinate benefits after which she will finalize language with legal. The cost of the loss of an employee, lost productivity or overtime, will be an additional cost factor beyond the SBP costs. None of these costs were included in the budget. 'Meaningful' light duty jobs will be offered to injured employees. The Town's Emergency Leave bank hours could meet the guidelines of this bill according to SWR so no additional

compensation was added into the budget. Expenditures will be monitored very closely to see what the financial impact will be on the town. This bill is due to be repealed in September of 2014. If there was litigation because of the work related injury it tends to come at a point where there is a permanent disability or loss of function. Legler added that workmen's compensation takes the place of litigation which is one of the reasons for carrying work comp. These types of cases go before a hearing officer at the Industrial Commission to settle on a dollar worth for the injury.

7. Adjournment

Mayor Skoog adjourned the meeting at 6:17 p.m.

ATTEST:

APPROVED:

Diane Russell, Town Clerk

Harvey Skoog, Mayor

STATE OF ARIZONA)
COUNTY OF YAVAPAI) ss:
TOWN OF PRESCOTT VALLEY)

CERTIFICATE OF COUNCIL MINUTES

I, Diane Russell, Town Clerk of the Town of Prescott Valley, Arizona, hereby certify that the foregoing minutes are a true and correct copy of the Minutes of the Work Study Meeting of the Town Council of the Town of Prescott Valley, held on Thursday, August 16, 2012.

I further certify that the meeting was duly called and held and that a quorum was present.

Dated this August 17, 2012

Diane Russell, Town Clerk