

**TOWN OF PRESCOTT VALLEY
REGULAR COUNCIL MEETING MINUTES
July 23, 2009**

*Magistrate Court/Council Chambers
Town of Prescott Valley
7501 E. Civic Circle
Prescott Valley, AZ 86314
5:30 p.m.*

1. *CALL TO ORDER*
2. *INVOCATION*
3. *PLEDGE OF ALLEGIANCE*
4. *ROLL CALL*

The meeting was called to order by Mayor Skoog at 5:30 p.m. in the Magistrate Courtroom/Council Chambers. Pastor Kirk Eikenberry gave the Invocation. The Mayor presented a Certificate of Appreciation to Pastor Eikenberry. The Pledge of Allegiance was said in unison as led by Gary Taylor, Commander VFW Post 2227. The following Council members were present for roll call.

Harvey Skoog	Mayor
Lora Lee Nye	Vice Mayor
Richard Anderson	Council member
Mike Flannery	Council member
Patty Lasker	Council member
Fran Schumacher	Council member
Harold Wise	Council member

5. *ANNOUNCEMENTS & PRESENTATIONS*
 - a. *Chamber of Commerce introduction of new members, Marnie Uhl*

Marnie Uhl introduced Matt Hein of The Prescott Trade Shop.

- b. *Veterans of Foreign Wars Anniversary, Gary Taylor*

Gary Taylor, Commander of VFW Post 2227 spoke about the VFW's 37th anniversary. The Post is selling raffle tickets to raise funds to build a facility on land donated by the Fain Signature Group.

6. **MAYOR RECOGNITION AWARD**

Mayor Skoog moved this item before Item 5 Announcements and Presentations due to time constraints.

- a. *Town Manager Larry Tarkowski 20 years of service to the Town*

Larry Tarkowski was invited to the lectern by Mayor Skoog to present a Certificate of Appreciation, a 20 year pin and a monetary gift to Mr. Tarkowski. Town Clerk Diane Russell read a "roast" of Larry as a power point presentation was displayed on screens.

A variety of community members, friends, town employees and council members spoke to congratulate, compliment and tell stories about him. Those people included Heidi Dahm Foster, Lew Rees, Marnie Uhl, Kim Moon, Debbie Waugh, Debbie Spedding, Angelo Serino, Brian Kelly, Bruce Handley, Richard Parker, Ryan Judy and Commander Bill Fessler.

7. *COMMENTS/COMMUNICATIONS*

No comments or communications were forthcoming.

8. *CONSENT AGENDA.*

- a. *Approval of Minutes – July 9, 2009*
- b. *Authorizing the Mayor to sign a letter to the State Department of Racing approving the annual Off-track Pari-mutuel Wagering License of Turf Paradise at Antelope Lanes*
- c. *Authorizing the Mayor to sign the ICMA Retirement Corporation plan amendment offering a payroll deduction IRA program*
- d. *Authorizing the Mayor to co-sign the prior Agreement with WestWeb Services to provide website design and maintenance services for the communities' website for the Big Chino Water Ranch Project*
- e. *Accepting a Gift Deed from Fain Signature Group for right-of-way for the proposed Viewpoint Drive extension from Long Look to Civic Circle*
- f. *Approving Departmental Monthly Statistical Reports:*
 - Community Development*
 - Library*
 - Parks and Recreation*
 - Public Works*
 - Town Clerk*
- g. *Monthly Financial Report*
- h. *Council Investment Report*
- i. *Approving Accounts Payable for July 3 thru 16, 2009*

Vice Mayor Nye made the MOTION, seconded by Council member Flannery to approve all items on the Consent Agenda, by electronic vote. MOTION carried with 7 ayes and 0 nays.

9. *NEW BUSINESS (FOR REVIEW, COMMENT, AND/OR POSSIBLE ACTION)*

- a. *Consideration of reappointing Elaine Fahlman to the Parks & Recreation Commission for a term renewing on June 30, 2012*

Council member Flannery introduced Elaine Fahlman and recommended that she be reappointed to the Parks & Recreation Commission. Vice Mayor Nye and Council member Schumacher also commented to recommend and thank Fahlman for her service.

Council member Flannery made the MOTION, seconded by Vice Mayor Nye, to reappoint Elaine Fahlman to the Parks & Recreation Commission for a term renewing on June 30, 2012 by electronic vote. MOTION carried with 7 ayes and 0 nays.

- b. Consideration of authorizing the first reading of **Ordinance No. 732** approving an amendment to Town Code 4-01-050 delegating authority to PVPD to adopt the Towing Regulations as part of its General Orders and to amend them as necessary*

Mayor Skoog said that he had been advised that this item was not ready for approval at this time. Larry Tarkowski stated that the Ordinance was still being worked on and he asked the Mayor and Council to TABLE the item.

Council member Schumacher made the MOTION, seconded by Vice Mayor Nye to TABLE Item 9b at this time. MOTION carried with 7 ayes and 0 nays.

- c. Consideration of authorizing the Mayor to sign **Resolution No. 1659** in support of the 2009 Transportation Efficiency Grant Application for the PV Pipeline Multi-use Path, Phase 4 AND to sign **Resolution No. 1660** in support of the 2009 Transportation Efficiency Grant Application for the Central Core Multi-use Path, Phase 3*

Public Works Director Norm Davis presented slides of the Central Core Multi-use Path. He stated that the two resolutions will further the town's efforts to obtain grant funding for the continuation of the phases of the multi-use path. Council member Schumacher commended Davis and his staff for their efforts for the grants and how she sees the paths being used by the community.

Council member Flannery made the MOTION, seconded by Vice Mayor Nye, to authorize the Mayor to sign **Resolution No. 1659** in support of the 2009 Transportation Efficiency Grant Application for the PV Pipeline Multi-use Path, Phase 4 AND to sign **Resolution No. 1660** in support of the 2009 Transportation Efficiency Grant Application for the Central Core Multi-use Path, Phase 3, by electronic vote. MOTION carried with 7 ayes and 0 nays.

- d. Consideration of approving an Intergovernmental Agreement with Humboldt Unified School District #22 for joint facility usage as requested by the Parks and Recreation Department*

Parks and Recreation Director Brian Witty stated that this agreement had been discussed in detail at work study. The agreement is beneficial to both the town and the school district.

Council member Wise made the MOTION, seconded by Council member Anderson to approve an Intergovernmental Agreement with Humboldt Unified School District #22 for joint facility usage as requested by the Parks and Recreation Department by electronic vote. MOTION carried with 7 ayes and 0 nays.

- e. Consideration of authorizing Town Staff to purchase the Automated Materials Handling System through the Yavapai Free Library District contract with TechLogic*

Library Director Stuart Mattson took a few moments to comment about Larry Tarkowski and his 20 years of service to the town before presenting information about the automated materials handling system. Kathy Hellman assisted Mattson with pictures of the Smart Bin system. Hellman showed a video of books going through the automated system and being sorted into the Smart Bins.

Council member Schumacher commented that she was happy that this system has become a reality so soon. Council member Flannery voiced his objections to the timing of the addition of this automated system but commended Mattson and his staff for the hard work on funding it. Ted Johnson stated that the McBride donation being used for the opening day collection is more than making up from the book budget and so nobody is losing.

Council member Lasker made the MOTION, seconded by Vice Mayor Nye, to authorize Town Staff to purchase the Automated Materials Handling System through the Yavapai Free Library District contract with TechLogic by electronic vote. MOTION carried with 6 ayes. Council member Flannery voted nay.

f. Consideration of awarding a contract to Tony and Billie Caputo of Giovanni's Pizza to operate and manage the Library Café/Coffee Bar Concession

Utilities Director Neil Wadsworth introduced Tony and Billie Caputo who are being recommended by Staff to operate the Library Café. Six proposals were submitted for operation of the café. The Caputo's proposal met the qualifications and the criteria. The Caputos thanked the town for the opportunity to operate the café and they look forward to serving the community.

Vice Mayor Nye made the MOTION, seconded by Council member Flannery to award a contract to Tony and Billie Caputo of Giovanni's Pizza to operate and manage the Library Café/Coffee Bar Concession by electronic vote. MOTION carried with 7 ayes and 0 nays.

g. Consideration of authorizing staff to purchase the self check out machines and security gates from TechLogic for the new Library

Stuart Mattson had Kathy Hellman assist him with pictures of the self check out machines and showed pictures of what the security gates may look like at the new library. Mattson said that Hellman was able to save funds to purchase this equipment. Hellman showed three places where the self check outs are planned to be installed and explained how staff can assist patrons with the check out process. The security gates will catch patrons that walk from the library with items that have not been checked out. Hellman also showed a picture of a wand that will take inventory by scanning shelves. She also commented that some of the old computer equipment can be used in the new library but much of it is outdated and will not be compatible with the new technologies.

Council member Flannery asked for some clarification about the IT budget for the library. Mattson stated that the state library had contacted him today about more funds becoming available from stimulus monies.

Council member Schumacher made the MOTION, seconded by Vice Mayor Nye, to authorize staff to purchase the self check out machines and security gates from TechLogic for the new Library by electronic vote. MOTION carried with 7 ayes and 0 nays.

*h. Consideration of authorizing the Mayor to sign **Resolution No. 1658** clarifying and adding framework to the Town's sustainability program*

Neighborhood Services Coordinator Al Sengstock spoke at length about the Town's sustainability program highlighting energy saving components being put in place now to ensure viability for future generations. He stated that much of program he is involved with began before the economic downturn and before stimulus funds were being offered. He wants the public to know that this is community program and he needs their input and help. There will be a preview event for the Creative Energy Fair at the Entertainment District during the Beach Party on August 29. The Creative Energy Fair is being held September 25-27 at Tim's Toyota Center.

Notation was made to revise the resolution to remove the last 'WHEREAS' pertaining to the EPA funds available through Climate Showcase Communities Grant Program prior to the Mayor signing it.

Council member Wise made the MOTION, seconded by Vice Mayor Nye, to authorize the Mayor to sign **Resolution No. 1658** clarifying and adding framework to the Town's sustainability program by electronic vote. MOTION carried with 7 ayes and 0 nays.

10. COMMENTS FROM THE PUBLIC

a. Viewpoint resident, Danny Martinez, addressed the Mayor and Council about his concerns for the access and egress of the Viewpoint subdivision. He feels a study is warranted to count the traffic and address the concerns as to congestion and emergency access to the area.

b. Mary Baker made an announcement about a job fair to be held at the PV campus of Yavapai College on August 7 and 8th sponsored by PVEDF.

11. MOTION TO CONVENE INTO EXECUTIVE SESSION (PER A.R.S. 38-431.03(A)(3) in order to discuss or consult with the attorneys or other designated representatives of the public body regarding, or to otherwise discuss or consider, the following:

- Proposed Annexation

Vice Mayor Nye made the MOTION, seconded by Council member Wise to convene into Executive Session by electronic vote. MOTION carried with 5 ayes and 2 nays. Council moved to Executive Session at 7:44 p.m.

12. [Recess into Executive Session]

13. [Reconvene into Regular Session]

Council member Wise made the MOTION, seconded by Schumacher, to reconvene into Regular Session. MOTION carried with 7 ayes and 0 nays. Council reconvened into Regular Session at 8:48 p.m.

14. ACTION (IF ANY) RELATED TO EXECUTIVE SESSION ITEMS

No action was taken.

15. ADJOURNMENT

Council member Wise made the MOTION, seconded by Council member Schumacher, to adjourn the meeting. Mayor Skoog adjourned the meeting at 8:49 p.m.

ATTEST:

APPROVED:

Diane Russell, Town Clerk

Harvey Skoog, Mayor

STATE OF ARIZONA)
COUNTY OF YAVAPAI) ss:
TOWN OF PRESCOTT VALLEY)

CERTIFICATE OF COUNCIL MINUTES

I, June Catanzarite, Town Clerk Department of the Town of Prescott Valley, Arizona, hereby certify that the foregoing minutes are a true and correct copy of the Minutes of the Regular Meeting of the Town Council of the Town of Prescott Valley, held on Thursday, July 23, 2009. 2006.

I further certify that the meeting was duly called and held and that a quorum was present.
Dated this 5th Day of August, 2009

June Catanzarite, Town Clerk Department