TOWN OF PRESCOTT VALLEY
REGULAR COUNCIL MEETING
MINUTES
July 23, 2015

Council Chambers/Library Auditorium
7401 E. Civic Circle
Prescott Valley, Arizona 86314

1. *CALL TO ORDER*

Mayor Skoog called the meeting to order at 5:30 p.m.

2. *INVOCATION*

Pastor Pamela Schmaling of the Anglican Church of the Holy Spirit gave the invocation.

3. *PLEDGE OF ALLEGIANCE*

Yavapai County Sheriff Scott Mascher led in the recitation of the Pledge of Allegiance.

4. *ROLL CALL*

Present: Council Member Whiting, Council Member Nye, Council Member Marshall, Council Member Mallory, Council Member Grossman, Vice Mayor Anderson, and Mayor Skoog

5. *SCHEDULED ANNOUNCEMENTS & PRESENTATIONS*

a. *Police Star Commendation*

Chief Bryan Jarrell explained that a Police Star Commendation is awarded to those that distinguish themselves by bravery or heroism above and beyond the normal demand of duty, or for those that distinguish themselves by performing in stressful situations with exceptional tactics and or judgement. After presenting the circumstances of the incident that Sgt. Jeremy Martin and Officer Scott Davis responded to, both were presented with the Police Star Commendation. Sgt. Martin thanked Scott Davis – as "one of the best officers he can work with. He did an outstanding job that day. He exhibited great caution and good officer safety." Officer Davis thanked Sgt. Martin for what he has done in his term as supervisor. This exact scenario came up in conversation many times as a crisis rehearsal which helped him keep "squared away".

Chief Jarrell presented the incident circumstances under which Officers John Van Gundy and Mike Stambaugh found themselves after which they were presented with the Police Star Commendation. Officer Stambaugh said he felt they were doing just what was expected of them. He expressed his appreciation for the award and said it is nice to know that he lives in this

community and he has the opportunity to work for a police department that supports their officers. It makes it easier for them to do their job. Officer Van Gundy thanked the Town, the department and all fellow officers. He dedicated this award to his squad who were with them that night. In reference to their incident response Van Gundy said, "It seemed like the right thing to do at the time".

b. *Police Chief Distinguished Service Citation*

Chief Jarrell said the Police Chief Distinguished Service Citation is presented to citizens, other law enforcement employees and department officers who distinguish themselves for performing exceptional service to the department or for performing in a stressful situation with good judgement and bravery. Jarrell gave the circumstances for which Detective Todd Swaim of the YCSO exhibited such attributes. Jarrell continued that this is a great example of the working relationship the PVPD has with other law enforcement in Yavapai County and the State. Detective Swaim said he always has a hard time "turning it off" when he is not on duty. He was just doing what he was sworn to do. Sheriff Scott Mascher complemented Det. Swaim and thanked Chief Jarrell and the Town for what they are doing for them today. Mascher recounted the Ashfork incident for which they asked PVPD for assistance. PVPD responded immediately. It is a great working relationship.
Council expressed appreciation for the leadership in both departments and to the officers stating it is nice to have some positive affirmation about law enforcement with all the negative publicity around the country today. "We are proud of each and every one of our officers and they serve us well". Mayor Skoog added that the proof is in our crime rate which is declining due to all the officers.

c. *Chamber of Commerce*

Chamber of Commerce CEO Marnie Uhl presented the first Community Excellence Award for Business Leader to Steve Rutherford. This award is presented to those who improve the economy and work hard for the benefit of Prescott Valley. Rutherford receives this for his excellence in business leadership, commitment to business and the Prescott Valley economy. Rutherford stated this was a surprise to him and expressed his appreciation.

Uhl presented the Community Excellence Award Prescott Valley Heritage Award to Town Manager Larry Tarkowski for all his hard work for the Town and community over his 26 years of service. Tarkowski expressed appreciation for the award and added this continues to be a great ride. It is all about team. He looks forward to many more and greater accomplishments going forward. Thanks to everyone who chose to make Prescott Valley their home. He commented that the Town has hired great people who share the passion, work incredibly hard and help make this Town what it is today. Our elected officials really care about community, put their own personal agendas aside and make the right decisions for this community. What a great team!

6. *PROCLAMATIONS*

a. *Independence Day at Stepping Stones*

Town Clerk Diane Russell read the proclamation after which it was presented to Robin Burke, Stepping Stones Director by Vice Mayor Anderson. Anderson commented that Stepping Stones does a wonderful job for our Town and encouraged anyone with donations to drop them off at their facility. Burke read a letter from a former resident who expressed her appreciation for Stepping Stones assistance during her time of need and thanked the community which has supported Stepping Stones for 35 years.

7. *COMMENTS/COMMUNICATIONS*

No comments were forthcoming.

8. *CONSENT AGENDA*

a. *Approving the July 9, 2015 Council meeting minutes*

b. *Approving a new Series 3 Microbrewery Liquor License for Mile Hi Brewing Supplies LLC, dba Black Hole Beer Co. located at 8734 E. Long Mesa Drive, Suite A; Eric C. Marichal, applicant*

c. *Investment Report*

d. *Financial Report*

e. *Accounts Payable*

f. *Department Reports*

g. *Approving the purchase of ammunition from San Diego Police Equipment Company, Inc. in the amount of $28,000.00 utilizing State Contract #ADSPO 14-067867*

h. *Accepting an Arizona Community Foundation Of Yavapai County Law Enforcement Canine Fund Grant Award in the amount of $9,013.00*

Council Member Mallory made the MOTION, seconded by Council Member Marshall, to approve all items listed on the consent agenda, by electronic vote. MOTION carried with 7 ayes and 0 nays.

9. *NEW BUSINESS (FOR REVIEW, COMMENT, AND/OR POSSIBLE ACTION)*

a. *Consideration of approving the FY 2015-16 agreement with Prevent Child Abuse*

Town Manager Larry Tarkowski stated that back in 2004 Council directed Staff to reduce funding to the number of 15 or 20 outside agencies as it had grown to be an unbelievable expense on the General Fund. Council was looking to get out of that business, but said they would like to hold harmless the Prevent Child Abuse and Trauma Intervention Programs, the Senior Center and continue contracts with the Chamber of Commerce and Prescott Valley Economic Development Foundation (PVEDF).

Council Member Mallory made the MOTION, seconded by Council Member Grossman, to approve an agreement with Prevent Child Abuse, by electronic vote. MOTION carried with 7 ayes and 0 nays.

b. *Consideration of approving the FY 2015-16 agreement with Trauma Intervention Programs*

Tarkowski stated the three agencies that the Town continues to fund is done because there is a direct link between the PVPD and the agencies, including TIP. TIP has done a great job over the years. Sue Rutherford updated Council stating that the TIP program is in their fifteenth year and getting busier every year. Last year TIP took 472 calls from both sides of the mountain, 200+ in Prescott Valley were assisted. TIP was requested for 36 different incidents but assisted with 70 incident calls from both PD and Fire. Response surveys gave TIP a 100 percent mark for 'Satisfaction' for their valuable service that allows them to concentrate on their jobs and make them feel that the citizen has been assisted. Their average response time within the County is 27 minutes from request to response. They are available 24/7. The average time a volunteer is on a call is 2 hrs. 11 minutes. Rutherford offered a sheet of statistics for those interested.

Vice Mayor Rick Anderson stated he would recuse himself from the vote.

Council Member Marshall made the MOTION, seconded by Council Member Mallory, to approve an agreement with Trauma Intervention Programs, by electronic vote. MOTION carried with 6 ayes and 0 nays. Vice Mayor Rick Anderson recused.

c. *Consideration of approving a Notice of Intention to make proposed revisions to Town water and wastewater rates, fees and charges and to set a public hearing on the proposal for the September 10, 2015 regular Council meeting*

Customer Accounts Manager Mark Lusson outlined the four steps to adjust the water and wastewater rates. If approved, proposed changes would take effect November 1, 2015. Lusson referred to the specific changes in the Rate Study Report document which is attached in its entirety. The major changes include (1) a 2 percent increase per 1,000 gallons billed will be applied to each of the three Rate Tiers each with their own volume and meter size. (2) There is no increase to the base rate nor have there been any increases to the water system since 2010. (3) A new ¾ inch meter size is being added to accommodate those that may need a bigger volume of

water. (4) No increase is recommended for the wastewater charges or fees. Mayor Skoog said the increases are quite modest and congratulated Mark for keeping the expenses down. Town Manager Tarkowski recalled when the Town purchased Shamrock Water in 1999 they had to increase rates 37 percent. The department has done an outstanding job cutting costs, providing services and being very mindful of where our expenses are. Lusson said this increase would cost about 36 cents more for 6,000 gallons of water.

Council Member Grossman made the MOTION, seconded by Council member Whiting, to approve a notice of intention to make proposed revisions to Town water and wastewater rates, fees and charges and to set a public hearing on the proposal for the September 10, 2015, by electronic vote. MOTION carried with 7 ayes and 0 nays.

d. Consideration of approving an amendment to the Town Engineer Agreement with Dava & Associates, Inc., to provide professional design and construction administration services in the amount of $9,940.00, for the Park View Drive Water Main Installation Project, CIP # W380

Utility Director Neil Wadsworth said this request for action is to authorize an amendment to the Town Engineer Agreement for design services for Park View Dr. to install 450 feet of 12" water line to provide for future growth in the Pronghorn Ranch area. The total price of the construction project should be about $40,000.

Council Member Whiting made the MOTION, seconded by Council Member Marshall, to approve an amendment to the Town Engineer Agreement with Dava & Associates, Inc., to provide professional design and construction administration services in the amount of $9,940.00, for the Park View Drive Water Main Installation Project, CIP # W380, by electronic vote. MOTION carried with 7 ayes and 0 nays.

10. COMMENTS FROM THE PUBLIC

Mr. Ron Romley, Yavapai Regional Transit Chairman of the Board, announced they now have the equipment and manpower to begin operations in Prescott Valley. Service will begin as of next Friday (Fridays only) when they will be coming into Prescott Valley. PV was a major challenge for them because of the street configuration and rural service requirements of the funding. DES, Library and Hobby Lobby are the designated stops. Service paths will be evaluated in 3 months to make it more convenient when they have data to base it on. On Fridays they will have 6 busses in PV going double directions with one going from Prescott Valley to Prescott and Chino Valley while the other bus does the reverse route. The route is posted on www.yavapairegionaltransit.com. Once they get the one additional bus the service will be enhanced. Romley thanks Council for their support. He hopes it will work out for Prescott Valley. Romley responded to Council member Grossman that the price is $2 a ride or $1 if over 60 or disabled. Signs will be installed by Public Works at the Library and Hobby Lobby. They are currently running Wednesday, Thursday and Friday between Prescott and Chino Valley with the hope to do the same in Prescott Valley in a few months.

11. ADJOURNMENT

Council Member Mallory made the MOTION, seconded by Council Member Marshall, to adjourn, by electronic vote. MOTION carried with 7 ayes and 0 nays.

Mayor Skoog adjourned the meeting at 6:37 p.m.

ATTEST:

Diane Russell, Town Clerk

APPROVED:

Harvey Skoog, Mayor

STATE OF ARIZONA)
COUNTY OF YAVAPAI) ss:
TOWN OF PRESCOTT VALLEY)

CERTIFICATE OF COUNCIL MINUTES

I, Diane Russell, Town Clerk of the Town of Prescott Valley, Arizona, hereby certify that the foregoing minutes are a true and correct copy of the Minutes of the Regular Meeting of the Town Council of the Town of Prescott Valley, held on Thursday, July 23, 2015.

I further certify that the meeting was duly called and held and that a quorum was present.

Dated this July 24, 2015

Diane Russell, Town Clerk